



Joanne Roney OBE
Chief Executive
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Tuesday, 22 January 2019

Dear Councillor / Honorary Alderman,

Meeting of the Council – Wednesday, 30th January, 2019

You are summoned to attend a meeting of the Council which will be held at 10.00 am on Wednesday, 30th January, 2019, in the The Council Chamber, Level 2, Town Hall Extension.

1. The Lord Mayor's Announcements and Special Business

Including:-

A presentation on **Cuts to Education /Schools Funding** by John Morgan (Divisional Organiser, National Education Union) and Jon-Leigh Pritchard (Organiser, National Education Union)

and

A presentation on **Children's Social Care** by the Executive Member for Children's Services and the Director of Children's Services

2. Interests

To allow members an opportunity to declare any personal, prejudicial or disclosable pecuniary interest they might have in any items which appear on this agenda; and record any items from which they are precluded from voting as a result of Council Tax or Council rent arrears. Members with a personal interest should declare that at the start of the item under consideration. If members also have a prejudicial or disclosable pecuniary interest they must withdraw from the meeting during the consideration of the item

3. Minutes

To submit for approval the minutes of the meeting held on 28 November 2018.

Pages

11 - 26

4. Proceedings of the Executive

To submit the part proceedings of the meeting which took place on 12 December 2018 and on 16 January 2019 and, in particular,

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to consider:

Exe/18/115 Global Monitoring and Budget Update

To recommend that the Council approves the use of £6.292m in total from the City Centre Review, Better Care Funding, Adult Social Care and Parking reserves.

Exe/18/116 Capital Programme Update

To recommend that the Council approve the following changes to Manchester City Council's capital programme:

(a) Highways – Residents Parking Schemes. A capital budget increase of £0.553m is requested, funded by £0.396m of applicable Section 106 funding and £0.157m from the Parking Reserve.

(b) Highways – Automatic Bollards. A capital budget increase of £0.468m is requested, funded from the Parking Reserve, to replace the existing £0.200m borrowing approval.

(c) Highways – Hostile Vehicle Mitigation Measures. A capital budget increase of £0.264m is requested, funded from the Parking Reserve.

Exe/19/03 Capital Programme Update

To recommend that the Council approve the following changes to Manchester City Council's capital programme:

- a. Highways – Exchange Square water feature refurbishment. A capital budget increase of £0.440m is requested, funded by borrowing.
- b. Neighbourhoods – relocation of Manchester Visitor Information Centre. A capital budget increase of £0.059m is requested, funded by borrowing.
- c. Private Sector Housing – transfer of projects from Strategic Acquisitions. A capital budget virement of £1.592m is requested.
- d. Children's & Families / ICT – Liquid Logic/ContrOCC. A virement of £0.139m from the Early Help project, which this project supersedes, and £0.370m from the ICT Investment Plan is requested.

5. Questions to Executive Members under Procedural Rule 23

6. Scrutiny Committees

Pages
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To note the minutes of the following scrutiny committees:

Health – 4 December 2018 and 8 January 2019

Children and Young People – 4 December 2018 and 8 January 2019

Neighbourhoods and Environment – 5 December 2018 and 9 January 2019 (to follow)

Economy – 5 December 2018 and 9 January 2019

Communities and Equalities – 6 December 2018 and 10 January 2019 (to follow)

Resources and Governance – 6 December 2018 and 10 January 2018

7. Proceedings of Committees

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To submit for approval the minutes of the following meetings and consider recommendations made by the committee, as set out in the minutes:

Audit Committee – 10 December 2018

Constitutional and Nomination - 28 January 2019 (to be tabled)

Health and Wellbeing Board – 23 January 2019 (to follow)

Licensing and Appeals Committee – 3 December 2018

Planning and Highways Committee – 13 December 2018 and 17 January 2019 (to follow)

Personnel Committee – 12 December 2018 and 29 January 2019 (to be tabled)

and in particular to consider:

PE/18/29 Proposed New Pay Structure

- To recommend that Council approves the new pay line, with the intention that the new grade structure be formally endorsed as part of the Pay Policy Statement.

- and to also consider any recommendations contained within the minutes of the meeting of Personnel Committee on 29 January 2019. At the time of publication, the committee has been asked to make the following recommendations to Council:

Senior Management Capacity Review

- To recommend to Council that the role profile and duties of the existing Deputy Chief Executive post are varied as set out in the report and to include the duties of the Council's statutory Section 151 Officer. The post will become Deputy Chief Executive and City Treasurer.

- To recommend to Council that the Deputy Chief Executive and City Treasurer is remunerated at a salary of £150,000 to reflect the increased portfolio and in line with the proposed changes to the Council's Pay Policy Statement detailed elsewhere on this meeting's agenda.
- To recommend to Council the creation of a new post of Strategic Director (Neighbourhoods) at Grade SS5 on the Council's pay and grading structure. This post will take on strategic responsibility for the Neighbourhoods and Highways services. Establishment of this post will entail the disestablishment of the current Chief Operating Officer (Neighbourhoods) post and, in line with m people principles, this post holder will be ring fenced for assessment to the Strategic Director role.
- To recommend to Council the creation of a new post of Director Policy, Performance and Reform at Grade SS4 on the Council's pay and grading structure. This post will take on strategic responsibility for the Performance, Research & Intelligence; Policy, Partnerships and Research and Reform & Innovation teams and will be funded through equivalent reductions at the tier below.

Senior Pay and Grading Update

- To recommend to Council that the changes to the senior pay and grading (see appendix) are implemented with immediate effect.
- To recommend to Council that the Council's Pay Policy Statement in March 2019 is amended to reflect the changes in the senior pay and grading structure.

Local Government Pension Scheme: Updated Discretions Policy Statement

- To recommend that Council adopts the discretionary framework set out in the revised Pension Scheme Policy Statement

8. Business of the Combined Authority, Joint Authorities and Joint Committees

To receive answers to any questions raised in accordance with Procedural Rule 24 on the business of: (a) the Greater Manchester Combined Authority, (b) the Greater Manchester Waste Disposal Authority, and (c) the Transport for Greater Manchester Committee.

9. Key Decisions Report

Pages

The report of the City Solicitor is enclosed.

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10. Draft Code of Corporate Governance

The report of the Deputy Chief Executive is enclosed.

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11. Notice of Motion: Making HIV history

Pages

Greater Manchester has committed to becoming an 'HIV Fast Track City region', a bold ambition to end new transmissions of HIV by 2025 and to eradicate stigma and discrimination by 2020. Manchester City Council has a long history of fighting against HIV/AIDS discrimination and for access to well funded services for people living with HIV/AIDS. There have been significant advances in treatment and science, meaning that if detected early HIV is no longer a death sentence but a manageable chronic condition. In Manchester we have the third highest rate of HIV in the country with over 5,000 people living with HIV in GM, and with new infections reported each year.

If we are serious about beating HIV/AIDs we need a comprehensive approach that allows all people to access quality life-saving and life-enhancing prevention (such as Pre-Exposure Prophylaxis - PrEP), treatment, care and support services.

Despite this, since 2010 we have seen spending on Public Health Budgets for commissioning sexual health services decimated. Public Health Budgets have been cut by a third since 2010, with an extra £85m to be cut in 2019/20, and it is estimated that £3.2 Billion is needed each year to reverse these cuts.

Advances in drug treatment enable people with HIV to live long and healthy lives, whilst also significantly reducing the risk of HIV being passed on to others. There is now a drug that is clinically proven to prevent contracting HIV (PrEP) but while this drug is available on the NHS in Scotland, it is still restricted to a heavily oversubscribed 'trial' in England. This means that there are people at risk of contracting HIV in Manchester that could be prevented. The Terrence Higgins Trust estimate that every day the NHS delays access to PrEP, 17 people are diagnosed with HIV – and the lifetime cost to the NHS for each diagnosis of HIV is £360,000. Manchester City Council and Manchester Health Care Commissioning have repeatedly lobbied NHS England for a fully funded roll out of PrEP.

Therefore this Council:

- 1) Demands that this Government reverses its cuts to Public Health Services, including sexual health services, and allocates funds fairly according to need
- 2) Calls on the Secretary of State for Health and NHS England to take action to prevent new HIV infections by ending the trial, guaranteeing future treatment for those on the trial and fully funding and rolling out PrEP on the NHS in England;
- 3) Calls on Manchester MPs, the GM Mayor and the GM Health and Social Care Partnership to push for a fully funded rollout of PrEP on the NHS.

Proposed by Councillor Johns, seconded by Councillor Craig and also signed by Councillors Wills, Bridges, Moore and S Murphy

12. Notice of Motion: Transport Poverty

- That Transport Poverty is an issue which is currently affecting economic growth within our city by by-passing residents who are unable to access employment opportunities due to this
- That TfGM gives consideration to help residents on low incomes to better access public transport such as the partnership between TfGM, System One and Jobcentre Plus to provide free day bus tickets to attend job interviews in Greater Manchester, and free and subsidised bus travel for residents returning to work, and reduced travel costs for 16-18 year olds promised by the Mayor of Greater Manchester;
- That Manchester City Council fully supports the re-regulation of bus services, noting that in 2016/17, 76% of public transport trips were taken by bus;
- That while active travel options such as walking and cycling are helpful in terms of reducing car dependency, and supporting health, far more attention should be given to residents for whom these simply aren't viable, nor desirable.
- That Manchester City Council gives greater consideration to how all Manchester residents can access job opportunities, particularly North Manchester residents being able to access jobs at the Airport, and where we own a significant stake in partners such as Manchester Airport Group, we ensure job opportunities are available to residents without access to cars: and
- That Manchester City Council's view of public transport

provision and that of TfGM, and non-car led transport should be prioritised on poverty and lack of access going forward, and ensuring Manchester residents have access to jobs, or are not isolated for reasons beyond their control and that the priority is not on providing additional transport options to those already well-served simply as they are most vocal.

Proposed by Councillor Nasrin Ali, seconded by Councillor Farrell and also signed by Councillors Connolly, Curley, Collins, Karney and Jeavons

13. Notice of Motion: UNITE Construction Charter

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The Council notes that Unite has members across many different sectors of the economy and following the merger with UCATT last year, represent a significant amount of people employed in the construction industry.

The Unite Construction Charter is part of a priority campaign within this sector to address the practices by some firms that compromise employment protections that their members should enjoy.

The Council recognises that it has a major part to play in this ongoing strategy, specifically relating to the role of construction projects within the local authority.

The Unite Construction Charter is aligned to the Councils Ethical Procurement Policy and contains many beneficial clauses including essential points on Health and Safety, standards of work, apprenticeship training and implementation of appropriate nationally agreed terms and conditions of employment.

Unite is calling on the Council to sign the attached charter.

This Council resolves that;

- (1) The Council signs the attached Unite Construction Charter.
- (2) The Charter is incorporated in to the Councils Ethical Procurement Policy and applied to all construction projects commissioned by the Council.
- (3) Regular meetings are held between the Director of Capital Programmes with the relevant officer(s) from Unite to discuss and resolve any issues relating to the application of the charter which are identified by either party.

Proposed by Councillor Ollerhead, seconded by Councillor

Council

Clay and also signed by Councillors Richards, Craig and Lanchbury

Yours faithfully,

A handwritten signature in black ink, appearing to be 'Joanne Roney', written in a cursive style. The signature starts with a large loop for the 'J', followed by a long horizontal stroke, and ends with a loop for the 'y'.

**Joanne Roney OBE
Chief Executive**

Information about the Council

The Council is composed of 96 councillors with one third elected three years in four. Councillors are democratically accountable to residents of their ward. Their overriding duty is to the whole community, but they have a special duty to their constituents, including those who did not vote for them.

Six individuals with previous long service as councillors of the city have been appointed Honorary Aldermen of the City of Manchester and are entitled to attend every Council meeting. They do not however have a vote.

All councillors meet together as the Council under the chairship of the Lord Mayor of Manchester. There are seven meetings of the Council in each municipal year and they are open to the public. Here councillors decide the Council's overall strategic policies and set the budget each year.

Agenda, reports and minutes of all Council meetings can be found on the Council's website www.manchester.gov.uk

Members of the Council

Councillors:-

Hitchen (Chair), Akbar, Ahmed Ali, Azra Ali, Nasrin Ali, Sameem Ali, Shaukat Ali, Alijah, Andrews, Appleby, Barrett, Battle, Bridges, Chohan (Deputy Chair), Clay, Collins, Connolly, Cooley, Craig, Curley, M Dar, Dar, Davies, Douglas, Ellison, Evans, Farrell, Flanagan, Fletcher-Hackwood, Green, Grimshaw, Hacking, Harland, Hassan, Hewitson, Holt, Hughes, Igbon, Ilyas, Jeavons, Johns, S Judge, T Judge, Kamal, Karney, Kilpatrick, Kirkpatrick, Lanchbury, Leech, Leese, J Lovecy, Ludford, S Lynch, Lyons, McHale, Midgley, Madeleine Monaghan, Mary Monaghan, R Moore, N Murphy, S Murphy, Newman, Noor, O'Neil, Ollerhead, C Paul, B Priest, H Priest, Rahman, Raikes, Rawlins, Rawson, Razaq, Reeves, Reid, Riasat, Richards, Rowles, Russell, Sadler, M Sharif Mahamed, Sheikh, Shilton Godwin, A Simcock, K Simcock, Smitheman, Stogia, Stone, Strong, Taylor, Watson, S Wheeler, White, C Wills, J Wilson and Wright

Honorary Aldermen of the City of Manchester –

Gordon Conquest, William Egerton JP, Andrew Fender, Audrey Jones JP, Paul Murphy OBE, Nilofar Siddiqi, John Smith and Keith Whitmore.

Further Information

For help, advice and information about this meeting please contact the Committee Officer:

Donald Connolly
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This agenda was issued on **Tuesday, 22 January 2019** by the Governance and Scrutiny Support Unit, Manchester City Council, Level 3, Town Hall Extension (Lloyd Street Elevation), Manchester M60 2LA

Council

Minutes of the special meeting on 28 November 2018

Present: The Right Worshipful the Lord Mayor Councillor June Hitchen – in the Chair

Councillors –

Akbar, Ahmed Ali, Azra Ali, Shaukat Ali, Alijah, Andrews, Appleby, Barrett, Battle, Bridges, Chohan, Clay, Collins, Craig, Curley, M Dar, Y Dar, Davies, Douglas, Farrell, Flanagan, Fletcher-Hackwood, Green, Grimshaw, Hacking, Harland, Hewitson, Holt, Hughes, Igbon, Ilyas, Jeavons, Johns, T Judge, S Judge, Kamal, Karney, Kilpatrick, Kirkpatrick, Lanchbury, Leech, Leese, Lovecy, Lynch, Ludford, McHale, Midgley, Madeleine Monaghan, Mary Monaghan, Moore, N. Murphy, Newman, Noor, Ollerhead, O'Neil, Paul, B Priest, H Priest, Rahman, Rawson, Razaq, Reeves, Reid, Riasat, Richards, Russell, Sadler, Sharif Mahamed, Sheikh, Shilton Godwin, A Simcock, K Simcock, Smitheman, Stogia, Stone, Strong, Taylor, Watson, Wheeler, White, Wills, Wilson and Wright

Honorary Alderman of the City of Manchester –

Mr Paul Murphy

CC/17/84 Admission of Mr Andrew Fender and Mrs Nilofar Siddiqi to the Roll of Honorary Alderman of the City of Manchester

It was moved by the Right Worshipful, the Lord Mayor Councillor June Hitchens and seconded by the Deputy Lord Mayor Councillor Chohan Abid and then decided unanimously –

That this Council hereby records its view that the powers entrusted to it by law of recognising persons who have rendered eminent service to the Council as a former member, would be fittingly exercised by admitting to the Roll of Honorary Aldermen of the City, Andrew Fender and Nilofar Siddiqi, who both rendered meritorious service to the City as a Councillor for over 32 and 33 years respectively.

Andrew Fender was first elected as a Councillor for the Old Moat Ward of the City in 1986.

During his membership of the Council he has served on numerous committees, including serving as Chair of the Planning Committee from 1988 to 1990, Chair of Environmental Planning from 1996 to 1999 and Chair of Development Control and Traffic Regulation Committee from 1999 to 2000. In addition, he also served on the Education and Finance Committee, the Passenger Transport Authority and Mersey Valley Joint Committee. Andrew was also the Council's representative on Transport for Greater Manchester Committee for many years.

Nilofar Siddiqi was first elected as a Councillor for the Harpurhey Ward of the City in 1982 and then for Gorton North Ward in May 2006. During her membership of the Council she has served on numerous committees of the Council, including Highways,

Leisure Services, Recreation, Cultural, Equal Opportunities, Neighbourhoods Services, Policy and Resources, Housing, Art Galleries and Health Scrutiny.

Mr Fender's and Mrs Siddiqi's intellect, ability, integrity, affability and enthusiasm for public service have earned them both the highest regard and respect of everyone who knows them, and in the opinion of the members of this Council, Andrew Fender and Nilofar Siddiqi are distinguished former colleagues for whom it is fitting to admit to the Roll of Honorary Aldermen.

The Council accordingly resolves that pursuant to the powers contained in Section 249 of the Local Government Act, 1972, Andrew Fender and Nilofar Siddiqi are hereby admitted to be Honorary Aldermen of the City.

Honorary Alderman Fender and Honorary Alderman Siddiqi were then received by the Lord Mayor and were presented with a gift. Both then addressed the Council by way of thanks. The Lord Mayor then installed them on the Aldermanic Bench.

Council

Minutes of the meeting on 28 November 2018

Present: The Right Worshipful the Lord Mayor Councillor June Hitchen – in the Chair

Councillors –

Akbar, Ahmed Ali, Azra, Ali N, Ali, Shaukat Ali, Alijah, Andrews, Appleby, Barrett, Battle, Bridges, Chohan, Clay, Collins, Craig, Curley, M Dar, Y Dar, Davies, Douglas, Farrell, Flanagan, Fletcher-Hackwood, Green, Grimshaw, Hacking, Harland, Hewitson, Holt, Hughes, Igbon, Ilyas, Jeavons, Johns, T Judge, S Judge, Kamal, Karney, Kilpatrick, Kirkpatrick, Lanchbury, Leech, Leese, Lovecy, Lynch, Ludford, McHale, Midgley, Madeleine Monaghan, Mary Monaghan, Moore, N. Murphy, Newman, Noor, Ollerhead, O’Neil, Paul, B Priest, H Priest, Rahman, Rawson, Razaq, Reeves, Reid, Riasat, Richards, Russell, Sadler, Sharif Mahamed, Sheikh, Shilton Godwin, A Simcock, K Simcock, Smitheman, Stogia, Stone, Strong, Taylor, Watson, Wheeler, White, Wills, Wilson and Wright

Honorary Aldermen of the City of Manchester –

Mr Andrew Fender, Mr Paul Murphy and Mrs Nilofar Siddiqi

CC/18/85 Lord Mayor’s Special Business - Death of Former Councillor Isobel Freeman

The Lord Mayor invited those present to stand for a minute silence in memory of former Councillor Isobel Freeman who had served on the Council from 1999 to 2003 during this time served on the Community Regeneration, Employee Appeals and Wythenshawe Area Committees.

CC/18/86 Lord Mayor’s Special Business - Poetry Reading by Mr David Steele

The Lord Mayor invited Mr David Steele who is a Manchester based singer, song writer and published poet (known as The Blind Blogger) to address the Council and read two poems relating to his experiences as a blind person.

CC/18/87 Minutes

Decision

To agree the minutes of the meeting of the Council held on 3 October 2018 as a correct record.

CC/18/88 Motion without notice – Change of Order of Business

The Leader of the Council moved a motion without notice to change the order of the Council business (Council Procedure Rule 19.1(c)), to allow the three Notices of Motion on: The International Treaty to Prohibit Nuclear Weapons, Cuts to Youth Services; and Exclusions of Pupils from Pupil Referral Units to be brought forward as the next three items of business.

Resolution

The motion was put to Council and voted on, and the Lord Mayor declared that it was carried.

Decision

That the order of business be changed and the three Notices of Motion: The International Treaty to Prohibit Nuclear Weapons, Cuts to Youth Services; and Exclusions of Pupils from Pupil Referral Units to be brought forward as the next three items of business.

CC/18/89 Motion – International Treaty to Prohibit Nuclear Weapons

Motion proposed and seconded:

Manchester City Council is a founder member and the host of the Nuclear Free Local Authorities (NFLA), and a Vice President of the Hiroshima-led Mayors for Peace; both of which have been working for over three decades to promote multilateral nuclear disarmament.

NFLA and Mayors for Peace work with the International Campaign to Abolish Nuclear Weapons (ICAN), which received the Nobel Peace Prize in 2017 for its work in encouraging over two thirds of United Nations members to agree to the International Treaty to Prohibit Nuclear Weapons (TPNW). Council regrets that the Governments of the existing nuclear weapon states, including the UK, refuse to support the Treaty. Council fully supports the TPNW as one of the most effective ways to bring about long-term and verifiable multilateral nuclear disarmament.

Council also calls on the United Kingdom Government to lead a global effort to prevent nuclear war by:

- Renouncing the option of using nuclear weapons first;
- Cancelling the plan to replace its entire Trident nuclear arsenal with enhanced weapons;
- Actively pursuing a verifiable agreement among nuclear-armed states to eliminate their nuclear arsenals by supporting the Treaty to Prohibit Nuclear Weapons and the 'Good Faith' Protocols within the Nuclear Non-Proliferation Treaty.

Council instructs the Chief Executive to write to the UK Government to inform them of this resolution and urge them to take account of it.

Resolution

The motion was put to Council and voted on and the Lord Mayor declared that it was carried unanimously.

Decision

Manchester City Council is a founder member and the host of the Nuclear Free Local Authorities (NFLA), and a Vice President of the Hiroshima-led Mayors for Peace; both of which have been working for over three decades to promote multilateral nuclear disarmament.

NFLA and Mayors for Peace work with the International Campaign to Abolish Nuclear Weapons (ICAN), which received the Nobel Peace Prize in 2017 for its work in encouraging over two thirds of United Nations members to agree to the International Treaty to Prohibit Nuclear Weapons (TPNW). Council regrets that the Governments of the existing nuclear weapon states, including the UK, refuse to support the Treaty. Council fully supports the TPNW as one of the most effective ways to bring about long-term and verifiable multilateral nuclear disarmament.

Council also calls on the United Kingdom Government to lead a global effort to prevent nuclear war by:

- Renouncing the option of using nuclear weapons first;
- Cancelling the plan to replace its entire Trident nuclear arsenal with enhanced weapons; and
- Actively pursuing a verifiable agreement among nuclear-armed states to eliminate their nuclear arsenals by supporting the Treaty to Prohibit Nuclear Weapons and the 'Good Faith' Protocols within the Nuclear Non-Proliferation Treaty.

Council instructs the Chief Executive to write to the UK Government to inform them of this resolution and urge them to take account of it.

CC/18/90 Motion – Cuts to Youth Services

Motion proposed and seconded:

Council believes that this Government has failed young people by overseeing unprecedented cruel cuts to youth services across the country.

Overall spending on youth services in England has fallen by £737m (62%) since 2010.

Youth work as a profession has been eroded and undermined through funding cuts and market reforms. This has resulted in a reduction in the number of joint Negotiating Committee programmes, the number of providers employing Joint Negotiating qualified workers and the number of students enrolling in undergraduate programmes.

Between 2012 and 2016, 600 youth centres closed down and 3,500 youth workers lost their jobs.

Cuts to youth services have devastated the lives of young people by damaging community cohesion, making it harder to stay in formal education, and having a negative impact on their health and wellbeing. 83% of youth workers say the cuts have had an effect on crime and anti-social behaviour. Youth work is a distinct educational process offering young people safe spaces to explore their identity, experience decision-making, increase their confidence, develop interpersonal skills and think through the consequences of their actions. This leads to better informed choices, changes in activity and improved outcomes for young people.

- Council believes that youth services should be made statutory, recognising the important role universal youth work plays in supporting young people to realise their potential.
- Council notes that Manchester has established a Youth Partnership via the Manchester Youth Trust and we ask the Chief Executive to review Trust arrangements to ensure that it is tailored to the needs of Manchester communities.
- We call upon the Secretary of State to promote and secure youth services in each local authority and to establish a national body to oversee youth service provision across the country.
- We call on Manchester MP's to support and campaign for statutory youth services.

Resolution

The motion was put to Council and voted on and the Lord Mayor declared that it was carried unanimously.

Decision

Council believes that this Government has failed young people by overseeing unprecedented cruel cuts to youth services across the country.

Overall spending on youth services in England has fallen by £737m (62%) since 2010.

Youth work as a profession has been eroded and undermined through funding cuts and market reforms. This has resulted in a reduction in the number of joint Negotiating Committee programmes, the number of providers employing Joint Negotiating qualified workers and the number of students enrolling in undergraduate programmes.

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- Council believes that youth services should be made statutory, recognising the important role universal youth work plays in supporting young people to realise their potential.
- Council notes that Manchester has established a Youth Partnership via the Manchester Youth Trust and we ask the Chief Executive to review Trust arrangements to ensure that it is tailored to the needs of Manchester communities.
- We call upon the Secretary of State to promote and secure youth services in each local authority and to establish a national body to oversee youth service provision across the country.
- We call on Manchester MP's to support and campaign for statutory youth services.

CC/18/91 Motion – Exclusion of Pupils from Pupil Referral Units

Motion proposed and seconded:

Council notes that figures for the most recent academic year show that 169 pupils were excluded from Pupil Referral Units (PRUs). Hundreds of days lost from education for some of Manchester's most vulnerable young people including looked after children, children with SEND and young people involved in gangs.

Often these young people are already way behind their peers both academically and socially and we know there is a direct correlation between attendance and attainment.

Council believes that continued exclusions serve to exacerbate the underachievement of excluded pupils and puts them at a disadvantage for the rest of their lives. Exclusion also punishes the pupil's family. Parents become solely responsible for their child during the period of their exclusion, working parents now need to find ways of looking after their children during the day

Research shows that a significant proportion of those young people who remain unsupported through exclusion go on to be adults displaying similar or more serious problems of anti-social behaviour and crime.

Council therefore resolves to:

1. Call on the Head of the PRU and leaders of alternative education provision to immediately cease the practice of excluding pupils from the City's PRUs – exceptions being where there have been threats to life or where they may be a risk of serious injury to staff, pupils or visitors.
2. Ask that the Chief Executive undertakes a thorough review of the policy, procedure and practice of excluding young people from PRUs and reports her findings, with the agreement of the Committee Chair, to the Children's and Young People Scrutiny Committee by February 2019.
3. Bring forward recommendations to change the practice of exclusions from PRUs to Council via the Executive no later than April 2019

Motion without notice – Suspension of Rule 18.2

The Leader of the Council moved a motion without notice to suspend Council Procedure Rule 18.2, to allow an amendment to be proposed to the Notice of Motion on Exclusions of Pupils from Pupil Referral Units.

Resolution

The motion was put to Council and voted on, and the Lord Mayor declared that it was carried.

Decision

That Council Procedure Rule 18.2, be suspended to allow an amendment to be proposed to the Notice of Motion on Exclusions of Pupils from Pupil Referral Units

Amendment moved by Councillor Stone and seconded by Councillor Russell /-

Resolution 2 final sentence, remove the word "February" and replace with the word "June".

Resolution 3 final sentence, remove the words "no later than April 2019"

The amendment was put to Council and voted on.

The Lord Mayor declared that the amendment was carried.

The amended Motion was then put and carried unanimously.

Decision

Council notes that figures for the most recent academic year show that 169 pupils were excluded from Pupil Referral Units (PRUs). Hundreds of days lost from education for some of Manchester's most vulnerable young people including looked after children, children with SEND and young people involved in gangs.

Often these young people are already way behind their peers both academically and socially and we know there is a direct correlation between attendance and attainment.

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2. Ask that the Chief Executive undertakes a thorough review of the policy, procedure and practice of excluding young people from PRUs and reports her findings, with the agreement of the Committee Chair, to the Children's and Young People Scrutiny Committee by June 2019.
3. Bring forward recommendations to change the practice of exclusions from PRUs to Council via the Executive.

[Councillor Collins declared a prejudicial interest relating to the notice of motion and left the room during for the time the item was considered.]

[Councillor Stone declared a personal interest relating to the notice of motion as a governor of a secondary Pupil Referral Unit.]

CC/18/92 Proceedings of the Executive

The proceedings of the Executive on 17 October and 14 November 2018 were submitted. The Council was asked to give particular consideration to the following recommendations:

Exe/18/094 Global Monitoring and Budget Update - Council to approve the revised Prudential Indicator for non HRA Capital Expenditure be set at £600m.

Exe/18/095 Capital Programme Monitoring 2018/19 - Council to approve the virements over £0.5m between capital schemes to maximise use of funding resources available to the City Council as set out in the appendix to the minutes submitted.

Exe/18/096 Capital Programme – Update - Council to approve the following changes to Manchester City Council's capital programme:

- a) Strategic Development – Alexandra House. A capital budget allocation and transfer of £12.0m, £0.885m in 2018/19, £4.790m in 2019/20, £4.0m in 2020/21 and £2.325m in future years, to be met from £10.0m from the Estates Transformation budget funded by borrowing and £2.0m from the Asset Management Programme budget funded by capital receipts.
- b) Neighbourhoods – Christmas Market Electrical Equipment. A capital budget increase of £0.137m in 2018/19, funded by borrowing.
- c) Strategic Development – Car Hire, Etihad. A capital budget allocation and transfer of £0.960m in 2018/19, from the Strategic Acquisition budget, funded by Capital Fund.
- d) Highways – Highways Asset Surveys. A virement from the capital budget to revenue of £1.5m, £1.2m in 2019/20, £0.15m in 2020/21 and £0.15m in 2021/22, funded via Capital Fund.

Exe/18/100 The Factory - Council to approve the following:

- a) Capital Budget increase of £18.97M, funded by prudential borrowing subject the requirement for the City Treasurer to manage the overall resourcing of the capital budget in a way that provides best value to the Council. This will increase the total capital budget for the construction of The Factory from £111.65M to £130.62M.
- b) A Capital Budget virement from the Strategic Acquisitions Capital Budget of £1.286M, to cover additional land assembly costs, associated with the acquisition of and securing timely access to the Factory site.
- c) A Capital Budget virement of £4.3M from the Sustaining Key Initiatives Capital Budget for the loan facility to Manchester Quays Riverside Limited, on commercial terms.

Exe/18/102 Sprinkler and Fire Safety Works Update - the Council to approve the budget for fire safety works be increased from £4.0m to £5.2m, being an increase of £1.2m to the Public Sector Capital Programme funded from revenue contributions from the HRA.

Exe/18/103 Capital Programme Update - the Council to approve the following changes to the Council's capital programme:

- a) Neighbourhoods – Smart Litter Bins. A capital budget increase of £0.258m in 2018/19, funded by borrowing of £0.208m and reserves of £0.050m.
- b) ICT – Data Centre Network Design and Implementation. A capital allocation and transfer of £3.108m, £2.964m in 2018/19 and £0.144m in

2019/20 to be met from the ICT Investment Plan budget, funded by borrowing.

- c) Public Sector Housing – Northwards Replacement of Prepayment meters in High Rise Blocks. A capital allocation and transfer of £0.752m, £0.058m in 2018/19 and £0.694m in 2019/20 to be met from the Northwards unallocated budget, funded by capital receipts.

Decisions

1. To receive the minutes of the Executive held on 17 October and 14 November 2018.
2. To approve the revised Prudential Indicator for non HRA Capital Expenditure be set at £600m.
3. To approve the Council to approve the virements over £0.5m between capital schemes to maximise use of funding resources available to the City Council as set out in the appendix to the Executive minutes (17 October 2018).
4. To approve the virements over £0.5m between capital schemes to maximise use of funding resources available to the City Council as set out in the appendix to the minutes submitted (Executive 17 October 2018).
5. To approve the following changes to Manchester City Council's Capital Programme:
 - a) Strategic Development – Alexandra House. A capital budget allocation and transfer of £12.0m, £0.885m in 2018/19, £4.790m in 2019/20, £4.0m in 2020/21 and £2.325m in future years, to be met from £10.0m from the Estates Transformation budget funded by borrowing and £2.0m from the Asset Management Programme budget funded by capital receipts.
 - b) Neighbourhoods – Christmas Market Electrical Equipment. A capital budget increase of £0.137m in 2018/19, funded by borrowing.
 - c) Strategic Development – Car Hire, Etihad. A capital budget allocation and transfer of £0.960m in 2018/19, from the Strategic Acquisition budget, funded by Capital Fund.
 - d) Highways – Highways Asset Surveys. A virement from the capital budget to revenue of £1.5m, £1.2m in 2019/20, £0.15m in 2020/21 and £0.15m in 2021/22, funded via Capital Fund.
 - e) Neighbourhoods – Smart Litter Bins. A capital budget increase of £0.258m in 2018/19, funded by borrowing of £0.208m and reserves of £0.050m.
 - f) ICT – Data Centre Network Design and Implementation. A capital allocation and transfer of £3.108m, £2.964m in 2018/19 and £0.144m in

2019/20 to be met from the ICT Investment Plan budget, funded by borrowing.

- g) Public Sector Housing – Northwards Replacement of Prepayment meters in High Rise Blocks. A capital allocation and transfer of £0.752m, £0.058m in 2018/19 and £0.694m in 2019/20 to be met from the Northwards unallocated budget, funded by capital receipts.

6. To approve the following changes to the Council's Capital Budget:

- a) An increase of £18.97M, funded by prudential borrowing subject the requirement for the City Treasurer to manage the overall resourcing of the capital budget in a way that provides best value to the Council. This will increase the total capital budget for the construction of The Factory from £111.65M to £130.62M.
- b) A virement from the Strategic Acquisitions Capital Budget of £1.286M, to cover additional land assembly costs, associated with the acquisition of and securing timely access to the Factory site.
- c) A virement of £4.3M from the Sustaining Key Initiatives Capital Budget for the loan facility to Manchester Quays Riverside Limited, on commercial terms.

7. To approve the budget for fire safety works be increased from £4.0m to £5.2m, being an increase of £1.2m to the Public Sector Capital Programme funded from revenue contributions from the HRA.

CC/18/93 Questions to Executive Members under Procedural Rule 23

Councillor Bridges responded to a question from Councillor Collins regarding work done to protect children from criminal exploitation in Manchester.

Councillor Leese responded to a question from Councillor Leech regarding beds for rough sleepers during the winter in Manchester

Councillor Stogia responded to a question from Councillor Leech regarding the impact of the introduction of Clean Air Zones.

Councillor Stogia provided a response to a question from Councillor Leech regarding pothole repairs

Councillor Stogia responded to a question from Councillor Leech regarding transfer of traffic onto local residential streets as part of the proposed new cycleway.

Councillor Leese responded to a question from Councillor Kilpatrick regarding the operation of soup kitchens within the city.

Councillor Richards responded to a question from Councillor Kilpatrick regarding the protection of tenants raising complaints on the quality of housing.

Councillor Stogia a replied to a question from Councillor Kilpatrick regarding the work by the Council to phasing out the use of fossil fuels by 2038.

[Councillor Collins declared a prejudicial interest in the question submitted relating to the first question asked for the reason that she serves as a board member of Manchester Youth Zone.]

CC/18/94 Scrutiny Minutes

The minutes of the following Scrutiny Committee meetings were submitted:

Health – 9 October and 6 November 2018
Children and Young People – 9 October and 6 November 2018
Neighbourhoods and Environment – 10 October and 7 November 2018
Economy – 10 October and 7 November 2018
Communities and Equalities – 11 October and 8 November 2018
Resources and Governance – 11 October and 8 November 2018

Decision

To receive those minutes.

CC/18/95 Proceedings of Committees

The minutes of the following meetings were submitted:

Audit Committee – 5 November 2018
Health and Wellbeing Board – 31 October 2018
Licensing Committee – 22 October 2018
Licensing and Appeals Committee – 22 October 2018
Planning and Highways Committee – 18 October and 15 November 2018
Personnel Committee – 14 November 2018
Constitutional and Nomination Committee – 28 November 2018

The Council was asked to give particular consideration to the following recommendations:

Personnel Committee 14 November 2018

PE/18/28 Recruitment to the post of Executive Director Strategic Commissioning (including Director of Adult Social Services functions)

The Council to approve that during the period of act-up the Director Social Care be paid the bottom SCP of the evaluated grade (SS5) for the Executive Director post, an annual salary of £121,692.

Standards Committee 1 November 2018

ST/18/21 Consideration of the introduction of DBS checks for all Members

The Council agrees to:

- (a) continue to carry out enhanced DBS checks with a check of the barred lists of members who sit on the Fostering and Adoption Panels or who undertake regulation 44 inspections of children's homes;
- (b) undertake enhanced DBS checks, with a check of the barred lists, for all other elected and co-opted members who undertake "saved" regulated activities, namely:
 - all members of the Executive,
 - all members of the Health and Wellbeing Board,
 - all members of the Children and Young People Scrutiny Committee,
 - all members of the Health Scrutiny Committee; and
- (c) request all other members and co-opted members to agree to basic disclosure checks.

Constitutional and Nomination Committee 28 November 2018

CN/18/18 Membership of Council committees and representation on joint boards and joint committees

Membership of Committees

To recommend to Council the following changes in appointments to Committees and Joint Committees of the Council:

Committee	Member removed	Member appointed
Planning and Highways Committee	Councillor Strong	
Communities and Equalities Scrutiny Committee		Councillor Douglas
GM Housing, Planning and Environmental Scrutiny	Councillor Wilson	

Decisions

1. To approve that during the period of act-up the Director Social Care be paid the bottom SCP of the evaluated grade (SS5) for the Executive Director post, an annual salary of £121,692.

2. To approve that the Council:

- (a) continue to carry out enhanced DBS checks with a check of the barred lists of members who sit on the Fostering and Adoption Panels or who undertake regulation 44 inspections of children's homes;
- (b) undertake enhanced DBS checks, with a check of the barred lists, for all other elected and co-opted members who undertake "saved" regulated activities, namely:
- all members of the Executive,
 - all members of the Health and Wellbeing Board,
 - all members of the Children and Young People Scrutiny Committee,
 - all members of the Health Scrutiny Committee; and
- (c) request all other members and co-opted members to agree to basic disclosure checks.

3. To approve the changes to the membership of Committees and joint boards and joint committees, as detailed below:

Committee	Member removed	Member appointed
Planning and Highways Committee	Councillor Strong	
Communities and Equalities Scrutiny Committee		Councillor Douglas
GM Housing, Planning and Environmental Scrutiny	Councillor Wilson	

CC/18/96 Business of the Combined Authority, Joint Authorities and Joint Committees

The Lord Mayor reported that no questions had been received regarding business of the Combined Authority, Joint Authorities and Joint Committees.

CC/18/97 Urgent Key Decisions

The Council considered the report of the City Solicitor on key decisions that had been exempted from call-in.

Decision

To note the report.

CC/18/98 Revised Gambling Policy 2019-2022

The Council considered the report of the Head of Planning, Building Control and Licensing that informed the Council of the consultation responses received in respect of the revised Statement of Policy under the Licensing Act 2003. The report also presented the proposed final Statement of Gambling Policy for approval.

Decisions

1. To approve the proposed amendments as detailed in the report submitted.
2. To Approve the Gambling Policy Statement 2019-2022 fifth edition, as detailed in Appendix 2, of the report submitted.

CC/18/99 Standards Committee – Annual Report

The Council considered the report of the City Solicitor which provided an update on the Standards Committee on the matters within the remit of the Committee since March 2018.

Decision

To note the report.

Executive

Minutes of the meeting held on Wednesday, 12 December 2018

Present: Councillor Leese (Chair)

Councillors: Akbar, Bridges, Craig, N Murphy, S Murphy, Ollerhead, Rahman, Stogia, and Richards

Apologies: Councillor S Judge

Also present as Members of the Standing Consultative Panel:

Councillors: Karney, Leech, M Sharif Mahamed, Sheikh, Midgley, Ilyas and Taylor

Exe/18/109 Manchester's Affordable Housing Strategy - Proposed new affordable housing policies for the Council

In November 2015 we had endorsed a draft Manchester Residential Growth Strategy and agreed that there should be public consultation on the draft (Minute Exe/15/123). In March 2016 we had endorsed a revised version of that Growth Strategy which set out the key priorities for delivering residential growth over the period 2016 – 2025 (Minute Exe/16/043).

A report from the Executive Member for Housing and Regeneration examined the recent progress and successes in securing the development of more affordable homes across the city. The report explained that “Affordable Housing” had emerged as an aggregate term for a range of housing tenures that would allow people on lower incomes to access homes at below market values. The main sorts of tenures being:

- Shared Ownership - a part rent / part buy model where residents pay rent on 25-75% of the value of the property initially with the option to buy the remainder later;
- Affordable Rent - although this can technically be set at or below 80% of market rent, affordable rent is typically set at or close to the full 80% level; and
- Social Rent - this is typically set at or around 60% of market rent, although is not directly linked to market rent in the same way as affordable rent.

The report demonstrated how the cost of building a new home for affordable occupation could be funded, both for affordable and social rent. In both cases, with even with an assumption of the land being made available at nil cost, the borrowing against the assumed rental income would be insufficient to fund the construction of the house. Further funding would be needed and the report explained the range of possible sources of those funds.

The report then set out a number of possible policy ideas that could contribute to a step-change in the number and tenure of affordable homes being built across the City. Those were:

- Policy Idea - The Council will strengthen the 500 home commitment to become 500 new social rented homes to be delivered by March 2022.

- Policy Idea - The Council will develop and consult on a new Manchester affordability policy based around the individual income and circumstances of all Manchester residents.
- Policy Idea - The Council will commit to delivering a programme of 3,000 new affordable Council homes over 10 years - 1,000 at social rent, 1,000 at affordable rent and 1,000 shared ownership.
- Policy Idea - Deliver a first phase of 300 new affordable Council homes by March 2022, 100 for social rent, 100 for affordable rent and 100 shared ownership.
- Policy Idea - The Council will take steps to maximise the social value from expanded new Council house building, including training and employment opportunities for Manchester residents.
- Policy Idea - Where legal agreements permit, future phases of existing residential growth joint ventures and new joint ventures where Council sites represent a significant contribution will deliver 20% net new affordable housing.
- Policy Idea - At least 1,000 of the affordable homes to be delivered through the remainder of the Residential Growth Strategy will be let at social rent.
- Policy Idea - 500 plots will be released on small sites to Registered Providers by March 2019 for affordable housing, requiring at least $\frac{1}{3}$ of homes to be let at social rent and for all homes to be completed by March 2022.
- Policy Idea - The Council will continue to work in partnership with existing registered providers and support them to maximise their investment in the city. The Council will also encourage other not-for-profit Registered Providers to invest in Manchester provided they play a meaningful role in the city and invest in areas where existing Registered Providers are not major stockholders.
- Policy Idea - After allowing appropriately for other key uses (employment, education, health, infrastructure, culture, amenity etc.) Council land disposals will be principally for development that wholly or partly delivers affordable housing for those in our City who are in the greatest housing need.
- Policy Idea: The Council will lobby the Government to remove the Right to Buy.
- Policy Idea: The Council will explore ways in which all of the new affordable homes (at least 2,000) in the 4 Housing Affordability Zones fall outside the Right to Buy.
- Policy Idea - The Council will complete within 12 months a feasibility study into a genuinely affordable housing scheme within the City Centre of appropriate density for its location. In drawing up the parameters of and delivering this study, the elected councillors of City Centre wards and the elected City Centre spokesperson will be included. Should the feasibility study find such a scheme to be viable, subject to the standard scrutiny procedures of the Council, the Council shall proceed with the scheme.
- Policy Idea - the Council will assess potential demand for and scope for provision of other affordable housing within the City Centre, taking into account viability and deliverability.
- Policy Idea - The Council will invest, in conjunction with Registered Provider partners, in better marketing to older people the opportunity to downsize and provide support during any move.
- Policy Idea - The Council will develop a Supporting People Housing Strategy (including extra care, dementia friendly and learning disabilities) by March 2019 working alongside health and social care colleagues, housing providers and Greater Manchester partners.

- Policy Idea - The Council will explore the feasibility of at least 3 community-led housing projects on Council land providing at least 30 affordable homes in total. At least one of these will be led by older people.
- Policy Idea - The Council will develop a strategy to unleash the potential for community-led housing of all tenures across the City by Summer 2019.
- Policy Idea - The Council will explore how it can support the City's essential key workers to access affordable homes in appropriate locations to meet their needs.

The report explained that the intention was to examine in detail the financial and legal issues that would arise from these policy ideas. The intention was for a further report in 2019, setting out more details on those financial and legal implications, risks and the resources to implement the ideas.

It was also noted that a recent meeting the Economy Scrutiny Committee had also considered this report and had endorsed its recommendations (Minute ESC/18/57).

Decision

To endorse the proposals for affordable housing policy ideas as set out above and to note that officers will now consider the financial and legal consequences of those proposals and report again in 2019.

Exe/18/110 Adult Social Care Winter Funding 2018

In October 2018 the Department of Health and Social Care had announced £240m of additional funding for councils to spend on adult social care services to help councils alleviate winter pressures on the NHS. Councils were to use the extra money to help patients be more quickly discharged from hospital to their homes, so as to free up hospital beds across England. The funding was intended to enable further reductions in the number of patients that are medically ready to leave hospital but are delayed because they are waiting for adult social care services to be arranged for them at home. The allocation of that money to the City Council was to be £2.67m, but it was not to recur in future years.

A report submitted by the Director of Adult Services set out proposals for the use of that money. The report explained that the proposals had been aligned with other health and social care funding sources and had been developed jointly with partners across the health and social care system. This integrated approach therefore aligned the use of the additional grant with other health funding arising from an underspend on community health services. The inclusion of that underspend had been agreed with the Executive of the Manchester Local Care Organisation (MLCO) and the Manchester Foundation Trust (MFT). It is also intended that health funding for primary care resilience would be included in due course.

The proposals for the use of the grant were:

	2018/19 £'m	2019/20 £'m	Total £'m
Priority Discharge programme	0.675		0.675
Mental Health bed bureau	0.037	0.018	0.055
Mental Health housing support workers	0.024	0.012	0.036
Mental Health DTOC team	0.044	0.022	0.066
Homecare bridging capacity	0.144		0.144
Homecare transitional arrangements	0.169	0.085	0.254
Bed based transitional care	0.063		0.063
Care home support (North)	0.037		0.037
Care home support (South)	0.039		0.039
Reablement	0.205	0.052	0.257
Complex reablement	0.206	0.102	0.308
Crisis clean	0.023	0.012	0.035
Social/PAT Capacity	0.257	0.128	0.385
Advocacy	0.025		0.025
Neighbourhood apartments	0.051	0.059	0.110
Homelessness	0.107	0.070	0.177
Total Funding	2.106	0.560	2.666

The details of each of the main areas of proposed expenditure were described in the report. Appended to the report was a schedule of the proposed uses of the £0.685m of other health funding that was also being deployed to this area of work.

Set out within the details of a number of the expenditure proposals was the intention to increase the number of people deployed to the various areas of work. It was explained that whilst there would be a requirement to use some agency staff where that proved necessary, it was preferred for these people to be taken on as permanent additions to the Council's staffing; where that was financially feasible noting that this Adult Social Care Winter Funding was non-recurring. Council managers would have the appropriate delegated authorities to allow recruitment of permanent staff and agency workers to proceed as necessary.

Decisions

1. To approve the proposals for the use of the funding as detailed in the report and summarised in the table above.
2. To delegate authority to the Acting DASS, in consultation with the Executive Member for Adult Health and Wellbeing, the Executive member for Finance and Human Resources, and the City Treasurer, to make long-term or permanent staff appointments when required to further the priorities set out in paragraph 3.1 of the report, with the additional costs set against the 2019/20 Adult Social Care budgets.

Exe/18/111 Proposed changes to Council charges levied on empty properties

A report by the City Treasurer explained that in November 2018 the Government had introduced powers for councils to charge increased Council Tax Premiums for long term empty properties that have been unoccupied and unfurnished for over two years. These powers extended the 50% premium that had been introduced in April 2013 (Minute Exe/13/006).

Under the new powers the council had the discretion to apply increased a Council Tax premium on unoccupied and unfurnished properties as follows:

- unoccupied for more than two years - 100% premium from 1 April 2019 (so the owner would pay 200% of the normal Council Tax);
- unoccupied for more than five years - 200% from 1 April 2020 (so the owner would pay 300% of the normal Council Tax);
- unoccupied for more than 10 years - 300% from 1 April 2021 (so the owner would pay 400% of the normal Council Tax).

Exemptions to these increased charges included homes unoccupied due to the occupant living in armed forces accommodation for job-related purposes and annexes being used as part of the main property.

The total potential increase in revenue from these changes was £575,500, subject to a number of factors and assumptions. However, it was to be hoped that these change would see some of the empty properties being brought back into use so that potential extra income was unlikely to be achieved.

The report also proposed other changes to long-standing Council Tax discounts that had been granted by the Council:

- (a) the removal of the existing 100% Council Tax discount that is awarded to unoccupied and unfurnished properties for up to a month, meaning that 100% of the Council Tax due would be charged for any unoccupied and unfurnished property not meeting the requirements of the statutory exemption class for unoccupied properties; and
- (b) the removal the existing 50% Council Tax discount awarded for up to one year when a property was undergoing major repairs or structural alterations.

It was noted that a recent meeting the Resources and Governance Scrutiny Committee had also considered this report and had endorsed its recommendations (Minute RGSC/18/71).

It was proposed and agreed that there be a period of public consultation on these changes, with the outcome of that consultation reported to a meeting in 2019.

Decisions

1. To approve the proposals contained in the report and agree that there be a formal four week consultation, commencing in December 2018.
2. To note that the outcome of the consultation will be reported in 2019.

Exe/18/112 HS2 Working Draft Environmental Statement (WDES)

The Strategic Director (Development) submitted a report on consultations being undertaken by HS2 Ltd on its Working Draft Environmental Statement (WDES) for the high speed rail links from London to the Midlands and the North of England. The report had a specific focus on the HS2 proposals within Manchester. The WDES covered Phase 2b of HS2 from Crewe to Manchester and West Midlands to Leeds. The report also provided an overview of the proposed responses to the key themes and issues raised in the consultation documents. The general nature of the proposed responses was endorsed and the production of the final response from the Council was delegated to the Director.

Decisions

1. To note the content of the WDES.
2. To delegate authority to the Strategic Director (Development) to finalise a consultation response to HS2 Ltd, in consultation with the Leader and the Executive Member for Environment and Skills.

Exe/18/113 Great Northern Warehouse Strategic Regeneration Framework Update

The Great Northern site comprises a former railway goods warehouse and sidings, which were converted into a leisure development in the late 1990's. The warehouse is Grade II* Listed. It is adjoined to a modern extension on the south of the site, which contains the cinema complex and car parking. To the west of the site is a long terrace of Grade II Listed shops with offices above. In July 2016 we had endorsed the principles set out in a draft Great Northern, Manchester Central and Castlefield Quay Strategic Regeneration Framework (SRF) and requested that the Chief Executive to undertake a public consultation exercise on the draft SRF (Minute Exe/16/093). In February 2017 we had considered the outcome of that consultation and endorsed the principles in the revised Great Northern, Manchester Central and Castlefield Quay Strategic Regeneration Framework (Minute Exe/17/044).

In March 2018 the landowner had secured Planning Permission and Listed Building Consent for the phased development of the Great Northern Complex. This consent included:

- 142 residential units
- 22,216 sq. ft. of food and beverage commercial floor space
- 3,444 sq. ft. of retail floor space
- 17,330 sq. ft. of gym floor space
- A management suite
- A 29 space resident car park

A report submitted by the Strategic Director (Development) explained that the landowner was now proposing a revision to the 2017 SRF which would result in the inclusion of additional office space in place of an element of the previously envisaged residential use. The change was being sought in response to demand for space in the city centre. The report proposed that there be a period of public consultation on

this proposed revised SRF, with the outcome of that consultation reported to a future meeting. That was agreed.

Decisions

1. To approve in principle the updated Strategic Regeneration Framework for the Great Northern Warehouse.
2. To request that the Chief Executive undertake a public consultation exercise on the Regeneration Framework with local stakeholders with the outcome of the consultation reported to a meeting in 2019.

Exe/18/114 Northern Quarter Building Condition Report

A report was submitted to inform the Executive of the findings of a survey into the condition of buildings within the Northern Quarter. The report set out details on the buildings that had been redeveloped or were to be redeveloped, and buildings considered to still be at some risk.

Decision

To note the report.

Exe/18/115 Global Monitoring and Budget Update

A report was submitted to provide a summary of the position of the 2018/19 revenue budget at the end of October 2018. The report gave details of the projected variances to budgets, the position of the Housing Revenue Account, Council Tax and business rate collection, revised prudential borrowing indicators, and the state of the Council's contingency funds. Projecting forward from the position at the end of October 2018 it was forecast that by the year-end in March 2019 the revenue budget would be overspent by £3.947m, which was better than the previous projection of an £6.145m overspend as reported in October (Minute Exe/18/94). The report described the continuing measures being used to reduce the size of the projected overspend.

The report also addressed use of the Council reserves and recommended that the Council approve the release of a total of £6.292m from reserves. The proposals were:

- £40K from the City Centre Review – for the Compliance and Enforcement and Homelessness teams to improve data and performance indicators;
- £2.6m from the Better Care Fund Reserve - as part of an overall funding strategy for 2019/20 to provide ongoing contributions for social care and to enable the CCG to access its historic surplus in 2019/20;
- £1.4m from the Adult Social Care Reserve – also as part of an overall funding strategy for 2019/20 to provide ongoing contributions for social care and to enable the CCG to access its historic surplus in 2019/20;
- £1.595m from the Adult Social Care Reserve - for reform staffing, mental health related strength based assessment and supporting the shared lives scheme;

- £175k from the Parking Reserve - to fund hostile vehicle mitigation measures;
- £482k from the Asylum Seekers Reserve – to fund the Local Authority Asylum Support Officer (LAASLO) project, subject to agreement from the contributing authorities.

The following budget virements were proposed and agreed for the revised budget for 2018/19:

- £2.957m - Transfer funding for Our Manchester voluntary and community sector budgets from Adults and Neighbourhoods to Policy, Partnership, Research and Culture;
- £0.619m - Facilities Management Centralisation - Security, Pest Control, Cleaning and Planned Preventative Maintenance budgets have been centralised;
- £0.294m - Transfer of the funding for the resource team staff from the Shared Service area to HR/OD.

When setting the 2018/19 budget the Council has agreed to hold some funds that were to be allocated throughout the year. The report proposed the use of some of these budgets to be allocated. These were agreed:

- Our Children's Budgets (Looked After Children) – £1m for external placements made up of:
 - External Fostering – having to make 44 external fostering placements at above the North West Framework price;
 - External Fostering - the cost the new North West framework being higher than anticipated, with the agencies involved increasing their prices; and
 - External Residential –to cover the 6% inflationary increase together with the increase in the number of residential placements.
- Waste management inflation allocation £137k - waste management contract to cover pay, fuel and disposal increases from the Inflationary Provision 2018/19.
- Coroners Inflation allocation £248k - Mortuary Contract cost inflation;
- Highways Pay Inflation £38k – additional consultancy expertise to deliver the complex highway programme;
- Capital Programmes Pay Inflation £87k – extra cost of recruiting the number of skilled professionals needed to deliver the programme.

The report also explained that notification had been received in relation to specific external grants, the use of which had not confirmed as part of the 2018/19 budget setting process. Approval was given to the use of these funds:

- Department of Work and Pensions Universal Credit, New Burdens grant to Adult Services - £305k. Supporting Manchester citizens with applying for and managing Universal Credit benefits.
- Digital Social Care Demonstrators (DSCD) - Health to Adult Social Care - £100k. to reduce Delayed Transfers of Care (DTCs) at Manchester Foundation Trust, the numbers of bed days where a patient is medically fit for discharge but awaiting a social care assessment or care plan;
- New Burdens Grant - Leaving Care - £52k to provide support in response to young people that may request support from the local authority after the age of 21 and up to their 25th birthday.
- Area Based Collaborative Entrepreneurship in Cities to Corporate Core - £107k to develop better policy approaches to promote collaborative entrepreneurship;

- New Burdens grant to Homelessness - £509k over two years to fund a Floating Support Service Team who would work with households who can be moved on into the private rented sector.

Decisions

1. To note the report.
2. To recommend that the Council approves the use of £6.292m in total from the City Centre Review, Better Care Funding, Adult Social Care and Parking reserves, as set out above.
3. To approve the proposed budget virements as set out above.
4. To approve the use of budgets to be allocated as set out above.
5. To approve the use of grants in addition to that already planned, as set out above.

Exe/18/116 Capital Programme Update

A report concerning requests to increase the capital programme was submitted. We agreed to recommend three changes to the Council which would increase the capital budget by £1.085m, financed by the use of reserves and by borrowing.

The report also addressed previous decisions on Settled Accommodation for Homeless Families. In March 2018 it was agreed to provide £5m of equity funding to a group of Registered Providers (RPs) to support the purchase of around 60 homes for homeless families (Minute Exe/18/045). Initially based on the Council securing a first charge on the homes, in July 2018 it was agreed that the Council would hold a second charge on the properties in the circumstance where the RP applied a charge on the property to secure funding (Minute Exe/18/079(Decision 3)).

It was reported that since July further negotiations had taken place to finalise the terms of the agreement to be entered into between the Council and the RPs. In those negotiations it had become evident that the requirement for a second charge would restrict the available equity in a property and so restrict the RPs' ability to raise finance. That would in turn result in fewer properties being acquired for the project. It was therefore proposed that the Council agree to forego the requirement of a second legal charge.

Instead it was now proposed that the parties enter into an agreement obliging them to attend regular meetings. If it became clear that an RP may be in financial difficulty the relevant RP would be required to offer its property or properties to the other RPs in the consortium. If that offer was declined, the RP would next offer the properties to the Council. In either case the value for the transfer would be 65% of the market value. If the Council also declined the offer, the RP would then sell the properties on the open market and the Council would recover its 35% share from the proceeds of that sale.

Where a property had been charged to an RP Lender, any transfer could only take place where the Lender agreed to release its charge on the property and the Lender may require the full 100% of the sale proceeds in order to release its charge. It was considered to be unlikely that Lenders would accept less than 100%, or agree to release the charge where the RP was in financial difficulty. Where that was the case it would put the Council's 35% investment in respect of the relevant RP at risk. That risk was, however, considered to be low.

These proposals were agreed and the decisions made at previous meetings revised accordingly.

Decisions

1. To recommend that the Council approve the following changes to Manchester City Council's capital programme:
 - (a) Highways – Residents Parking Schemes. A capital budget increase of £0.553m is requested, funded by £0.396m of applicable Section 106 funding and £0.157m from the Parking Reserve.
 - (b) Highways – Automatic Bollards. A capital budget increase of £0.468m is requested, funded from the Parking Reserve, to replace the existing £0.200m borrowing approval.
 - (c) Highways – Hostile Vehicle Mitigation Measures. A capital budget increase of £0.264m is requested, funded from the Parking Reserve.
2. In relation to the acquisition of settled accommodation for homeless families, to note the changes as set out in section 4 of the report, to approve the revised proposal and, in a variation to decision (3) recorded in minute Exe/18/045, to now delegate authority to the City Treasurer in consultation with the Executive Member for Finance and Human Resources to agree and sign off the investment model on behalf of the City Council.

Exe/18/117 The Manchester College - City Centre Campus

(Councillor S Murphy declared a disclosable pecuniary interest in this item, and withdrew from the meeting before it was considered.)

In November 2017 we had considered the Estates Strategy of Manchester College, noting the college's plans for the development of a new city centre Manchester College Campus Centre of Excellence to focus on creative and digital, business, financial and professional services (Minute Exe/17/140). In July 2018 we noted the more detailed plans and supported in principle the College's plans to acquire a city centre site in order to deliver a new Manchester College Centre of Excellence (Minutes Exe/18/082 and 18/085).

A report now submitted by the Strategic Director (Development) explained that the LTE Group, the parent organisation of Manchester College, had made progress to acquire a city centre site located within the Northern Gateway Great Ducie Street Regeneration area (part of the former Boddingtons Brewery site). The report detailed the College's intentions for the phasing of the development of the site.

The report also outlined the LTE Group's funding for the development. In July 2018 it was noted that the College hoped to be able to utilise a loan from the Council (Exe/18/085). Following ongoing discussions the amount of support requested has been confirmed as a loan funding package of £27.6m. Further details on the likely terms of the support were set out in another report considered at the meeting (Minute Exe/18/119) below.

It was also noted that a recent meeting the Economy Scrutiny Committee had also considered this report and had endorsed its recommendations (Minute ESC/18/59).

Decisions

1. To support LTE Group's plans to deliver a new Manchester College Campus on Great Ducie Street (on part of the former Boddington's Brewery site) which would be a centre for excellence for skills in Creative and Digital (Phase 1) and Business, Financial and Professional Services (Phase 2).
2. To note that the LTE Group had committed to work with the Council to ensure that new development proposals complied with and support approved planning policies for the City Centre, and to work with the Council to bring forward a new development framework for the site.
3. To note that the arrangements include a proposed loan of £27.6m to LTE Group the details of which were set out in a separate report and subject to the agreement of the Council.

Exe/18/118 Exclusion of the Public

A recommendation was made that the public be excluded during consideration of the next items of business.

Decision

To exclude the public during consideration of the following items which involved consideration of exempt information relating to the financial or business affairs of particular persons and public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Exe/18/119 The Manchester College - City Centre Campus (Part B)

(Councillor S Murphy had declared a disclosable pecuniary interest in this item and had withdrawn from the meeting before this item was considered.)

A report by the Strategic Director (Development) and the City Treasurer set out the details of the financial and commercial considerations for the Council's support for the LTE Group's proposals to develop a City Centre Campus. The College was seeking a loan of £27.6m from the Council and the report described in detail the security that the Council would hold for that loan, should it be agreed. It was also noted that as well as a loan from the Council the College required further funding in order to deliver the development. It was likely that would come from an institutional lender or lenders. If further investors were identified the Council would need to enter into negotiations with those Lenders in respect of terms of their lending and security required.

The report explained that the College had committed to working with the City Council to bring forward a revised Development Framework for the remainder of the Boddingtons Brewery site. That revision would take into account not only the proposals that were currently the subject of a planning application, but also the draft Strategic Regeneration Framework (SRF) that was currently under consultation for the Great Ducie Street area which was immediately adjacent to this site. That would ensure that the campus development proposals were both consistent and complementary to those set out in both Frameworks.

It was noted that a recent meeting the Economy Scrutiny Committee had also considered this report. The Committee had endorsed its recommendations and requested that the Executive take into consideration the Committee's concerns about the security arrangements for the Council's loan and clarification on the other sources of funding that had been sought by the LTE Group (Minute ESC/18/61). The concerns of the Committee were accepted and it was explained that the securities for the Council's loans had been improved.

Decisions

1. To note the proposed contractual and commercial arrangements between the City Council and the College details of which were set out in the report.
2. To note that the Manchester College would promote a new Development Framework for the site which they intend to acquiring, taking into account the consented scheme on part of the site and the final version of the Great Ducie Street Strategic Regeneration Framework which was currently under consultation.
3. To note that LTE Group had put in the submission for Greater Manchester Combined Authority (GMCA) skills capital funding of up to £25m, which had been approved in principle dependant on a final due diligence exercise.
4. To approve the proposed loan of £27.6m to LTE Group, the details of which were set out in this report, subject to the release of the funds by the Council.
5. To authorise the City Solicitor, City Treasurer and Strategic Director (Development), in consultation with the Executive Member for Finance and Human Resources, to conclude the detailed contractual and commercial

negotiations in respect of the proposed loan and necessary security arrangements and such other commercial transactions.

6. To authorise the City Solicitor to enter into and complete all documents or agreements necessary to give effect to the proposed loan and associated security arrangements.
7. To recommend that the Council approve a capital budget increase of £27.6m (£17.6m in 2018/19 and £10m in 2019/20) funded by borrowing.

Exe/18/120 Our Town Hall Project - Management Contractor Appointment

A report was submitted by the City Treasurer to provide an update on the procurement of a Management Contractor for the refurbishment of the Town Hall. The report explained the decision that the City Treasurer was minded to make in respect of which of the companies that had tendered for the work was to be awarded the Management Contract. The report set out the reasons for the City Treasurer being so minded.

Decision

To note the report.

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Health Scrutiny Committee

Minutes of the meeting held on 4 December 2018

Present:

Councillor Farrell – in the Chair
Councillors, Clay, Curley, Lynch, Mary Monaghan, O’Neil, Riasat, Reeves, Wills and Wilson

Councillor S. Murphy, Deputy Leader
Councillor Craig, Executive Member for Adults, Health and Wellbeing
Councillor Bridges, Executive Member for Children’s Services
Councillor Midgley, Assistant Executive Member for Adults, Health and Wellbeing
Nick Gomm, Director of Corporate Affairs, Manchester Health and Care Commissioning
Craig Harris, Executive Director of Nursing and Safeguarding, Manchester Health and Care Commissioning
Dr Manisha Kumar, General Practitioner and Clinical Director, Manchester Health & Care Commissioning
Dr Binita Kane, Consultant Chest Physician, Manchester University NHS Foundation Trust South, Clinical Lead for Health Innovation Manchester Respiratory Programme
Martina McLoughlin, Senior Manager, Commissioning and Service Redesign, Manchester Health & Care Commissioning
Matthew Conroy, Primary Care Information Manager, Manchester Health & Care Commissioning

Apologies: Councillor Holt, Paul

HSC/18/49 Minutes

The minutes of the meeting held on 6 November 2018 and the minutes of the Public Health Task and Finish Group were submitted for approval and note. Cllr Riasat requested that his attendance at both meetings be recorded.

Decision

1. To approve the minutes of the meeting held on 6 November 2018 as a correct record subject to the above amendment.
2. To note the minutes of the Public Health Task and Finish Group meeting held on 26 October 2018 subject to the above amendment.

HSC/18/50 Update on Revenue Financial Strategy and Business Plan Process 2019/20

The Committee considered a report of the Chief Executive and the City Treasurer which provided an update on the Council’s financial position and set out the next

steps in the budget process. The report summarised Officer proposals for how the Council could deliver a balanced budget for 2019/20.

In conjunction to the above, the Committee also received and considered the Manchester Health and Care Commissioning Pooled Budget 2019/20, Including Adult Social Care, which set out in broad terms the directorate's key priorities, key activities and Homelessness Business Planning: 2019/20, which was a refresh of the directorate's Business Plans for 2018/20 in the context of current resources, challenges and opportunities.

Taken together, the report and the directorate Business Plan illustrated how the directorate would work together and with partners to deliver Our Plan and progress towards the vision set out in the Our Manchester Strategy.

Homelessness Business Planning: 2019/20

The Deputy Leader addressed the Committee regarding the issue of homelessness in Manchester stating that the impact of austerity and welfare reform had a significant impact on the levels of homelessness and people who sleep rough, and this presented a significant challenge. She described how Manchester was responding to this challenge by investing in preventative services, utilising the Social Impact Bond that was funding available from the Ministry for Housing, Communities and Local Government (MHCLG) that was conditional on achieving positive outcomes through a payment by results model. She further advised that properties were being purchased to accommodate families and commented that the legal lessons learnt from this exercise would inform any future purchases to reduce the time taken to secure these.

Members noted the Cold Weather funding from the MHCLG of £35,000 for cold weather winter provision for people who sleep rough and commented that this was an inadequate amount for the scale of the challenge. A Member further enquired if any impact assessments of Universal Credit had been undertaken. The Strategic Lead for Homelessness responded by saying that the Welfare Reform Board did monitor and analyse the impact of Universal Credit and information on this would be shared with the Committee. She further commented that they were currently lobbying the MHCLG for additional funding and a decision on this was pending. In response to a comment from a Member regarding the provision of hot water at a facility she said that she was unaware of any issue, however she would make appropriate enquiries.

Members then discussed the issue of Private Sector Landlords and the use of retaliatory Section 21 Notices (eviction notices) if a tenant complained about disrepair in a property. The Deputy Leader responded by saying that she acknowledged the comments made and that the Executive Member for Housing and Regeneration was undertaking work around this issue as part of a broader piece of work around the Private Rented Sector. She said that inspections of private properties were undertaken before placing people in them and officers would reject a property if unsuitable and then work with the landlord to improve the property conditions. She said that discussions were also currently underway with Housing Providers to utilise their experience to undertake property inspections.

A Member enquired how the different needs of the homeless population were met, noting that families would have different needs to single people and may also have other complex needs. The Strategic Lead for Homelessness said this was recognised and the Manchester Homelessness Partnership brought together a number of different statutory organisations and voluntary groups with lived experience to inform the response to the issue homelessness. The Director of Population Health and Wellbeing further advised that there was a multi-agency approach to delivering health and mental health services for homeless people and made reference to the Urban Village Medical Practice Homeless Healthcare Service based at the Ancoats Primary Care Centre.

Manchester Health and Care Commissioning Pooled Budget 2019/20

The Executive Member for Adults, Health and Wellbeing said that despite the continued reduction in funding from central government for Adult Social Care the Council remained committed to improving the health outcomes of all Manchester residents and protect services for vulnerable people.

The Director of Adult Social Care said the delivery of the new models of care that would be achieved through the Local Care Organisation would reduce the number of non-elective hospital admissions. The Director of Adult Social Care said this would also be supported by the introduction of assistive technology to support people in their home, when appropriate and the Executive Member for Adults, Health and Wellbeing commented that a report on assistive technology would be provided to the Committee at an appropriate time. A Member commented that technology across all health and social care providers needed to be appropriate to ensure that information could be shared and accessed by all staff delivering health and care.

In response to a question regarding staff engagement and Trade Union involvement the Director of Adult Social Care commented that the workforce were the most valuable asset to delivering the ambitions of the Local Care Organisation, and the duty of care to staff was taken very seriously. She explained that asset based staff and team training had been delivered that had included resilience training and Trade Unions had been fully consulted with. In response to a comment from a Member regarding the use of agency staff the Director of Adult Social Care said that they were seeking to reduce the number of agency staff where possible.

The Director of Population Health and Wellbeing responded to a comment from a Member regarding the actions on preventable early deaths by saying that the Population Health Plan that had been submitted to the May meeting of Health Scrutiny Committee had outlined how this would be addressed, along with the other priorities identified.

Decisions

The Committee notes the reports and request that the comments of the Committee be taken into consideration when the final business plans were produced.

HSC/18/51 Adult Respiratory

The Committee considered the report of the Clinical Director, Manchester Health and Care Commissioning (MHCC) that described how MHCC were working collaboratively with partners with the ambition to improve health outcomes and quality of life for patients, support self-management, personalisation and early intervention in the community; and strengthen the quality of end of life care.

The Clinical Director referred to the main points of the report which were: -

- Describing the work of NHS RightCare teams, who worked locally with systems to present a diagnosis of data and evidence across the population to identify opportunities and potential areas where quality could be improved;
- A description of the work streams identified by the Manchester Adult Respiratory Steering Group;
- A data analysis of respiratory emergency admissions for the first 6 months of 17/18 compared to the first 6 months of 18/19, noting the considerable pressure in emergency admissions for respiratory patients and how providers were managing these admissions;
- A description of the Primary Care Respiratory Standards developed by MHCC;
- The work underway to review how these standards were applied to those in receipt of Homecare;
- A description of the COPD (Chronic Obstructive Pulmonary Disease) Virtual Clinic and the impact of this innovation;
- An update on the procurement and distribution of spirometers, noting that Spirometry was a simple test used to help diagnose and monitor certain lung conditions by measuring how much air you could breathe out in one forced breath;
- A description of the Manchester Integrated Lung Service;
- A description of the collaborative work undertaken by Primary, Community and Secondary Care to produce the Manchester Respiratory Referral Criteria that covers the minimum information that should be contained in all respiratory referral letters;
- A description on Pulmonary Rehabilitation, a programme of exercise and education for people with long-term lung conditions;
- The programmes developed through Health Innovation Manchester (HIM);
- The activities to address smoking including information on the CURE Project;
- An update on the developments in relation to social prescribing with a description of the Breathe Better model; and
- Information on the partnership work undertaken in Greater Manchester.

Members welcomed the report and noted the information that had been provided that gave the numbers of COPD and Asthma reviews undertaken at a ward level, and requested that this information, along with other relevant health data is shared with local Members.

In response to a comment regarding the difference in figures relating to these reviews across wards the Clinical Director Members commented that establishment of Neighbourhood Teams would address the issue of variation across the city. The

Chair sought clarification as to why some practices appeared to be undertaking significantly more reviews than others. The Primary Care Information Manager responded by saying that this was primarily due to Practices not recording the information correctly on the system. He advised that this information was collected periodically and enquiries were made to individual practices if their returns were low. He said advice and training was offered to those sites to ensure this information was accurately recorded, he also added that Practices were paid for delivering these reviews so it was in their own interest to accurately record this work.

The Clinical Director commented that the majority of GP practices in Manchester were rated as 'Good' or as 'Outstanding' by the Care Quality Commission (CQC), and the couple that were rated as 'Require Improvement' related to improvements around issues of practice management rather than the delivery of care for their patients. She said that for those few practices rated as 'Require Improvement' support was provided to help them address any issues identified. She commented that if Members wished to view the latest CQC reports these could be viewed via their website.

Members discussed the issue of shisha smoking, noting that one hour of shisha smoking could be as damaging as 100 cigarettes and asked what was being done to regulate these premises. The Chair informed the Committee that the Neighbourhoods and Environment Scrutiny Committee would be considering a report on this topic in the new year and asked that the report be circulated to the Committee when this was available.

The Director of Population Health and Wellbeing responded to a comment from a Member regarding the lack of reference within the report to air quality and emissions by commenting that the Manchester Public Health Annual Report 2018 addressed the issue of air quality. He added that the Manchester Health and Care Commissioning Board had considered a report on this issue at their October meeting and this linked into activities at a Greater Manchester level to address this issue of poor air quality. In addition, he commented that the issue of shisha smoking was also being addressed by the Manchester Tobacco Alliance who worked collaboratively with GPs and enforcement agencies.

Decision

The Committee notes the report and request that any future update report include information on the recording of activities undertaken at GP practices.

HSC/18/52 Young people moving in to adult services

The Committee considered the report of the Strategic Director of Children and Education Services, Executive Director of Nursing and Safeguarding, Manchester Health and Care Commissioning and the Director of Population Health and Wellbeing that provided an overview of work that was being done and work that was planned to improve the experience and outcomes of those young people moving from children and young people services to adult services and to improve the experience for their families and carers too.

The Executive Director of Nursing and Safeguarding referred to the main points of the report which were: -

- Describing the services for children and young people and the developments that brought together children and adult social workers under the same management, based in the same team;
- Describing the impact of The Care Act 2014 and the changes that this brought about;
- Describing the 4+1 review process and the strengths and challenges identified and what was being done to address these;
- The work undertaken around the transition from Child and Adolescent Mental Health Services (CAMHS) to Adult Mental Health Services (AMHS) and Complex Placements;
- Work delivered around young people's specialist substance misuse services and the integration of the Eclipse service into the wider integrated adult drug and alcohol service that has afforded the opportunity to develop the approach to supporting young adults who may require treatment beyond the age of 18; and
- Information on reproductive and sexual health services for young people.

Members commented that it needed to be recognised that the transition from services could be a very stressful and worrying period for those in receipt of services, their families and carers and everything should be done to make this transition as seamless as possible. The Executive Member for Adults, Health and Wellbeing said this was acknowledged and understood and the approach adopted was a holistic one. She further commented that she was committed to working with her Executive colleagues to improve transition.

In response to comments from Members regarding Learning Disabled citizens the Director of Adult Services said that a lot of work had been undertaken by the Assistant Executive Member to better integrate services. She said that this work had been overseen by the Learning Disability Partnership Board and that a report on this activity would be reported to the Committee at an appropriate time.

The Assistant Executive Member for Adults, Health and Wellbeing commented upon the work undertaken with teams to improve the transition period with the various teams working much more closely together. She further commented that the workshops that had been arranged to consider this area of work had included parents and carers so that their opinions and experiences were captured. A Member asked that Members be invited to any workshops so they could observe the work that undertaken. The Member further commented that when an update report was submitted for consideration that this would include anonymous case studies.

The Executive Member for Children's Services commented that whilst he recognised the improvements described, he acknowledged that more needed to be done and that he was committed to working with colleagues to achieve this. He described that transition needed to be reviewed in a broad sense to ensure that no individual 'fell through the gaps' when they reached a certain age.

A Member commented that many services had different age eligibility criteria that made transitions difficult to navigate, especially for those individuals with complex

needs. The Executive Director of Nursing and Safeguarding acknowledged this comment and advised that services operated within a legislative framework that did not always integrate together, however the ambition was to deliver an all age service that removes barriers.

The Director of Adult Services said that the lessons learnt and good practice adopted in other authorities would be adapted to meet the needs of Manchester residents with an emphasis on collaborative working. She further commented that the voice of the service user and their families was included in the design and commissioning of services.

In response to a request for further information on CAHMS the Executive Director of Nursing and Safeguarding said that a report was being considered by the Children and Young People Scrutiny Committee that afternoon and recommended that this report be circulated to the Committee for information. A Member commented that where appropriate scrutiny committees should work together to jointly scrutinise those areas, such as CAHMS that cut across the remit of both committees. The Chair noted this comment and advised the Members that he would discuss this at the next scrutiny coordination meeting.

In response to a question regarding autism the Executive Director of Nursing and Safeguarding said that a working group had been established to review autism services with the view to refresh the Autism Strategy. He said this work was currently at an early stage and that a report would be provided to the Committee on this activity at an appropriate time.

Decision

The Committee notes the report and request that a progress report is submitted for consideration in six months' time.

HSC/18/53 Final report and recommendations of the Public Health Task and Finish Group

The Committee received the final report and recommendations of the Public Health Task and Finish Group and were invited to note the findings of the investigation and endorse the eight recommendations.

Councillor Wilson, Chair of the Task and Finish Group commented upon the importance of Public Health in improving the health outcomes of Manchester residents and called for continued lobbying of central government for a fairer funding deal for Manchester. In response to comments from Members regarding other wider determinants of health he said that he acknowledged this and said that the Group had agreed to focus on the specific areas as described in the report.

The Executive Member for Adults, Health and Wellbeing acknowledged the comments regarding the wider determinants of health, such as housing conditions and reassured the Committee that work was continuing to address these issues.

Decisions

The Committee: -

1. Note the findings of the Public Health Task and Finish Group;
2. Endorse the eight recommendations of the Public Health Task and Finish Group;
and
3. Recommend that the Executive Member for Adults, Health and Wellbeing provide an update report on the implementation of these recommendations to the Committee at an appropriate time.

HSC/18/54 Overview Report

A report of the Governance and Scrutiny Support Unit which contained key decisions within the Committee's remit and responses to previous recommendations was submitted for comment. Members were also invited to agree the Committee's future work programme.

Decision

To note the report and approve the work programme.

Health Scrutiny Committee

Minutes of the meeting held on 8 January 2019

Present:

Councillor Farrell – in the Chair
Councillors Battle, Clay, Curley, Holt, Lynch, O’Neil, Paul, Reeves, Riasat, Wills and Wilson

Councillor Craig, Executive Member for Adults, Health and Wellbeing
Councillor Midgley, Assistant Executive Member for Adults, Health and Wellbeing
Nick Gomm, Director of Corporate Affairs, Manchester Health and Care Commissioning (MHCC)
Dr Manisha Kumar, Clinical Director MHCC
Dr Amjad Ahmed, Clinical Lead Diabetes MHCC
Dr Naresh Kanumilli, Clinical Champion Diabetes UK, Clinical Network Lead for Diabetes, Greater Manchester & East Cheshire Strategic Clinical Networks
Dr Vish Mehra, Manchester Primary Care Partnership
Professor Steve Ball, Consultant & Hon. Professor of Medicine & Endocrinology, Manchester University Foundation Trust
Dr Martin Rutter, Consultant Physician & Lecturer Medicine and Endocrinology, Manchester University Foundation Trusts
Nicola Milne, Community Diabetes Specialist Nurse, Chair Diabetes UK Professional Organising Committee
Sara Fletcher, Head of Commissioning MHCC
Tony Ullman, Deputy Director, Primary Care and Population Health MHCC
Caroline Bradley, Head of Primary Care Commissioning MHCC

Apologies: Councillor Mary Monaghan

HSC/19/01 Minutes

The minutes of the meeting held on 4 December 2018 were submitted for approval. Cllr Holt requested that her attendance be recorded.

Decision

To approve the minutes of the meeting held on 4 December 2018 as a correct record subject to the above amendment.

HSC/19/02 Adult Diabetes

The Committee considered a report of the Clinical Director, Manchester Health and Care Commissioning (MHCC) that provided an update on the diabetes work programme that had been designed to reduce inequalities in diabetes care and outcomes for the people of Manchester. The main aim was to improve the health outcomes and quality of life for all those at risk of, or living with diabetes in

Manchester, through supported self-management, personalisation and early optimal interventions.

The Clinical Director MHCC referred to the main points of the report which were: -

- Providing a description of the different types of diabetes and the implications of this condition;
- Describing the prevalence of diabetes in Manchester, providing comparisons against Greater Manchester and England figures;
- Projected figures for the number of cases of diabetes, noting that Manchester's expected diabetes prevalence rates were set to increase;
- Information on The National Diabetes Prevention Programme, an ongoing national programme which began in 2016 and was rolled out in Manchester in August 2017;
- Data on the diagnosis of diabetes, with particular reference to NHS Health Checks that helped to identify people with diabetes, particularly as the service was able to provide outreach in hard to engage with populations;
- The role of Primary Care in the prevention of diabetes, including adoption of the Manchester Standards with its eight processes of care to standardise care for patients;
- Data on how the Manchester Standards had reduced the number of emergency hospital admissions;
- Information on the Community Diabetes Service, the Community Diabetes Education and Support Team, Secondary Care Services, Inpatient Support Services and transition to Adult Services;
- The work undertaken to deliver Health Care Professional Education;
- Activities to educate people living with diabetes; and
- The work to reduce the number of lower limb amputations.

Members sought clarification on the information that had been provided in the graphs and tables throughout the report and an explanation was provided as to the various data sets and recording periods.

In response to concerns expressed by Members regarding the numbers of reported medical errors Prof Ball described what constituted a medical error, and provided examples of what would be categorised as severe to minor errors. He stated that all errors had a negative impact on patients and their experience of care. He said that all incidents are recorded and reported and practitioners are held to account.

Prof Ball explained that the report presented to the Committee reported processes rather than clinical outcomes. He said that this was the beginning of a new approach to the management of diabetes and clinical benefits were understood, however the clinical outcomes would be reported in future years.

Dr Rutter responded to questions from Members regarding flash glucose monitoring to improve self-care for patients. He said that this would be provided for those patients with the highest clinical need and funding had been awarded for this.

Members commented that the impact of austerity, wage freezes and welfare reform had a significant detrimental impact on people's health and their ability to make healthy lifestyle choices. Members further commented that diabetes was a serious

illness with serious outcomes for patients if not managed correctly and more needed to be done to raise people's awareness of this condition.

Members also discussed the importance of improving the experience for patients when transitioning from young people's services to adult services. Prof Ball agreed with the view of the Committee, commenting that it would be beneficial to establish age appropriate and lifelong care pathways and work was underway with commissioners to consider this approach, further stating that often barriers are self-engineered by systems. The Chair noted that consideration needed to be given as to how topics that cross the remit of more than one Scrutiny Committee were reported appropriately.

Ms Milne responded to a comment from a Member who suggested that the Care Processes described were in fact diagnostic tests by advising that these prompted Health Professionals to engage in conversations with patients to identify the correct care pathways so as to manage their condition appropriately. Dr Rutter stated that the correct management of diabetes had reduced the number of admissions to hospital. Prof Ball said appropriate conversations were needed between health professional and patients to establish a relationship and motivate people to take self-care of their condition.

Dr Rutter explained that Manchester, in recognition of the diverse makeup of the population had attracted funding to pioneer this new approach to diabetes management. He said that appropriate education programmes would be devised and delivered to reach all members of the community, using appropriate language and materials, in addition Community Champions would be identified to support this activity. Funding had also been secured to deliver an online resource that patients could access to obtain information and advice on their health care and people would be supported to access this resource.

Dr Kumar stressed the importance of education in relation to diabetes awareness and informed the Committee that activities were focused on preventative measures that promoted healthy living as a system wide message. Ms Milne commented that NHS Health Checks were also being promoted amongst the general population that included screening for diabetes. In response to a question regarding routing retina screening the Committee were informed that this service was administered nationally.

Decision

The Committee;

1. Note the report;
2. Recommends that a progress report is submitted for consideration at an appropriate time; and
3. Recommends that the Chair considers how topics that cross the remit of more than one Scrutiny Committee are reported.

HSC/19/03 Primary Medical Care in Manchester

The Committee considered a report of the Clinical Director, Manchester Health and Care Commissioning (MHCC) which provided information on how quality in Primary Medical Care in Manchester was assessed and improved.

The Clinical Director MHCC referred to the main points of the report which were: -

- Describing the Quality Assurance and Improvement Framework for General Practice;
- The Early Warning System (EWS) that brought together a range of available data sources to identify a practice being in need of support;
- Current Care Quality Commission (CQC) ratings for GP Practices across Manchester;
- Information on the 9 Primary Care Standards based on the Greater Manchester Primary Care Standards, designed to deliver long term improved health outcomes across the City, building on the prevention work and based on Our Manchester; and
- Information on GP access, including the enhanced 7 Day Access service and Digital Access.

Members discussed the issue of non-attenders at GP appointments, both in the core hours offer and the out of hours' service, noting that the number of non-attendees for the out of hours' service was currently 20%. Dr Mehra said that the issue of non-attenders for out of hours appointments was being addressed. He advised that previously patients did not have the facility to cancel an appointment out of hours, say on a weekend if their own practice was closed. He said that to address this a dedicated telephone number, operating 24/7 had been established so patients could cancel an appointment if their own practice was closed. He further informed Members that a text message reminder service had also been implemented that provided an option to cancel the appointment if required. He also advised that the ability of the 111 service to book out of hours' appointments for callers was also being discussed.

Members questioned if the availability of out of hours' appointments was widely known by patients and asked how this offer had been promoted. Dr Mehra advised that training for reception staff had been delivered, advertising campaigns had been delivered and local radio campaigns. He also advised that literature should be available in surgeries, in different languages to inform people of this offer. Mr Ullman advised that they had worked closely with Healthwatch and the Patient and Public Advisory Group to address the promotion of the out of hours' service and that they also use mystery shoppers to monitor the information given to patients.

Members commented that the rationale for the introduction of the extended GP service was to reduce the number of non-emergency attendees presenting at A&E departments. Members asked if analysis of this had been undertaken and requested that this information was included in any future update report. Dr Kumar responded that the service had reduced the number of non-emergency attendees at A&E and assisted with the management of the increased demand on services during the

period of winter pressures. The Chair recommended that a report on Winter Pressures and how this was managed is provided for the March meeting.

In regard to access Dr Kumar commented that surgeries also offered an online booking system that allowed patients to book appointments for themselves, stating that patients would need to register for this service in the first instance. She further noted that more needed to be done to educate patients in relation to selfcare and social prescribing, and to the range of health professionals that work in surgeries and the care that they could provide, stating that a GP appointment was not always necessary.

Mr Ullman informed the Committee that it was recognised that people may wish to access primary care using online methods and the options to support and deliver this were being explored. A Member commented that it was important to recognise that not all patients would choose to use a digital system and expressed caution that this could create inequalities in terms of access. Mr Ullman reassured the Committee that this would only be offered as one of a range of options.

Members discussed the popularity of Walk In Centres with residents and asked what consideration was being given to maintaining the current provision or extending this offer. Mr Ullman responded that there was currently no intention to change any of the current provision, however stated that there was mixed opinion amongst health professionals as to the role of Walk In Centres. He said one limitation that had been identified was that these Centres did not have access to patient records. He said that the ambition was to deliver a better service that provided an integrated and consistent offer for patients.

Members then discussed the issue of Care Quality Commission (CQC) ratings following inspection and enquired as to what the 'not yet rated' entry signified and was there any link between a CQC rating and the deprivation experienced in the local area. Dr Kumar informed the Members that traditionally primary care had historically been underfunded and options for addressing this were being considered. She said that a resilience fund had been agreed to support any practice that was experiencing difficulties and the establishment of Neighbourhoods Teams would help strengthen the local offer and improve local arrangements.

Mr Ullman advised that the establishment of Neighbourhood Teams allowed for the much needed work to modernise the local estate by working in partnership with other providers. The Executive Member for Adults, Health and Well Being said an investment plan looking at the whole estate had commenced and local ward Members would be consulted. She further commented that a significant amount of work had been done around the issue the workforce and resilience and a full report on this activity would be submitted to the Committee at an appropriate time. Dr Kumar described that a lot of work was being done with local school and colleges to develop careers pathways into health and social care careers.

Ms Bradley explained that a practice would be awarded a 'not yet rated' rating during the period of time when a practice was awaiting formal registration with the CQC, and stressed that this was at no detriment to patients.

Decision

The Committee:-

1. Note the report;
2. Recommend that a report on Winter Pressures be submitted to the Committee for consideration at an appropriate time; and
3. Recommend that a report on Workforce activities and neighbourhood teams be submitted to the Committee for consideration at an appropriate time.

HSC/19/04 Delivering the Our Manchester Strategy

The Committee considered the report of the Executive Member for Adults, Health and Well Being, which provided an overview of work undertaken and progress towards the delivery of the Council's priorities, as set out in the Our Manchester strategy, for those areas within her portfolio.

Members welcomed the information provided regarding the funding that had been secured for Smoking Services. The Executive Member for Adults, Health and Well Being said that she acknowledged the work of the recent Task and Finish Group and commented that as smoking contributed to many poor health outcomes for Manchester residents it was important to establish a service that would support people to quit tobacco. She informed Members that a more detailed report would be submitted to the Committee for consideration at an appropriate time on this area of activity.

The Executive Member for Adults, Health and Well Being commented that the ambition of the Local Care Organisation was to deliver services, including prevention services, such as smoking cessation programmes in neighbourhood teams. She said the intention was also to bring together other public services, such as the police into the local teams. She advised that a lot of work had been undertaken around the issue of workforce and that a more detailed report would be submitted to the Committee for consideration at an appropriate time.

Members noted the work undertaken to improve Mental Health Services across the city. The Executive Member for Adults, Health and Well Being commented that the journey had been one of improvement and thanked the Committee for their continued challenge in this important area of work. She further informed the Members that work was ongoing at a Greater Manchester level to look at the funding inequalities between children's mental health services and adult services.

The Executive Member for Adults, Health and Well Being stated that she was passionate about challenging the myths that are perpetuated in certain sections of the media regarding asylum seekers in the city. She said she was working to improve services available to support asylum seekers and improve how information was shared with the Local Authority regarding where asylum seekers are housed so that appropriate support could be offered. A Member commented upon the often poor

condition of the properties that were offered to asylum seekers by providers, noting that currently there appeared to be no political will from central government to improve this situation.

Decision

To note the report.

HSC/19/05 Overview Report

A report of the Governance and Scrutiny Support Unit which contained key decisions within the Committee's remit and responses to previous recommendations was submitted for comment. Members were also invited to agree the Committee's future work programme.

Decision

To note the report and approve the work programme.

Children and Young People Scrutiny Committee

Minutes of the meeting held on 4 December 2018

Present:

Councillor Stone – in the Chair

Councillors Hewitson, T Judge, Lovecy, McHale, Madeleine Monaghan and Sadler

Co-opted Voting Members:

Mr A Arogundade, Parent Governor Representative

Mrs B Kellner, Representative of the Diocese of Manchester

Mrs J Miles, Representative of the Diocese of Salford

Dr W Omara, Parent Governor Representative

Ms Z Stepan, Parent Governor Representative

Co-opted Non Voting Members:

Mr R Lammas, Primary sector teacher representative

Councillor Bridges, Executive Member for Children's Services

Councillor Midgley, Mental Health Champion

Councillor Farrell, Chair of Health Scrutiny Committee

Darren Parsonage, Manchester Health and Care Commissioning (MHCC)

Craig Harris, Manchester Health and Care Commissioning (MHCC)

Maria Slater, Child and Adolescent Mental Health Services (CAMHS), Manchester Foundation Trust

Mark Tobin, Adoption Counts

Apologies:

Councillor Alijah

Mr L Duffy, Secondary sector teacher representative

CYP/18/58 Minutes

Decision

To approve as a correct record the minutes of the meeting held on 6 November 2018.

CYP/18/59 Visit to the Primary Pupil Referral Unit (PRU)

The Chair informed Members about the Committee's recent visit to the Primary PRU (Bridgelea Primary School) at its new premises at Plymouth Grove. He informed Members that the school was a specialist support school which did a lot of outreach work with other schools. He requested that a visit be arranged to the school's other site at Bridgelea Road.

Decision

To request that a visit be arranged to Bridgelea Primary School's other site at

Bridgelea Road in the new year.

CYP/18/60 Manchester's Transformation Plan for Children and Young People's Mental Health and Wellbeing

The Committee received a presentation of Craig Harris, Executive Director of Nursing, Safeguarding and Commissioning, the Strategic Director of Children and Education Services, Helen Scott, Senior Commissioning Manager, and Maria Slater, General Manager of Child and Adolescent Mental Health Services (CAMHS) which provided information on the practice, delivery and impact related to Manchester's Transformation Plan for Children and Young People's Mental Health and Wellbeing.

Some of the main points and themes within the presentation included:

- The current position;
- The THRIVE model, which aimed to re-design how services were aligned to one another and shifted the focus to preventing children and young people from reaching a crisis point; and
- The key workstreams.

Councillor Midgley, Mental Health Champion, had been invited to address the Committee. She highlighted the issue of children who were well-supported in hospital but who, on leaving hospital, currently had less support and were consequently re-admitted to hospital. She requested further information on the crisis care pathway and the Manchester Beds for Manchester Children scheme.

Some of the key points and themes that arose from the Committee's discussions were:

- To note that good progress was being made to improve services;
- Work taking place with schools and that schools would appreciate partnership working with specialists; and
- To request further information on the membership of the Manchester THRIVE Partnership Board.

Darren Parsonage from Manchester Health and Care Commissioning (MHCC) reported that the Manchester Beds for Manchester Children scheme was a Greater Manchester-wide scheme which aimed to ensure that Greater Manchester children were allocated beds in Greater Manchester hospitals. He informed Members about the Mentally Health Schools programme currently being piloted at a limited number of schools across Greater Manchester. He also informed Members that all Manchester schools had access to a CAMHS practitioner.

Maria Slater informed the Committee that the crisis care pathway would be part of the highly specialised 24 hours a day, seven days a week offer, and that this would be supported by 10 new members of staff across Manchester and Salford, who were in addition to existing CAMHS staff. She reported that the new staff would work flexibly and would visit children and young people in crisis at their home or school rather than the children attending hospitals' Accident and Emergency departments.

She advised that the new team would offer support at the time of crisis for the first 72 hours, at which point the children would access CAMHS' core offer. She informed Members that many of these children were already known to CAMHS. She outlined work taking place in schools to build children's resilience and improve their mental well-being. She informed Members about the Manchester THRIVE Partnership Board and invited Members to get involved in this. Ms Slater also reported how young people were consulted on this work, including through the Young Person's Forum and offered to circulate posters about the Young Person's Forum to Committee Members.

Decisions

1. To request that details of the Manchester THRIVE Partnership Board be circulated to Members of the Committee.
2. To receive a report on progress made in 12 months' time.

CYP/18/61 Population Health Needs of Manchester Children

The Committee received a report of the Director of Population Health and Wellbeing which provided an overview of the health of children in the city, including outcomes in relation to the first 1000 days of life, dental health, physical health, obesity and malnutrition.

Officers referred to the main points and themes within the report which included:

- The Manchester Population Health Profile;
- The Health Visiting Service (including Infant Feeding Service);
- The School Health Service (School Nursing and Healthy Schools);
- The services to reduce childhood obesity;
- The Oral Health Improvement Service; and
- Next steps.

Some of the key points and themes that arose from the Committee's discussions were:

- The relationship between poverty and poor health outcomes;
- Concern about schools no longer providing fluoridated milk because they could not claim a subsidy under the Nursery Milk Remuneration Scheme for this;
- What could be done to further strengthen the involvement of Health Visitors in the implementation of the Early Years Delivery Model (EYDM); and
- School engagement with the Healthy Schools Programme.

The Strategic Lead (Children and Young People's Population Health) reported that there had been a national recruitment drive for Health Visitors a few years ago and that Manchester had been very successful in recruiting Health Visitors at this time; however, she reported that the population of the city had increased since then, while the funding for the Health Visitor Service had slightly decreased. She advised Members that the Health Visitor Service was reviewing caseloads and working to

ensure that Health Visitors in deprived areas had lower caseloads. She reported that consideration was also being given to what additional work could be carried out by other staff in different roles in order to work together as a system to achieve the aims of the EYDM. The Director of Population Health and Wellbeing reported that the public health grant had been reduced but that a working group had been established to develop proposals for consideration by MHCC for additional investment in Early Years to improve health outcomes. He offered to provide these proposals to the Committee when they were available.

The Commissioning Lead (Children and Young People's Population Health) informed Members about work to engage schools in the Healthy Schools Programme. He advised Members that consideration was being given to how school governors could be engaged to support the Programme. The Chair suggested that this be raised through the Chair of Governors' briefing sessions. The Strategic Director of Children's and Education Services reported that he would raise this issue with a view to training being provided to school governors on the Healthy Schools Programme.

Decisions

1. To request an update report in 12 months' time.
2. To note that the Strategic Director of Children's and Education Services will raise the issue of providing training on the Healthy Schools Programme to school governors.

CYP/18/62 Annual Reports Fostering and Adoption Services

The Committee received a report of the Head of Looked After Children which provided an update on the performance of the Council's Fostering Service and the regional adoption agency Adoption Counts. The Annual Fostering Service Report 2017/2018 and the Manchester Annual Adoption Report 2017/2018 were appended to the covering report.

Officers referred to the main points and themes within the report which included:

- Ofsted's 2017 inspection of the service;
- The numbers of Looked After Children (Our Children) and the types of placement they were in;
- The recruitment and retention of foster carers;
- The Fostering Panel;
- The number, type and age of children waiting for adoption and the length of time they were waiting;
- Recruitment of adopters;
- Staffing of Adoption Counts;
- Development of Adoption Counts; and
- Adoption support.

Some of the key points and themes that arose from the Committee's discussions were:

- To welcome the progress made in both fostering and adoption services;
- The training and support provided to foster carers;
- Request for further information on the staffing structure;
- What alternatives were there for older children who did not want to be fostered;
- Request to see the six-month report on Adoption Counts when it became available;
- What progress had been made in recruiting to the posts within Adoption Counts; and
- What was the outcome of the two complaints relating to Adoption Counts.

The Strategic Director of Children's and Education Services outlined the recruitment process for prospective foster carers and the support and training provided to foster carers. He offered to circulate to Members the recently revised Foster Carer Handbook which included the staffing structure. The Fostering Manager outlined the structure of the service and the progress made in reducing agency staff and sickness levels.

The Strategic Director of Children's and Education Services reported that Alonzi House supported young people, along with their families, to enable them to stay with their own family. He advised that, if a decision was made for a young person to become Looked After, the service would consider whether they could be placed with extended family. Where this was not possible and the young person did not want to go into foster care, they might be placed in a Children's Home.

The Strategic Director of Children's and Education Services reported that he would review the information in the six-month Adoption Counts report and determine the most appropriate way to share this information with the Committee.

Mark Tobin from Adoption Counts reported that, when the agency had gone live, there had been a high number of vacancies but that now all but one of the posts had been filled. He informed Members that one complaint relating to the agency had not been upheld and that he did not know the outcome of the other complaint. The Chair requested that this information be shared with the Committee, ensuring that it did not reveal the identity of those involved.

Decisions

1. To note that the Strategic Director of Children's and Education Services will review the information in the six-month Adoption Counts report and determine the most appropriate way to share this information with the Committee.
2. To request that the outcome of the complaint relating to Adoption Counts be shared with the Committee.

CYP/18/63 Update on Revenue Financial Strategy and Business Plan Process 2019/20

The Committee considered a report of the Chief Executive and the City Treasurer which provided an update on the Council's financial position and set out the next

steps in the budget process. The report summarised officers' proposals for how the Council could deliver a balanced budget for 2019/20.

In conjunction with the above, the Committee also received and considered the Children and Education Services Business Plan for 2019/20, which set out in broad terms the directorate's key priorities, key activities and revenue and capital strategy for 2019/20, which was a refresh of the directorate's Business Plan for 2018/20 in the context of current resources, challenges and opportunities.

Taken together, the report and the directorate Business Plan illustrated how the directorate would work together and with partners to deliver our Corporate Plan and progress towards the vision set out in the Our Manchester Strategy.

The Committee discussed Manchester schools which had a significant under-spend in their budget. The Head of Finance reported that, where schools had excessive balances, officers were in discussions with the schools about this. She reported that some schools had now put plans in place for this funding and that a clawback of some of this funding had also been agreed

Decision

To support the plans set out within the reports and to note that the Committee will receive and comment on the final budget proposals at its meeting on 5 February 2019.

CYP/18/64 Overview Report

A report of the Governance and Scrutiny Support Unit was submitted. The overview report contained key decisions within the Committee's remit, responses to previous recommendations and the Committee's work programme, which the Committee was asked to approve.

The Chair drew Members' attention to a motion in relation to exclusions from PRUs which had been passed at the Full Council meeting on 28 November 2018. He reported that the Committee would receive a report relating to this in June 2019.

Decision

To note the report and agree the work programme, subject to the above amendment.

Children and Young People Scrutiny Committee

Minutes of the meeting held on 8 January 2019

Present:

Councillor Stone – in the Chair

Councillors Hewitson, T Judge, Lovecy, McHale and Sadler

Co-opted Voting Members:

Mr A Arogundade, Parent Governor Representative

Mrs J Miles, Representative of the Diocese of Salford

Ms Z Stepan, Parent Governor Representative

Co-opted Non Voting Members:

Mr R Lammas, Primary sector teacher representative

Mr L Duffy, Secondary sector teacher representative

Councillor Bridges, Executive Member for Children's Services

Councillor Rahman, Executive Member for Schools, Culture and Leisure

Ethna Dillon, Vulnerable Baby Service

Justin Watson, Director, Young Manchester

Apologies:

Councillors Alijah and Madeleine Monaghan

Mrs B Kellner, Representative of the Diocese of Manchester

Dr W Omara, Parent Governor Representative

CYP/19/01 Minutes

A Member asked for further information on the work to obtain additional investment in Early Years to improve health outcomes. The Director of Population Health and Wellbeing reported that the NHS Long Term Plan, which had been published the previous day, had highlighted the need for councils and the NHS to work together on commissioning health services, including health visiting and school nurse services. He reported that the Council was currently working with Manchester Health and Care Commissioning to develop a business case for investment and he offered to provide an update to the Committee at a future meeting, provisionally in March 2019.

Decisions

1. To approve as a correct record the minutes of the meeting held on 4 December 2018.
2. To note that the Committee will receive an update on the development of a business case for investment in Early Years at a future meeting.

CYP/19/02 Delivering the Our Manchester Strategy

The Committee received a report of the Executive Member for Children's Services

which provided an overview of work undertaken and progress towards the delivery of the Council's priorities as set out in the Our Manchester Strategy for those areas within his portfolio.

The Executive Member for Children's Services referred to the main points and themes within the report which included:

- Children's Services' improvement journey;
- Support for young people leaving care;
- Placements for Our Children (Looked After Children);
- Complex safeguarding;
- Early Years;
- Poverty and austerity;
- Local working;
- Early Help;
- Youth; and
- Young Carers.

The Chair congratulated the Executive Member for Children's Services on his contribution to the improvement of Children's Services. Members noted that progress had been made in some aspects of Early Years provision but that further improvements were needed in some areas and recognised the important role of Health Visitors.

Decision

To note the report.

CYP/19/03 Reducing Infant Mortality Strategy

The Committee received a report of the Director of Population Health and Wellbeing and the Strategic Lead, Children and Young People, Population Health and Wellbeing which provided information on current trends, patterns and risk factors associated with infant mortality in Manchester. It highlighted a concerning picture of infant mortality rates increasing since 2011-13 following a long period of year on year reductions. The report also presented the draft five-year multi-agency strategy to reduce infant mortality and support those affected by baby loss.

Officers referred to the main points and themes within the report which included:

- Trends and patterns of infant deaths in Manchester;
- Causes and underlying factors of infant deaths;
- Modifiable factors; and
- The Manchester Reducing Infant Mortality Draft Strategy.

Some of the key points and themes that arose from the Committee's discussions were:

- An expression of serious concern at the increase in infant mortality rates;

- How Manchester compared to its statistical neighbours;
- Why some areas of the city had higher rates of infant mortality than others;
- What was the role of Health Visitors in the strategy and whether there was a link between failure to attend the assessments which formed part of the Early Years Delivery Model and infant mortality; and
- Request for an update on the Baby Clear programme, which promoted stop smoking services to pregnant women.

The Programme Lead informed Members that officers had looked at trends within statistical neighbours and other deprived areas. She reported that some had experienced a similar pattern with infant mortality starting to increase but others had not. She also reported that Nottingham had experienced a rise but that this had since been reversed. She advised Members that officers would be looking at what these areas were doing which Manchester could learn from.

Ethna Dillon from the Vulnerable Baby Service reported that the differences in infant mortality rate between wards could be attributed to factors such as levels of deprivation, ethnicity and behaviour. The Child Death Overview Panel (CDOP) Co-ordinator outlined issues in one ward where children of parents who were first or second cousins had died as the result of genetic disorders and reported that work was taking place to identify the best ways to address this.

Ethna Dillon reported that Health Visitors were key to identifying barriers to best care and good outcomes for babies. She advised that infant mortality was not usually due to just one factor. She reported that where a family did not attend assessment appointments, targeted support was provided.

The Programme Lead reported that smoking during pregnancy was one of the biggest modifiable factors in neonatal deaths. She advised Members that Baby Clear was a Greater Manchester-wide programme which was being rolled out in stages. She informed Members that it had already been introduced in north Manchester but that it was too early to say what the impact had been.

Decisions

1. To support the strategy to reduce infant mortality.
2. To receive an update report in 12 months' time.

CYP/19/04 Sport and Active Lifestyles of Children and Young People

The Committee received a report of the Director of Education which provided a review of data from the 2017/2018 academic year along with information relating to the provision of Physical Education, School Sport and Physical Activity (PESSPA) in Manchester schools and a full analysis of primary sports premium funding in Manchester and how schools were prioritising resources.

Officers referred to the main points and themes within the report which included:

- Evidencing the impact of PE and Primary Premium Funding;

- Active Lives Survey for children and young people;
- Healthy Schools;
- Manchester PESSPA Plan; and
- Government Trailblazer Fund.

Some of the key points and themes that arose from the Committee's discussions were:

- Concern that funding was being used to bring in external coaches as a cheap way to provide cover for teachers' preparation, planning and assessment (PPA) time;
- How to ensure that schools made full use of the resources in their local area and that children were encouraged to make use of their local facilities;
- The cost of transport, where schools were not within walking distance of their nearest leisure facilities;
- Whether childhood obesity was increasing; and
- How many schools were involved in the Daily Mile initiative.

The Sport and Leisure Lead reported that, while nationally external coaches were being used to provide PPA cover, this was less of an issue in Manchester. He informed Members that his service undertook quality assurance of providers so that schools could be confident that they were using a quality assured provider. He advised that guidance was provided to schools on how to make best use of their local facilities. The Director of Education reported that many schools did make good use of local facilities and that this showed children what was available in their local area which they could also use outside of school. The Executive Member for Schools, Culture and Leisure advised Members that, outside of school, Sports Activators worked to encourage communities to make the best use of their local sport and leisure facilities. He acknowledged that transport was an issue and that the transport system needed to be improved. The Strategic Lead (Population Health and Wellbeing) reported that more children were overweight and obese year on year both in Manchester and nationally. She outlined work taking place to tackle obesity in Early Years. The Sport and Leisure Lead reported that 93% of Manchester primary schools had signed up for the Daily Mile.

Decision

To note the report.

CYP/19/05 Youth and Play Services

The Committee received a report of the Director of Education which provided an update in relation to the recommendations set out in the Youth and Play Trust Executive report presented in February 2016. It provided an overview of the progress made to establish Young Manchester as an independent youth and play charity and its contract with the Council which had seen it take on the commissioning of the city's Youth and Play Fund Programme. The report also updated Members on the impact of grant funding relationships with the Youth Hubs across the city.

Officers referred to the main points and themes within the report which included:

- The development of Young Manchester;
- Youth and Play Fund 2018 – 2020;
- Strategic leadership;
- Additional Young Manchester Grant Programmes;
- Youth and Play Fund reach April – September 2018;
- Marketing and communication;
- Youth Hubs; and
- Wider Youth and Play Offer.

The Head of Youth Strategy and Engagement clarified that the length of the contract between the Council and Young Manchester was 2.5 years, not 3.5 years, as stated at point 2.2 in the report.

Justin Watson, Director of Young Manchester, outlined the organisation's work so far, reporting that it had commissioned 58 organisations to provide youth and play services and highlighting that it had secured £2 million of funding through the #iwill programme to match the investment from the Council. He informed Members that future priorities were to continue to match fund the Council's investment to ensure sustainability and to build a strong network of youth and play services across the city. He reported that this networking also extended beyond commissioned youth and play providers, for example, building links with cultural organisations such as HOME, Contact and the Royal Exchange.

Some of the key points and themes that arose from the Committee's discussions were:

- To note that the Head of Youth Strategy and Engagement was leaving and to thank him for his work;
- Request for the needs analysis ranking information for the 32 wards in Manchester;
- Whether there would be any detached work taking place in east Manchester; and
- That some young people were unwilling to cross ward boundaries to access youth provision.

The Head of Youth Strategy and Engagement reported that some detached and outreach work was taking place through the Youth and Play Fund although, he advised, it was important not to duplicate work which other partners were doing, citing the Positive Engagement Programme, funded by the Community Safety Partnership and housing providers. Justin Watson commented that Young Manchester was keen to learn from the Positive Engagement Programme, which was currently carry out detached work in eight wards, and to develop and expand the detached youth work offer across the city.

The Head of Youth Strategy and Engagement acknowledged the territorial issues which affected whether young people attended youth provision and reported that the new Youth Zone in east Manchester had been strategically located in a neutral area. In response to a question from the Chair, he reported that increasingly young people from across north Manchester were accessing the Youth Zone in Harpurhey. He

also outlined how partner organisations worked together across each Youth Zone area to improve youth provision.

Decisions

1. To receive a further report in July 2019 which focuses on qualitative data, including evidence of impact, outcomes and young people's feedback relating to the Youth and Play Fund 2018/19.
2. To request the needs analysis ranking information for the 32 wards in Manchester.

[Councillor Stone declared a personal interest as member of the Board of Trustees of HOME.]

CYP/19/06 Annual report on Manchester's implementation of the Special Educational Needs and Disability (SEND) reforms introduced in 2014

The Committee received a report of the Director of Education which provided an update on how Manchester was implementing the Special Educational Needs and Disability (SEND) reforms introduced in September 2014. It also provided information on the numbers of children and young people with SEND in the local area, data on pupil attainment, attendance and exclusions and comparisons with national data.

Officers referred to the main points and themes within the report which included:

- The overall population with SEND;
- Education, Health and Care Plans (EHCP);
- How the views of parents, carers and children and young people impacted on strategic decisions;
- The SEND Local Offer;
- How the needs of young people with SEND were being met through education, health and care services;
- Preparing young people with SEND for adulthood;
- Improving pathways into services;
- Improving outcomes and standards across education and training; and
- Training on SEND for staff from all agencies.

Some of the key points and themes that arose from the Committee's discussions were:

- The £2.9 million capital funding which the Department for Education (DfE) was providing over the next three years for implementing priorities agreed through the Strategic Review of SEND provision in 2017/18;
- Concern that some children with SEND were not being identified early enough;
- The costs of providing education for young people with SEND up to the age of 25;

- Concern that some schools had a significant under-spend in their budget which could be spent elsewhere;
- Concern that children with SEND were disproportionately likely to be excluded; and
- Sufficiency of special school places in the city and the use of independent school placements for children with SEND.

The Director of Education reported that officers welcomed the £2.9 million of capital funding but that there would be still be an over-spend. The Head of Schools Quality Assurance and Strategic SEND reported that the Early Years Delivery Model (EYDM) had resulted in children with SEND being identified earlier, adding that this was the first year that the rollout of EYDM had reached schools. She welcomed that there was now a health representative on the SEND Board and advised Members that one of the key priorities had been to increase the number of two-year-olds receiving a Health Visitor assessment. She informed Members that a pilot was taking place in which some schools were working more pro-actively with feeder nurseries to improve communication and identification of children with SEND and that, if this was successful, it would be rolled out further. The Executive Member for Children's Services reported that the take-up of Health Visitor assessments at nine months and two years would be a key area of focus for him and that further information would be included in a future update.

The SEND Lead reported that the Council currently spent more than £6 million of the High Needs budget on post-16 education for young people with SEND, advising that this figure excluded sixth form provision in special schools. She reported that Manchester had an excellent education and training offer for young people with SEND which, she advised, could be resulting in more young people choosing to stay in education. She outlined work taking place with the Work and Skills Team and Adult Social Care to support the transition to adult life and support young people with SEND to access opportunities outside of education, such as work, leisure provision and involvement in their local community.

The Chair reported that the under-spend of some schools had been challenged by the Committee and also the Schools Forum. He encouraged Members to read the papers from the Schools Forum, which were available on the Council's website. The Director of Education reported that conversations had taken place with the relevant schools, some of which had returned the money, and that this returned money had been allocated to the High Needs Block.

The Director of Education outlined the work taking place to support and challenge schools in relation to the exclusion of, and outcomes for, children with SEND. She advised Members that the Council was awaiting the report on the National Review on Exclusions and would be finalising Manchester's multi-agency Inclusion Strategy shortly. She informed Members about plans to increase the number of special school places in the city, using the £2.9 million from national government and £20 million of Manchester's Basic Needs allocation, putting in an expression of interest to the national government for new special and alternative provision free schools and expanding capacity in existing special schools.

Decision

To note the report.

CYP/19/07 Overview Report

A report of the Governance and Scrutiny Support Unit was submitted. The overview report contained key decisions within the Committee's remit, responses to previous recommendations and the Committee's work programme, which the Committee was asked to approve.

Decision

To note the report and agree the work programme.

Neighbourhoods and Environment Scrutiny Committee

Minutes of the meeting held on 5 December 2018

Present:

Councillor Igbon – in the Chair

Councillors Azra Ali, Appleby, Flanagan, Harland, Hassan, Hewitson, Hughes, Jeavons, Kilpatrick, Lyons, Reid, Sadler, Strong, White and Wright

Councillor Akbar, Executive Member for Neighbourhoods

Councillor Stogia, Executive Member for Environment, Planning and Transport

Councillor Shilton Godwin, Lead Member for Cycling and Active Travel

Peter Boulton, Head of Highways, Transport for Greater Manchester

Apologies: Councillor Noor

NESC/18/51 Minutes

Decision

To approve the minutes of the meeting held on 7 November 2018 as a correct record.

NESC/18/52 Update on Revenue Financial Strategy and Business Plan Process 2019/20

The Committee considered a report of the Chief Executive and the City Treasurer which provided an update on the Council's financial position and set out the next steps in the budget process. The report summarised Officer proposals for how the Council could deliver a balanced budget for 2019/20.

In conjunction to the above, the Committee also received and considered the Neighbourhoods Directorate Business Plans and Strategic Development Business Plans for 2019/20, which set out in broad terms the directorate's key priorities, key activities and revenue and capital strategy for 2019/20, which was a refresh of the directorate's Business Plans for 2018/20 in the context of current resources, challenges and opportunities.

Taken together, the report and the directorate Business Plan illustrated how the directorate would work together and with partners to deliver Our Plan and progress towards the vision set out in the Our Manchester Strategy.

Some of the key points that arose from the Committees discussions were: -

- Members recognised the hard work undertaken by staff delivering services in neighbourhoods;
- Members unanimously stated that no consideration should be given to reducing the already stretched neighbourhood services;

- That the results of the BHeard survey are circulated to all Members as soon as the results are available;
- Consideration needed to be given to allocating additional funding to the neighbourhood service;
- A review of the waste contract was required to ensure that it was still fit for purpose;
- Neighbourhoods Services should not be outsourced;
- Following the recent ward boundary changes consideration needed to be given to how resources are allocated across the city to reflect this;
- How did the numbers of staff working in neighbourhood teams compare to other cities of similar size;
- An assurance was sought on the figures relating to business rates;
- How confident was the Executive Member for Neighbourhoods that the savings identified could be achieved from increased rates of recycling;
- Clarification was sought on the reported underspend by Highways and was enough being allocated for the maintenance and repair of footways;
- An assurance was sought regarding that social value was included in the commissioning of services and contracts;
- Consideration needed to be given as to how the Council could generate income;
- What work had been done to support district centres;
- Clarification was sought as to where Social Housing would be built and an assurance was sought that ward members would be consulted with;
- When building social housing consideration needed to be given to the planning and delivery of other services, such as schools and doctor's surgeries to meet the demand of the local population;
- The need to stop the Right to Buy scheme for social housing;
- Public transport and connectivity needed to be improved across the city so that residents could access employment opportunities; and
- What was being done to address homelessness especially for families living in temporary accommodation.

The Deputy City Treasurer responded by saying that the increased revenue from the collection of business rates and the increase in the council tax base had been modelled based on intelligence of the local economy. She said that whilst consideration had to be given to the current uncertainty regarding Brexit there was not enough detail as yet to confirm the likely impact. She also noted the volatility of appeals and that these assumptions are subject to scrutiny by the Council's external auditors. She commented that further information as to how the figure had been calculated would be circulated to the Committee.

The Deputy Chief Executive noted the Members comments regarding staff delivering services in neighbourhoods on behalf of residents. She said that the current proposals did not represent any reduction in service and the proposals would be achieved through efficiencies, such as the waste levy contract and PFI arrangements. She said that she would circulate the savings that had been identified in the 2017/18 budget that would describe these arrangements in further detail.

The Deputy Chief Executive said that income generation could be achieved via an increase in the penalty charge for offences such as littering, with the revenue

generated then reinvested into services. She further commented that a commercial strategy would be developed to explore other opportunities such as sponsorships and a review of contracts to generate income that could then be reinvested to support services. She said that the current proposals were in draft form and the business plans would be submitted to the February 2019 meeting for comment prior to the Executive approving the budget.

The Deputy Chief Executive further commented that a significant amount of work had been undertaken, including the Highways Department in relation to social value and district centres. She explained that this activity had been reported and monitored by the Ethical Procurement and Contract Monitoring Subgroup and the District Centre Subgroup respectively.

In response to a Members comment calling for an increase in enforcement activity in relation to flytipping, the Deputy Chief Executive advised that a substantive report describing the work of the Compliance and Enforcement Service would be considered later on the agenda.

The Executive Member for Neighbourhoods said that he recognised that the significant budget cuts imposed by Central Government had an impact on services delivered in local neighbourhoods. He commented that he remained confident that the savings identified in relation to waste and recycling could be achieved. He reported that Phase 1 and 2 of the recycling changes in apartment blocks had been completed and the initial analysis indicating that residual waste had reduced and recycling had increased. He informed Members that Phase 3 and 4 was due to commence and he was confident that the same results would be achieved. He described that this Our Manchester approach demonstrated a commitment to working with, and supporting residents to achieve positive outcomes and achieve the required savings.

The Director of Operation (Highways) responded to the questions regarding the underspend in 2017/18 planned maintenance programme by commenting that the previous winter had been particularly challenging due to the exceptionally bad and long winter. When asked about progress in 2018/19 he noted he was confident that there was the required capacity to deliver the planned programme of work but weather could be a factor again if winter is worse than average.

The Executive Member for the Environment described that when she initially acquired responsibility for highways she undertook a review of the planned programme of work to ensure that all wards received improvement works. She said that social value was incorporated into the procurement activity and staff had been recruited to increase the number of highways inspections undertaken. She commented that all works were planned and managed to minimise the disruption and reiterated the point that appropriate works were undertaken in the winter months and that if all works in year were carried out just in summer the disruption would be considerable.

In response to the comments regarding the reported underspend on Highways the Chair recommended that a report on this would be required for the next meeting of the Committee, and that this report would include the underspend figures, including

for 2017/18; an explanation to the reasons for any underspend; the planned programme of works and information on the capacity to deliver this programme of work.

The Strategic Director (Development) said that all of the land the Council owned would be reviewed to help identify any suitable areas on which to build new homes. He said that he acknowledged the comments regarding consultation with local ward members and gave an assurance that this would be undertaken. He further acknowledged the comment regarding the adequate planning of schools and health services and said this would be taken into consideration as the plans developed, and further reports on this activity would be available next year.

The Strategic Director (Development) further commented that the Council was working with private developers within the National Planning Policy Framework to deliver a range of housing products for Manchester residents. He also informed the Committee that the Spatial Framework and the Local Plan would be available for consideration and comment at the February 2019 meeting of the Economy Scrutiny Committee.

In respect of public transport and connectivity the Strategic Director (Development) explained that the Economy Scrutiny Committee had reviewed this topic, noting the Mayor of Greater Manchester was undertaking a review of bus services across the city region. He further commented that planning conditions linked to employment could also be used when developers are seeking permission.

In response to the questions regarding homelessness the Chair agreed that a briefing note would be provided by officers and circulated to members of the Committee.

Decisions

The Committee: -

1. Note the reports and request that the comments of the Committee be taken into consideration when the final business plans were produced.
2. Requests that a further detailed report on the Highways underspend be submitted to the next meeting. This report would include the underspend figures, including for 2017/18; an explanation to the reasons for any underspend; the planned programme of works and information on the capacity to deliver the programme of work.
3. Requests that a briefing note on homelessness and the actions taken to address this be provided by officers and circulated to members of the Committee.
4. Recommend no further reduction in neighbourhood services.
5. Recommend that the Executive Member for Neighbourhoods, in consultation with the Executive Member for Finance explore opportunities to invest additional funding to deliver neighbourhood services.

NESC/18/53 Update on the Delivery of Cycle Schemes and Proposed Principles to Guide the Extension of Cycling and Walking Networks

The Committee considered the report of the Deputy Chief Executive that provided an update on the investment in cycling infrastructure in Manchester, reviewing schemes completed through the first phase of the Cycle City Ambition Grant, summarising proposals currently being developed and, in the light of additional resources being made available through the Mayor's Challenge Fund, proposed an approach that could inform the development of a pipeline of future schemes to encourage higher levels of walking and cycling.

Officers referred to the main points and themes within the report which included: -

- Describing these activities within a policy and strategy context;
- An update on the schemes delivered to date;
- An update on the schemes currently in development;
- Describing the schemes identified for Phase 2 and how these were being developed, including an update on how schools would be connected to the cycle networks;
- An update on the Mayor's Walking and Cycling Challenge Fund and the development of the Beelines Network, an innovative new plan to create a city-region-wide cycling and walking network made up of more than 1,000 miles of routes, including 75 miles of Dutch-style segregated bike lanes; and
- The strategic principals for developing future cycling and walking networks across the city.

Some of the key points that arose from the Committee's discussions were: -

- The lack of cycle lanes in the north and east of the city compared to the south of the city;
- The need to improve both the bus and metrolink service to the north and east of the city;
- The Rochdale canal footway should be improved to provide a cycle route to connect the north of the city to the city centre;
- The report did not include any information on the provision of cycle storage or consideration as to the use of experimental traffic orders to encourage cycling;
- Consideration needed to be given to illuminating cycling routes, like the Fallowfield Loop to ensure cyclists were safe;
- An analysis of cycling journeys needed to be undertaken with consideration given to linking district centres together with cycle routes;
- The timing of the Chorlton cycle lane consultation was inappropriate and an extension of two weeks was recommended;
- Not enough printed material had been available for the Chorlton cycle lane consultation exercise;
- Concern was expressed that the Chorlton Road corridor consultation exercise was not transparent, with the views of cyclists and residents being dismissed.

The Lead Member for cycling and active travel said that the lack of cycle lanes in the north of the city was recognised. She said to address this the first principal for future investment schemes had been that the first schemes in a future pipeline should be in parts of Manchester yet to receive significant investment with a particular initial focus on the north of the city.

The Executive Member for the Environment responded to the comments regarding the Chorlton Road corridor consultation exercise. She explained that at this time it was not necessary to extend the period of the consultation, however she would review this when the consultation ended in January 2019. She advised that information had been viewed over 6000 times online; 487 formal responses had been received to date; a number of engagement events had been organised with two future community drop in events planned and printed material had been made available in the libraries and other public places. In addition to this she said the proposals for the scheme had been widely promoted on social media.

A Member commented that the lessons learnt from the planning and delivery of previous schemes, such as the one in Didsbury needed to be learnt, stressing the importance of resident involvement in the design of schemes. The Chair further commented that the response rate to date appeared low considering the planned proposal and recommended that a report on the outcomes of the Chorlton Road corridor consultation exercise, containing all of the responses be submitted to the Committee for consideration at an appropriate time.

In response to specific questions raised regarding proposals for Hyde Road, officers stated that they would discuss this with the Members outside of the meeting.

The Director of Operations (Highways) noted that decisions about schemes in Manchester were made by the Council although there is close working with the cycling commissioner and his team.

Decisions

The Committee: -

1. Recommend that the Executive Member for the Environment extends the Chorlton Road corridor consultation exercise for a period of two weeks following the 11th January 2019.
2. Requests that a report on the outcomes of the Chorlton Road corridor consultation exercise, containing all of the responses be submitted to the Committee for consideration at an appropriate time.
3. Requests that Chris Boardman, Greater Manchester's Cycling and Walking Commissioner be invited to any future meeting when reports on the delivery of cycle schemes are to be considered.

NESC/18/54

**Planning and Delivery of Pavement and Footway
Maintenance and the Management of Traffic Flow**

The Committee considered the report of the Deputy Chief Executive that provided information on the communications associated with highway works and the planning and delivery of pavement and footway maintenance. In addition to the written report the Committee received a presentation from officers from both Transport for Greater Manchester (TfGM) and the City Council on the management of traffic flow. This included an explanation of how roadworks were planned and what measures were taken to respond to events and incidents to try to ensure that traffic flow is effectively managed.

Officers referred to the main points and themes within the report which included: -

- Information on the Highways Communication Strategy;
- Information on roads and footway inspections undertaken in order to identify all defects likely to create danger or serious inconvenience to users of the network or the wider community;
- Information on the planned programmes of footway maintenance work that were developed to prioritise the worst condition footways on the Key Route Network (KRN) and Community Network (CN) and tie in with the road resurfacing programme where possible. Works involved resurfacing or overlay of the existing footway, with kerb replacement where required; and
- Information on how TfGM who had responsibility for the day to day management of the Urban Traffic Control system including the installation and maintenance of traffic signals manage this across the city.

Some of the key points that arose from the Committee's discussions were: -

- The reported estimated footway that needed repair was a significant amount and was the resources allocated to deliver the scale of works required sufficient;
- Was any of the income generated from pop up events used to repair any damage caused to the pathway;
- The condition of the footways was not user friendly for any resident with a disability and would not pass the age friendly test, especially around district centres;
- The length of time to repair defective footways was too long in many cases; and
- Traffic flow needed to be better coordinated, especially when major events are taking place in the city to minimise the impact on residents.

The Head of Citywide Highways said that he acknowledged the comments regarding the condition of footways, however those conditions were not as challenging as the highway conditions. He advised that they had inherited a backlog of repair work however he was confident that improvements to the footway conditions would be delivered and emergency repairs would always be prioritised. In response to a comment from a Member he commented that inspections of district centres would be undertaken.

The Chair requested that the planned programme of repair work for footways be circulated to Members.

In response to a concern expressed by Members regarding the impact of planned major works scheduled to start in 2019 on both congestion and air quality, the Director of Operations (Highways) advised that a review of the planning for this had already begun. He described that the traffic modelling of these works was being done TfGM so this could then inform the scheduling of the planned work to minimise disruption.

The Head of Highways, TfGM commented that if Members wished to visit the TfGM Control Room this could be arranged.

The Chair invited Members to contact her directly with any issues or concerns regarding the issue of traffic flow management and she would then meet with officers to progress bringing a report back to the Committee at an appropriate time.

Decisions

The Committee: -

1. Requests that the planned programme of repair work for footways be circulated to Members.
2. Agree that Members contact the Chair directly with any issues or concerns regarding the management of traffic flow management and she would then meet with officers to progress bringing a report back to the Committee at an appropriate time.

NESC/18/55 Compliance and Enforcement Service - Performance in 2017/18

The Committee considered the report of the Chief Operating Officer, Neighbourhoods that provided Members with an update on demand for and performance of the Compliance and Enforcement service during 2017/18. The report also provided information on the activities undertaken around enforcement in relation to double yellow line tickets; obstruction of the highways; hot food providers' waste contracts and how these are policed; enforcement activity undertaken by the Licensing and Out of Hours Compliance Team outside of the city centre area; tackling counterfeit goods, with particular reference to the Strangeways area; planning enforcement and legislation relating to the operation of Airbnb.

Officers referred to the main points and themes within the report which included: -

- A description on the various teams that made up the Compliance and Enforcement service;
- Comparative data on the number of requests for service received and the number of proactive activities undertaken;
- An analysis of the main types of complaint received;
- Information on the number of enforcement action taken, including data on prosecutions; and
- Examples were provided to highlight the various activities and the outcomes achieved by the various teams.

Some of the key points that arose from the Committee's discussions were: -

- Welcoming the reported activities to investigate and prosecute those responsible for flytipping;
- Noting the increase in prosecutions particularly for flytipping and querying how this has been achieved and how the total amount of fines compares to previous years.
- Noting the increase in noise nuisance complaints particularly in relation to Houses in Multiple Occupation (HMO) and querying whether the fees raised from the extension to Mandatory HMO licensing provided additional resources for enforcement.;
- Noting that London Authorities had powers to require businesses to comply with strict time banded collections, which only allowed the collection of commercial waste at defined times and whether this could be introduced in Manchester city centre;
- Would enforcement action be taken if someone parked on a double yellow line that was faded;
- In recognition of the issues surrounding the Strangeways area, consideration should be given to having a dedicated officer dealing with this area;
- What is the process for moving from working with people and businesses to achieve compliance to more formal action when they fail to comply; and
- With the increase in development there were a lot of issues related to the construction industry and what was being done to address this.

The Executive Member for Neighbourhoods stated that the compliance teams had adopted the Our Manchester approach to work with residents and businesses to improve the physical environment. He said that officers would always work with businesses in the first instance to address any issues associated with commercial waste, however accepted the point raised by a Member that in some instances enforcement action was required sooner to prevent an issue from escalating.

The Strategic Lead, Compliance Enforcement and Community Safety welcomed the recognition of the work undertaken by the Environmental Crimes Team to drive the number of prosecutions. She explained that where prosecutions are secured the fines imposed by the courts go to the treasury rather than the local authority but we are generally awarded the costs we have incurred from taking the prosecution forward. She further explained it is important to prosecute e.g. fly tipping offences and publicise the outcomes as it sends out the clear message that this anti-social behaviour would not be tolerated.

She explained that licensing of HMOs is self-financing. In respect of dealing with noise complaints the licensing and out of hours' team take action to deal with this and having a team that concentrates on areas outside of the city centre has enabled more effective action to be taken including noise from HMOs.

In response to the comments made regarding replicating the powers that London Authorities had in relation to the collection of commercial waste the Strategic Lead, Compliance Enforcement and Community Safety said that Manchester, as part of the

Core Cities Group were currently working together including meeting with civil servants to seek similar powers for core cities.

In response to the comments made regarding replicating the powers that London Authorities had in relation to the collection of commercial waste the Strategic Lead, Compliance Enforcement and Community Safety said that Manchester, as part of the Core Cities Group were currently lobbying central government.

The Strategic Lead, Compliance Enforcement and Community Safety acknowledged the comments made regarding the Strangeway area stating that the issues are long standing and entrenched. She described that the Council had used Closure Order powers to disrupt criminal and anti-social behaviour and work is ongoing with a range of partners to target properties and prosecute individuals. She explained that due to the sensitivity of this activity it would be appropriate to provide a briefing note to Members regarding planned activities.

The Strategic Lead, Compliance Enforcement and Community Safety further commented that it will be through redevelopment of the area that real and lasting change would be achieved.

In response to the question asked regarding double yellow lines, the Head of Citywide Highways explained that a judgement would always be made by officers as to the justification for issuing a penalty notice. He said that officers always needed to witness an offence taking place and photographic evidence was taken to support the penalty.

The Head of Planning, Building Control and Licensing informed Members that her department worked closely with developers to minimise and mitigate the worst impacts on local residents. She described that this was achieved by agreeing a development management plan and working closely with colleagues in the Environmental Protection Team.

Decision

The Committee recommends that a briefing note on the planned activities for the Strangeways area be prepared by officers and circulated to members of the Committee.

NESC/18/56 Draft Terms of Reference and Work Programme for the Behaviour Change and Waste Task and Finish Group

The Committee considered the report of the Governance and Scrutiny Support Unit that set out the proposed terms of reference and work programme for the Behaviour Change and Waste Task and Finish group.

The Committee were invited to agree the membership of the Task and Finish Group; agree the terms of reference for the Task and Finish Group and agree the work programme of the Task and Finish Group, which would be reviewed by the group at each of its meetings.

Decisions

1. To appoint Councillors Hassan, Hughes, Jeavons, Kiltraick, Lyons, Reid, Wright as members of the Behaviour Change and Waste Task and Finish group.
2. The Committee approved the terms of reference and the work programme of the Task and Finish Group.

NESC/18/57 Overview Report

The report of the Governance and Scrutiny Support Unit which contained key decisions within the Committee's remit and responses to previous recommendations was submitted for comment. Members were also invited to agree the Committee's future work programme.

A Member commented that consideration needed to be given to the number of items on future agendas so as to allow enough time to scrutinise each item thoroughly.

The Chair informed the Committee that she would be meeting with Officers at the rise of this meeting to discuss the Work Programme and agree the items that were to be scheduled.

Decisions

The Committee notes the report and approve the work programme.

Economy Scrutiny Committee

Minutes of the meeting held on Wednesday, 5 December 2018

Present:

Councillor H Priest (Chair) – in the Chair
Councillors Connolly, Davies, Douglas, Hacking, Johns, Newman, C Paul, Raikes, Shilton Godwin, A Simcock and K Simcock

Also present:

Councillor Clay (Minutes ESC/18/57 and ESC/18/58 only)
Councillor N Murphy - Deputy Leader
Councillor Richards - Executive Member for Housing and Regeneration
Councillor Russell - (Minutes ESC/18/59 and ESC/18/61 only)

Apologies:

Councillors Green, Noor and Razaq

ESC/19/54 Minutes

The minutes of the meeting held on 7 November 2018 were agreed as a correct record.

ESC/19/55 Update on Revenue Financial Strategy and Business Plan Process 2019/20

The Committee considered a report of the Chief Executive and the City Treasurer which provided an update on the Council's financial position and set out the next steps in the budget process. The report summarised Officer proposals for how the Council could deliver a balanced budget for 2019/20.

In conjunction to the above, the Committee also received and considered the Strategic Development Business Plan for 2019/20, which set out in broad terms the directorate's key priorities, key activities and revenue and capital strategy for 2019/20, which was a refresh of the directorate's Business Plan for 2018/20 in the context of current resources, challenges and opportunities.

Taken together, the report and the directorate Business Plan illustrated how the directorate would work together and with partners to deliver Our Plan and progress towards the vision set out in the Our Manchester Strategy.

Some of the key points that arose from the Committees discussions were:-

- Why was there lower than expected Council Tax growth;
- What assumptions had been made that underpinned the anticipated income from Business Rates;
- What assumptions had been made on the anticipated increase in customer and client receipts in relation to planning applications;

- What was the time scale for implementing the proposed increases in relation to planning fee income
- Who would be reviewing all planning fee income as referred to in the report; and
- What was considered to be a comparatively low number of agency staff as referred to in the report.

The Deputy City Treasure advised that Council Tax growth was originally projected at 3.5% based on the number of properties that were intended for development over the course of this financial year. At present, the growth was at 2.23% and this was mainly due to the timing of when properties were coming on stream. She also explained that some of the assumptions that had been made in relation to the expected income from Business Rates were based around the growth of businesses within the city, some inflationary changes and assumptions regarding the impact of the 100% retention pilot which ensured that the Council was no worse off than under the 50% retention scheme. It was explained that due to the volatility of Business Rates related to the number of appeals, projecting the actual revenue income was difficult.

The Strategic Director (Development) advised that in relation to the increase in planning fees, it had been agreed with HM Treasury that all income would be ring fenced to the service. As this was the first year of this additional income a prudent view was needed going forward in respect of a possible Brexit 'No Deal' and the negative effect that this could have on commercial and residential growth and the associated impact to the Council's income. He reported that the Council had established some years ago a level of reserves to provide a short term solution should planning fee income reduce, but a longer term view would be required.

The Strategic Director (Development) advised that as the Council's Planning service had only to his responsibility in the summer, work was currently being undertaken in relation to reviewing the whole of the service which would be reported to the Executive as part of the budget proposals in February 2019. He also commented that the use of agency staff within the directorate was very low, and used to back fill posts particularly in development and surveying. Efforts were being made to fill these posts with permanent staff in order to reduce the use of agency staff.

The Committee:-

- (1) welcomes the report and notes that this is the third year of a three year budget; and
- (2) notes that the Business Plan will be developed further taking the Committee's comments into account, and a revised plan will be submitted to the Committee's meeting in February 2019.

ESC/19/56 Delivering Manchester's Affordable Housing Strategy - Update on the delivery of the Council's affordable housing strategy

The Committee considered a report of the Strategic Director (Development), which provided an update on the delivery of the Council's affordable housing strategy.

The Director of Housing and Residential Growth referred to the main points and themes within the report which included:-

- An overview of the Council's 10 year residential growth strategy and progress to date;
- The level of social housing provision within the city;
- A synopsis of Manchester's housing market and affordability;
- The Council's delivery of affordable housing over the last three years and its proposals for the delivery of further affordable homes up to 2025;
- Investment opportunities resulting from the establishment of the Housing Affordability Fund; and
- Housing provision for older and vulnerable people, including access to suitable properties.

Some of the key points that arose from the Committee's discussions were:-

- Was it possible to inform Members of the sites proposed for the additional 150 homes and what process was used to include Ward Councillors in identifying these locations;
- In relation to affordability figures, was there any data available in relation to help Manchester residents with deposits;
- Was there any evidence from other core cities that a more balanced housing market was able to attract more working households;
- Was there any connection between the disparity of worker and resident wages in the city and the rise in homelessness;
- Why was the Shared Ownership and Affordable Homes Programme (SOAHP) undersubscribed;
- What was being done to address the issue of families living in overcrowded social housing;
- Why was the Local Housing Allowance higher in Wythenshawe in comparison to the rest of the city as this was proving problematic for Wythenshawe residents who were on low incomes; and
- How successful had the Council been, in working with its public and private partners in delivering the Housing Affordability Framework.

The Executive Member for Housing and Regeneration advised that Ward Member consultation was ongoing and acknowledged the need to include Ward Councillors in discussions in the earlier stages of the process of identifying sites. The Director of Housing and Residential Growth advised that prior to the HRA Cap being lifted, the Council had applied for some HRA headroom and in doing so had identified a number of potential sites which added up to 150 homes, with the locations being indicative for the purpose of the bid. There would be need to revisit these initial allocations and hold discussions with local Ward Councillors before any final proposals were determined.

The Strategic Director (Development) reported that the only metric the Council had in relation to the support provided to residents for deposits was through the help to buy government scheme. The Committee was also advised that the Council had launched a small scheme to help those who could afford a mortgage repayment, but

were not able to save for a deposit and although this scheme was new, there was a high demand for this form Manchester residents. He also advised that more work was needed to be undertaken as to whether there was evidence from other core cities that a more balanced housing market was able to attract more working households. He reported that the disparity of worker and resident wages in the city had likely had an impact on the and the rise in homelessness, but there were a number of other drivers too, including the increased demand for housing, the wider impact of the welfare reforms and the behaviours of poor landlords that were the nexus of the housing issues the City was facing.

The Executive Member for Housing and Regeneration advised that the Council did not have the level of detail in relation to the number of families living in overcrowded properties, but acknowledged that this was an issue that had been identified as part of the review of the housing allocations policy and was something that was being looked into.

The Director of Housing and Residential Growth advised that Homes England had found that the time allowed it had for SOAHP funding to be applied for versus the complexity of the sites and size of bids that had come forward had not allowed enough time for them to process all the bids. As such, Home England had changed its approach its next round of funding, and were talking to a smaller number of partners and inviting larger bids over longer periods of time for deliver, giving greater flexibility to invest. He also reported that in most parts of the city, Local Housing Allowance and affordable rents worked together, however, in Wythenshawe this was not the case and levels were slightly above social rental levels to tie into its Local Housing Allowance. This was something that the Council was minded to address and formed part of the proposals in the next report.

Decision

The Committee notes the progress made to date in delivering the Council's affordable housing strategy.

ESC/19/57 Delivering Manchester's Affordable Housing Strategy - Proposed new affordable housing policies for the Council

The Committee considered a report of the Executive Member for Housing and Regeneration, which set out proposed new affordable housing policies for the Council.

The Executive Member referred to the main points and themes within the report which included:-

- The affordable housing context for the City;
- The challenges the Council's affordable housing policy needed to address;
- The opportunities that were available to the Council to invest in and deliver more housing;
- An overview of funding new affordable homes;
- A range of policy ideas proposed to deliver a step change in the number and tenure of affordable homes being built across the City;

- The additional resources needed by the Council to deliver the proposed policy ideas;
- Associated risks affecting Manchester's affordable housing supply;
- Other considerations that would be required to be taken into consideration in shaping and taking forward these policies; and
- Next steps.

The Committee had been invited to comment on the report prior to its submission to the Executive on 12 December 2018.

Some of the key points that arose from the Committees discussions were:-

- There was overwhelming support from Members in relation to the proposed policies;
- It was felt that the good collaborative work with Registered Providers needed to continue in order to deliver suitable social rented properties;
- It was hoped that the proposed establishment of new vehicles to enable residents to own their own homes would be fast tracked into a reality;
- What was being done to avoid the stigmatization of Housing Affordability Zones as being referred to as new 'council estates';
- Would it be possible to commit to building more Council homes than what was being lost through Right to Buy;
- Consideration needed to be given to the design of future properties to ensure that these were zero carbon developments;
- Would the proposal to unlock smaller sites and developments within wards across the city to develop a local strategy and solution to positively encourage a range of tenants to downsize not conflict with the priorities of other Executive Members and the use of that land;
- There was a need to address the number of Council homes being sold under Right to Buy before new Council houses were built;
- Reassurance was sought that older people and those who were vulnerable would not be pressured into downsizing their council properties
- It was felt that the proposed policy in relation to community housing development should not be restricted to just three pilot areas, and it should also be offered to those areas and communities that wanted this type of development;
- What were the timescales for the finance and legal considerations of the policy proposals to be taken into account;
- How would the Council deliver the proposed 3000 new homes if the Total debt cap was not lifted;
- How would the proposal to bring the HRA back into balance interact with the proposed policies;
- Had a team been identified to undertake the feasibility study of housing in the city centre and if so what progress had been made; and
- Was it envisaged that there would be a net gain in social housing as part of the proposed policies.

The Executive Member for Housing and Regeneration welcomed the support from the Committee and thanked all the Members who had been involved in developing the proposed policies and agreed that continued collaboration with Registered

Providers, both existing and new, was key as they played an important role within neighbourhoods and local communities. She commented that the Council had committed to being a zero carbon organisation by 2038 and that a zero carbon approach to future housing development would be key to this but also there was also a need to address this within the Council's existing housing stock.

The Executive Member explained that there was a clear approach to the development of the Housing Affordability Zones which was about building mixed and sustainable communities, rather than large single tenure developments. She advised that it was her ambition for the Council to be able to get to a point where it had a net gain in the number of Council homes it was building within the next 10 years.

The Executive Member commented that she was passionate about community led housing and would welcome working with community groups across the city that were interested in producing these type of developments in order to do as much as was possible to support. She explained that there was ongoing discussions with other Executive Members around the prioritisation of use of council land assets, and reassured the Committee that the report was clear as to what she felt the prioritisation of the assets should be used for. She agreed with the comments around addressing the sale of Council homes under Right to Buy and was exploring how the Council could take council house building outside of the Right to Buy but this needed further development

The Executive Member reassured the Committee that the downsizing of residents in Council homes needed to be led by the needs of older people but acknowledged that there as an opportunity to offer a better fit for residents within the Council's existing housing stock.

The Executive Member advised that the financial and legal considerations would be taken over the forthcoming months and a report was due to be submitted to the Executive on this in February 2019.

The Director of Housing and Residential Growth advised that an Action Plan for the tackling HRA deficit was in process and more detailed work would be undertaken and reported back through Scrutiny in February/March 2019. He also advised that to replace the loss of Right to Buy social rented properties solely with new social rented properties would be unaffordable within the current constraints of the HRA.

The Executive Member advised that she would provide more detail to City Centre Councillors on the proposed feasibility study of housing in the city centre. The Director of Housing and Regeneration commented that a review of the Total debt cap would take place in 2020 by Government. Currently the Council had opened discussions with Homes England around a case to Government about the importance of the proposed policies which presented ambitious plans for housing development.

Decision:

The Committee:-

- (1) Welcomes and fully supports the proposed policies outlined by the Executive Member;
- (2) Endorses the recommendations contained within the report that the Executive:-
 - endorse the affordable housing policy proposals as set out in section 5 of the report; and
 - note that officers will consider the financial and legal consequences of these policy proposals and report back to Executive in early 2019
- (3) Requests that the report on financial and legal consequences of these policy proposals is submitted to the Scrutiny Committee prior to its consideration by the Executive; and
- (4) Requests more detail be provided to all Committee Members on the proposed feasibility study of housing in the city centre.

ESC/19/58 Overview Report

The Committee considered a report of the Governance and Scrutiny Support Unit which contained key decisions within the Committee's remit and responses to previous recommendations was submitted for comment. Members were also invited to agree the Committee's future work programme.

Decision

The Committee:-

- (1) Notes the report; and
- (2) Agrees the work programme.

ESC/19/59 Manchester College Estates Strategy (Part A)

The Committee considered a report of the Strategic Director (Development) and City Treasurer, which provided an update on the LTE Group's progress in acquiring a city centre site located within the Northern Gateway Great Ducie Street Regeneration area for the Manchester College city campus, which was a key part of its estates strategy.

Officers referred to the main points and themes within the report which included:-

- An overview of Manchester College's Estates strategy, which included the proposal to consolidate the estate from 24 disparate sites into three centres of excellence in the City Centre and Openshaw, supported by community learning hubs in Harpurhey, Openshaw and Wythenshawe;
- The new campus would focus on Manchester's employment growth sectors and new markets, where technological change required a more highly skilled and adaptable workforce,;
- To meet the College's ambitions, a new city centre campus needed to be accessible by public transport and create a high quality and safe environment to inspire learners to achieve;
- Land to the east of Great Ducie Street had been identified as the preferred site for the new City Centre campus;

- The proposed arrangements to fund the delivery of the new city centre campus, which included a loan funding package of £27.6m from the Council; and
- The College's approach to the proposed development of the City Centre campus would mean that the City would be well placed to deliver the new technical pathways which were being proposed as part of the Government's Post-16 Skills Strategy and critical to the delivery of the Industrial Strategy.

The Committee had been invited to comment on the report prior to its submission to the Executive on 12 December 2018.

Some of the key points that arose from the Committee's discussions were:-

- The Committee welcomed the proposed development;
- It was suggested that transport connectivity to the proposed development be improved;
- What were the future proposals for the College's St Johns site; and
- It was questioned whether the learning hubs would have A level provision.

The Head of Work and Skills advised that it was intended that the learning hubs would deliver vocational qualifications up to first level 3 (equivalent to A levels) and as learners specialised, it was intended that they would move to the centres of excellence within the city either undertaking a levels or the new Technical levels (T Levels), with opportunities for apprenticeships and Higher Education as well.

In terms of connectivity, The Strategic Director (Development) advised that there would be a requirement to embed the proposal in a revision of the Great Ducie Street Framework and in essence the site would require its own framework, which would include addressing the known issues of getting students to the new college campus safely from across the city. He also commented that in terms of the future of the College's other city centre assets, the first step was to establish a new campus. The College would then look to withdraw and dispose of other locations in order to pay down its debt to the Council and other financial providers.

Decision

The Committee endorses the recommendations contained within the report that the Executive:-

- (1) Supports LTE Group's plans to deliver a new Manchester College Campus on Great Ducie which would be a centre for excellence for skills in Creative & Digital (Phase 1) and Business, Financial & Professional Services (Phase 2);
- (2) Notes that the LTE Group has committed to work with the Council to ensure that new development proposals comply with and support approved planning policies for the City Centre, and to work with the Council to bring forward a new development framework for the site; and
- (3) Notes that the arrangements include a proposed loan of £27.6m to LTE Group the details of which are set out in the separate Part B Report.

[Councillor Hacking declared a Disclosable Pecuniary Interest in this item due to being a Director of the LTE Group and a Governor of Manchester College. He left the meeting during consideration of this item.]

[Councillor Raikes declared a Disclosable Pecuniary Interest in this item due to his employer being a corporate sponsor for the LTE Group. He left the meeting during consideration of this item.]

ESC/19/60 Exclusion of Press and Public

Decision

The Committee agrees that the following item contains exempt information as provided for in the Local Government Access to Information Act and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

ESC/19/61 Manchester College Estates Strategy (Part B)

The Committee considered a report of the Strategic Director (Development) and City Treasurer, which set out plans for the Manchester College to bring forward a central element of their 2017/22 Estate Strategy located within the Northern Gateway Great Ducie Street Regeneration area, and set out proposals for the City Council to support the Manchester College in its acquisition of this site.

The Committee had been invited to comment on the report prior to its submission to the Executive on 12 December 2018.

Officers referred to the main points and themes within the report and responded to questions from the Committee.

Decision

The Committee

- (1) Endorses the recommendations contained within the report that the Executive:-
 - Note the proposed contractual and commercial arrangements between the City Council and the College details of which are set out in the body of this report.
 - Note that the Manchester College will promote a new Development Framework for the site which they are acquiring, taking into account the consented scheme on part of the site and the final version of the Great Ducie Street Strategic Regeneration Framework which is currently under consultation;
 - Note that LTE Group have put in the submission for Greater Manchester Combined Authority (GMCA) skills capital funding of up to £25m, which has been approved in principle dependant on a final due diligence exercise.

- Approve the proposed loan of £27.6m to LTE Group the details of which are set out in this report;
 - Authorise the City Solicitor, City Treasurer and Strategic Director – Development, in consultation with the Executive Member for Finance and Human Resources, to conclude the detailed contractual and commercial negotiations in respect of the proposed loan and necessary security arrangements and such other commercial transactions as set out in this report; and
 - Authorise the City Solicitor to enter into and complete all documents or agreements necessary to give effect to the proposed loan and associated security arrangements the details of which are as set out in this report.
- (2) Requests that the Executive take into consideration the following concerns of the Committee in relation to the proposed loan to the LTE Group when making its decision:-
- The Committee has strong concerns as to the security arrangements for the Council's loan and the ability of the LTE Group to repay this and that these concerns should be addressed in the ongoing due diligence work;
 - The Committee asks for clarifications on what other sources of finance LTE Group had approached to secure the funding required for the purchase of the site; and
 - The Committee notes that the Council is undertaking ongoing due diligence to ensure the Council's position is protected and is compliant with all relevant statutory and legal duties and functions.
- (3) Notes that Council is recommended to approve a capital budget increase of £27.6m funded by borrowing.

[Councillor Hacking declared a Disclosable Pecuniary Interest in this item due to being a Director of the LTE Group and a Governor of Manchester College. He left the meeting during consideration of this item.]

[Councillor Raikes declared a Disclosable Pecuniary Interest in this item due to his employer being a corporate sponsor for the LTE Group. He left the meeting during consideration of this item.]

Economy Scrutiny Committee

Minutes of the meeting held on Wednesday, 9 January 2019

Present:

Councillor H Priest – in the Chair

Councillors Connolly, Davies, Green, Hacking, Newman, Raikes, Shilton Godwin, A Simcock and K Simcock

Also present:

Councillor Leese – Leader

Councillor N Murphy – Deputy Leader

Councillor Sheikh – Assistant Executive Member for Housing and Regeneration

Apologies:

Councillors Douglas, Johns, Paul and Razaq and Councillor Richards (Executive Member for Housing and Regeneration).

ESC/19/1 Minutes

In relation to Minute ESC/18/56, Councillor Newman proposed that that the following point was inaccurate:-

- Why was the Local Housing Allowance higher in Wythenshawe in comparison to the rest of the city as this was proving problematic for Wythenshawe residents getting onto the property ladder.

He proposed that this be amended to:-

- Why was the Local Housing Allowance higher in Wythenshawe in comparison to the rest of the city as this was proving problematic for Wythenshawe residents who were on low incomes.

Decision

To approve the minutes of the meeting held on 5 December 2018 as a correct record, subject to the above amendment.

ESC/19/2 Residential Growth update and Action Plan

The Committee considered a report of the Strategic Director (Development), which provided a summary update of the progress made in implementation the activities set out in the Residential Action Plan over the period 2016 to date.

The Director of Housing and Residential Growth referred to the main points and themes within the report which included:-

- In March 2016 the Executive endorsed the Manchester Residential Growth Strategy which set a minimum target of 25,000 new homes to be delivered within the city between April 2016 and March 2025. In December 2018 the

- Executive Member for Housing and Regeneration put forward a report, endorsed by the Economy Scrutiny Committee and Executive, that revised this target to 32,000 (including 20% affordable housing);
- The Residential Growth Strategy proposed a set of priorities to support the city's sustained economic growth and ensure that there are affordably priced houses and apartments for sale and rent, which would underpin the economic growth objectives of the city and meet the needs of all households;
 - Details of the progress made in delivering residential growth since 2016;
 - The Residential Growth Action Plan, taking into account:-
 - The impact of Brexit;
 - Delivering an appropriate mix of property types and tenures;
 - Land supply and availability of Public Sector funding;
 - The draft Greater Manchester Spatial Framework and Manchester Local Plan; and
 - Progress of key activities underway together with actions that would be taken forward during 2019

Some of the key points that arose from the Committees discussions were:-

- What involvement has the Council had to date in the development of off site housing construction;
- What guidance was there for developers in relation to room sizes in new build properties;
- How optimistic was the Council that it would receive sufficient funding through the Government's Housing Infrastructure Fund (HIF);
- What balance of housing was the Council aiming for in relation to Council Tax bands;
- Was the Council considering the recently published report of Shelter that recommended an additional 3 million home across the country to address homelessness and the implications that this may have for Manchester;
- Could Officers provide further details on how it was envisaged that future partnership working arrangements would work in respect of the Council's role to influence and govern;
- What was the Council doing to ensure that it continued to provide owner occupation properties;
- Were Right to Buy Properties entering the private sector rental market becoming a problem;
- Did the option for the Council to repurchase properties that had been sold as Right to Buy apply to just Council housing stock or did it also include Council properties which were managed by other organisations and what was the viability of this option;
- When would progress be reported on the development of the Housing Affordability Zones;
- What consideration had been given alongside the strategy for the need of appropriate social infrastructure to support the occupation of these additional properties; and
- Consideration should also be given to the hidden demand in the city centre for older people to downsize.

The Director of Housing and Residential Growth advised that off site manufacturing of housing is essential to deliver the scale of housing development required across the country. However, for this area to develop, there would be a need for organisations such as the Council to back offsite housing, though not at an initial cost to the Council. It was reported that at present, most of the businesses within this field were located along the M1 corridor in Yorkshire. The Strategic Director (Development) added that the proposal to develop 200,000 homes across Greater Manchester, demonstrated the ambition of the region and should attract these types of companies to establish bases of operation within the North West.

The Committee was informed that the Executive had previously approved the Council's residential quality guidance which covered the size and space required for rooms within different types of developments. This was in accordance with national conditions.

The Committee was advised that the Council was working with Homes England to secure at least £50million of HIF investment. A bid would be submitted to Government on 1 March 2019 and a decision would be expected to be made in the Summer. It was reported however, that 80% of the HIF would be allocated to London and the South East, and as such, the Council would continue to lobby Government for more appropriate distribution of funding.

The Strategic Director (Development) commented that Manchester's profile of Council Tax banding across the city was skewed in comparison to other Greater Manchester areas, and although its profile had changed over the last 10 to 15 years, this in the main had resulted in a growth of property band C properties. He advised that assessments of properties being built were undertaken as part of Council Tax forecasting and agreed to provide information on this to the Committee.

The Strategic Director (Development) advised that in terms of partnership working, this was something that could be built into the Committees work programme for next year, to allow Members to gain a greater understanding and scrutinise the effectiveness and governance arrangements of such relationships. He also commented that it was the Council's ambition to measure the numbers of properties available for owner occupation properties, but this had challenges particularly within the city centre where investors, having acquired homes for sale, had then rented the properties and in some instances for Air BnB.

The Director of Housing and Residential Growth reported that the Council had the ability to limit the sale of Right to Buy properties to individuals that were not eligible and could take legal action if necessary where this occurred. He also commented that the Council was exploring the potential for the buyback of Right to Buy properties previously owned by the Council. He also advised that the Council would consider the report and proposals by Shelter in connection to addressing homelessness and how this may impact the city's housing affordability strategy.

Officers acknowledged the comments in relation to the progress that had been made with the Housing Affordability Zones and informed the Committee that an update would be provided shortly to Members. It was also commented that it was recognised that there was a need for appropriate social infrastructure in those areas

where additional housing was proposed at scale. To this effect, Officers were working alongside NHS partners and Education colleagues in terms of planning for these developments, especially for proposals within the city centre.

Decision

The Committee:-

- (1) Notes the progress of key activities underway together with actions that will be taken forward during 2019;
- (2) Requests that the Committee's views are taken into account in developing the Action Plan and notes that it will be brought back to the Scrutiny Committee and Executive later this year, once the impact of Brexit is more clearly understood and a draft plan for Delivering Manchester's Affordability Strategy is in place; and
- (3) Agrees to look at look at partnership working in more detail as part of next years Work Programme.

ESC/19/3 Delivering the Our Manchester Strategy - Leader of the Council's portfolio

The Committee considered the report of the Leader of the Council, which provided an overview of work undertaken and progress towards the delivery of the Council's priorities, as set out in the Our Manchester strategy, for those areas within his portfolio.

By way of a further update the Leader informed the Committee of the launch of the GCHQ Manchester Engineering Accelerator, which would help return added value on investments in the City which were not predictable at the time that the investments were made. He also reported that the Combined Authority had set out a series of policy developments for the region, which included the proposed new GMSF proposals and consultation and a new housing vision document. Furthermore, he advised that the Independent Prosperity Review in relation to the Local Industrial Strategy was about to conclude and results would be published on 8 February 2019, which would then be followed by a consultation period.

Some of the key points that arose from the Committees discussions within the Leaders report were:-

- How had the OMS resulted in activities being undertaken differently and involved Manchester residents;
- Who was at fault for the recent time table debacle on the rail networks across Manchester and the wider Greater Manchester region and what was the timescale for resolution;
- Clarification was sought as to what options were being considered at Piccadilly Station as part of Transport for the North strategy;
- How was the Combined Authority developing its view on the uncertainty of Brexit with a view to mitigating its impact on Manchester;
- What direct impact had the Our Manchester engagement sessions had;

- What decisions and associated risk assessments had been taken around the Channel 4 HQ bid; and
- How did the Calder Valley line sit within transport improvement plans.

The Leader gave examples of two Our Manchester engagement sessions that had resulted in highlighting innovative practices within areas of Manchester which were in the main community led. He added that these had demonstrated that there were things that communities could take responsibility for and also the role for local members to be community leaders. In terms of the rail timetable debacle, he advised that ultimate responsibility rested with the Secretary of State for Transport, however there had been a collective failure across the rail industry as Rail Operators, Network Rail and the Department for Transport were all aware before the new timetables were introduced that the engineering works had not been completed and as a consequence, the required numbers of trains had not been available to deliver the new timetable. He advised that although some improvements would happen in relation to improved fleets from Northern and TransPennine, total resolution of the matter would not be resolved in the short to medium term. In connection to this, the Leader also advised that the most recent analysis of station options at Piccadilly Station by Arup, had not taken into account any future proofing and had only concentrated on the ability to deliver the day one timetable for HS2 requirements. There was currently an impasse between Government and the Northern Powerhouse as to what would be the most appropriate reconfiguration of rail services in and out of Piccadilly that could meet the anticipated scale of passenger growth and demand for the next century plus. He also advised the Calder Valley line still remained a priority within the wider rail improvement network but he was unable to give any detail as to when any activity on this line would take place.

The Leader commented that in relation to the Channel 4 bid, local media reports had not been accurate as the Council had not been in competition with Salford City Council to secure Channel 4's new headquarters. The bid submitted had been supported by the GM Mayor and Salford City Mayor. Appropriate risk assessments had been undertaken and he advised that as in any bidding process, costs had been incurred, but these had not been considered to have been disproportionate given the size of the bid and what would have been the potential value added return should Channel 4 have selected Manchester as its new headquarters. He added that the cost of the bid would be apportioned with the GMCA as the bid was for Channel 4 to relocate in the Greater Manchester area.

He advised that the Combined Authority received monthly Brexit forecast reports which provided data sectors were responding to the implications of Brexit. The Combined Authority had also developed hypothetical models for both a 'hard' and 'soft' Brexit and commented that a consensus amongst all GM Leaders was that a 'No Deal' Brexit would be the worst option. He added that due to the uncertainty at a national level of what the final Brexit arrangements would be it was difficult to say how it intended to mitigate any impact on Manchester.

Decision

The Committee notes the report

ESC/19/4 Delivering the Our Manchester Strategy - Deputy Leader's portfolio

The Committee considered the report of the Deputy Leader of the Council, which provided an overview of work undertaken and progress towards the delivery of the Council's priorities, as set out in the Our Manchester strategy, for those areas within his portfolio.

Some of the key points that arose from the Committees discussions within the Deputy Leaders report were:-

- Requesting an update on the activity surrounding the Living Wage and the move towards accreditation;
- Welcoming the reported investment into the 101 telephone system operated by Greater Manchester Police and the introduction of a live chat facility, noting that it was important to retain the 101 service;
- Was the ongoing dispute between residents in the Green Quarter and the company awarded the contract for the Town Hall refurbishment taken into consideration as part of the procurement exercise; and
- What was being done to improve skills and training opportunities for both young and older residents to enter the labour market, particularly in areas such as construction where there existed a skills shortage.

The Deputy Leader advised that a report on the Living Wage activity was being considered by the Resources and Governance Scrutiny Committee at their next meeting. He further commented that he had met with the local Chamber of Commerce who were fully supportive of the Living Wage and recognised the benefits of this, and work was ongoing to influence their supply chain and further engage with them around this issue and zero hour contracts.

In response to the comments regarding the 101 reporting system the Deputy Leader acknowledged that investment had been made into the service, however a full review of the system was required to ensure it was appropriate. He also noted that the live chat service had relived the pressure experienced by the 101 system and data on the 101 service would be provided to all Members. The Chair informed Members that this area of activity was within the remit of the Communities and Equalities Scrutiny Committee and she would discuss with the Chair the concerns raised by this Committee.

With regard to the Town Hall Project the Deputy Leader stated that a strict legal process had been followed to award the contract, and stated the many economic and social benefits the provider would deliver. He confirmed that the ongoing dispute did not, and could not be taken into consideration when assessing their bid. He stated that officers in the Housing Department, along with local Councillors and MP are working with the developer and building owner to resolve the dispute without any cost to the residents to replace the cladding.

In response to a comment made concerning the 50 – 64 year age group that now contain the most economically excluded parts of our communities, the Deputy Leader stated that work was ongoing to influence the attitudinal shift that was required to address this. He stated that work was ongoing with both local employers and the employment service to develop clear pathways for people and provide the opportunities for retraining and updating skill sets in recognition on the realities of the demographic of the labour market. He also made reference to the activities to promote jobs and skills in the construction industry for both young men and woman.

Decision

The Committee:-

- (1) Notes the report;
- (2) Requests that the Deputy Leader circulates current data on the number of calls made to and answered by the Greater Manchester Police 101 telephone service; and
- (3) Requests that the Deputy Leader circulates information on the Greater Manchester Police 101 telephone service to all Member so the Council.

ESC/19/5 Delivering the Our Manchester Strategy - Executive Member for Housing and Regeneration's portfolio

This item was deferred to a future meeting as Councillor Richards (Executive Member for Housing and Regeneration) had submitted her apologies for the meeting.

ESC/19/6 Economy Dashboard - Quarter 2 2018/19

The Committee considered the Quarterly Economy Dashboard for quarter 2 of 2018/19, which provided statistical data on economic development, housing and the visitor economy.

The Performance Analyst and Governance Lead presented the report to the Committee.

Some of the key points that arose from the committees discussions were:-

- Further comparative data was requested on the Housing Market Data for the city centre area;
- Further analysis of the airport passenger data was requested;
- Was comparative analysis undertaken against other core cities for the data sets presented within the dashboard;
- Consideration needed to be given to how the number of empty properties is presented within the report to ensure it is not misleading for readers; and
- Clarification was required regarding Business Rates in relation to sports, recreation and culture and asked that is a premises was repurposed following the closure of a business was this captured in another category.

The Performance Analyst and Governance Lead explained that further analysis and data in relation to the Housing Market and airport passenger figures and trends would

be provided. He further informed the Committee that the State of the City Report presented the performance analysis against other core cities and the report would be circulated for information. In response to a comment from a Member regarding a breakdown as to the activity reported across the city centre the Performance Analyst and Governance Lead stated that a map would be included in future dashboards to illustrate the areas referred to.

The Performance Analyst and Governance Lead accepted the comment regarding the empty property graph, stating that this could be misinterpreted and the format when presenting this data would be reviewed.

The Performance Analyst and Governance Lead clarified specific questions regarding terminology used within the report. The Chair recommended that Members may benefit from training in relation to understanding the data presented within the Dashboard. The Performance Analyst and Governance Lead confirmed this would be arranged for Members. He further confirmed that the online dashboard was accompanied by a document that provided a detailed description of the data and terminology used within the report to assist the reader.

Decision

The Committee recommends that the next dashboard included figures and analysis of the passenger flight trends experienced at Manchester Airport.

ESC/19/7 Overview Report

The Committee considered a report of the Governance and Scrutiny Support Unit which contained key decisions within the Committee's remit and responses to previous recommendations was submitted for comment. Members were also invited to agree the Committee's future work programme.

The Chair informed the Committee that the report listed for February on the impact of the Brexit settlement on the City would be deferred to a later date, to be confirmed. She further informed the Members that due to the number of items for consideration at the February meeting it was proposed to hold a two and half hour meeting.

Decision

The Committee notes the report.

Communities and Equalities Scrutiny Committee

Minutes of the meeting held on 6 December 2018

Present:

Councillor Hacking - In the Chair
Councillors Andrews, Cooley, M Dar, Douglas, Kirkpatrick, Rawlins and Rawson

Councillor N Murphy, Deputy Leader
Councillor S Murphy, Statutory Deputy Leader
Councillor Ollerhead, Executive Member for Finance and Human Resources

Kirsty Bagnall, Greater Manchester Centre for Voluntary Organisation (GMCVO)
Claire Evans, 4CT
John Biggs, North Manchester resident
Paul McGarry, Head of the Greater Manchester Ageing Hub

Apologies:

Councillor Fletcher-Hackwood

CESC/18/52 Minutes

Decision

To approve the minutes of the meeting held on 8 November 2018 as a correct record.

CESC/18/53 Festival of Ageing

The Committee received a presentation of the Age-Friendly Manchester Team which provided an overview of the impact of the first annual Festival of Ageing, which took place in July 2018.

Some of the main points and themes within the presentation included:

- How the festival was developed, including a co-design event with older people;
- The aims of the festival;
- An overview of the events; and
- One of the attendees, John Biggs, speaking about his experience of the Retro Summer Music Festival event and the benefits this brought to local people.

A Member who was also the Lead Member for Age-Friendly Manchester thanked those involved for their work. She reported that the festival aimed to raise the profile of older people in Greater Manchester. She informed Members that Greater Manchester had this year become the first Age-Friendly Region in the UK, as designated by the World Health Organisation. She reported that this work was a starting point for joint working to progress equality for older people in a range of areas such as employment, housing and making communities more age- and disability-friendly.

The Head of the Greater Manchester Ageing Hub informed Members about work taking place at a Greater Manchester level, the region's commitment to improving older people's lives and the importance of older people having a sense of purpose in their lives.

Some of the key points that arose from the Committee's discussions were:

- Whether the festival would be an annual event;
- The advertising for the festival and whether this was able to reach isolated older people; and
- Whether attendees who needed additional support were identified and signposted to other services.

Claire Evans from 4CT, lead partner in the Festival of Ageing, reported that no budget had been set aside to fund this in future years but that the partners involved were seeking funding to continue to run the festival in future years. She informed Members that one of the learning points from the festival was to allocate a larger budget for advertising the festival, as it had not received the level of press attention that they had hoped for. Kirsty Bagnall from the Greater Manchester Centre for Voluntary Organisation (GMCVO) reported that her organisation had used its networks to reach socially isolated older people.

Claire Evans reported that the town centre events and some of the other events had had information points and service providers present to advise and signpost older people to services. She informed Members that she was aware of socially isolated individuals who had been identified through attending festival events and who had consequently joined new groups and activities. She advised Members that, since the festival, the partners involved had discussed using other networks, like libraries and GPs, to reach more older people. The Committee discussed groups in different areas of the city which organised trips or events for older people which helped to tackle social isolation.

Decisions

1. To thank the guests for their contribution.
2. To note that the Committee would welcome resources being made available to fund this in future years.

CESC/18/54 Update on Revenue Financial Strategy and Business Plan Process 2019/20

The Committee considered a report of the Chief Executive and the City Treasurer which provided an update on the Council's financial position and set out the next steps in the budget process. The report summarised officers' proposals for how the Council could deliver a balanced budget for 2019/20.

In conjunction with the above, the Committee also received and considered the Neighbourhoods Directorate Business Plan for 2019/20, which set out in broad terms the directorate's key priorities, key activities and revenue and capital strategy for

2019/20, which was a refresh of the directorate's Business Plan for 2018/20 in the context of current resources, challenges and opportunities.

Taken together, the report and the directorate Business Plan illustrated how the directorate would work together and with partners to deliver Our Corporate Plan and progress towards the vision set out in the Our Manchester Strategy.

Some of the key points that arose from the Committee's discussions were:

- The Council's overall financial position, budget pressures and the challenges of delivering a balanced budget;
- Why the Council was using less of its reserves this year;
- Request for information on the equality impact of the proposals across all Directorates;
- Whether there were sufficient library staff to manage high levels of library usage; and
- Request for an update on the identification of alternative management arrangements for the Powerleague in Whalley Range and what the implications were for the staff working there.

The Head of Workforce Strategy reported that further detail on the equality impact and action plans for each directorate would be available from February 2019. The Strategic Lead (Libraries, Galleries and Culture) reported that there had been a capital investment in self-service technology for routine library transactions which was enabling the service to manage the increased usage of its libraries. The Chief Operating Officer (Neighbourhoods) reported that a number of organisations had expressed an interest in taking over the running of the Powerleague site at Whalley Range when the current lease ended on 31 January 2019 and that the Council was working to ensure that this change of management did not have a significant impact on the current users of the facilities.

Decisions

1. To request further information on the Council's reserves including what proportion of the budget spend they make up, how the decision to use less of the reserves this year was arrived at and the rationale for this.
2. To request further information on the equality impact of the proposals across all directorates.
3. To ask the Chief Operating Officer (Neighbourhoods) to confirm the implications of the change of management for staff employed at the Powerleague in Whalley Range.
4. To request further details of the impact, if any, of the budget proposals on areas within Committee's remit.
5. To request that, where other Committees consider budget issues which impact on the work of the Communities and Equalities Scrutiny Committee, the Chair be informed and invited to attend, where appropriate.

CESC/18/55 Voluntary and Community Sector (VCS) Infrastructure Contract

The Committee received a report of the Deputy Chief Executive which provided an update on the Voluntary and Community Sector (VCS) Infrastructure contract, specifically on the review of current provision and on the co-design process for a new VCS infrastructure contract.

The main points and themes within the report included:

- Background information;
- The joint review of the Council's and the Manchester Health Care and Commissioning (MHCC)'s VCS infrastructure contracts; and
- The co-design group established as part of the process to develop the new service model and contract.

Some of the key points that arose from the Committee's discussions were:

- How many Members had provided feedback as part of the joint review process;
- Request for further information on the localised community development work outside of the VCS infrastructure contract referred to in the report;
- Whether officers had looked at what other local authorities were doing in relation to their VCS infrastructure contracts;
- Whether Members would receive details of the services included in the VCS infrastructure contract tender; and
- Whether it would be appropriate for work to take place at a Greater Manchester level or a more local level.

The Programme Lead (Our Manchester Funds) informed the Committee that five Members had formally provided feedback and that his team had met with two further Members individually about this. He reported that other services and organisations could and did support community development. He outlined how organisations were supporting the VCS sector and the importance of getting more organisations, both public and private sector, to do so. He confirmed that his team had looked at what the ten Greater Manchester authorities, as well as local authorities elsewhere, were doing in relation to their VCS infrastructure contracts. He reported that some local authorities had ceased to have an infrastructure provision whereas others were strengthening theirs. He confirmed that Members would receive details of the services included in the VCS infrastructure contract tender and that this was likely to go initially to the Our Manchester VCS Fund Task and Finish Group and then to the parent Committee.

The Statutory Deputy Leader informed Members about the Memorandum of Understanding between the Greater Manchester Combined Authority (GMCA) and the GMCVO but she advised that it would be difficult for a single organisation to deliver the VCS infrastructure contract across the whole of Greater Manchester because of the range of different needs of the different communities across Greater Manchester.

A Member who was also the Chair of the Our Manchester VCS Fund Task and Finish Group expressed concern at the low number of Members who had responded to the request for feedback as part of the joint review process. She suggested that Members be asked why they hadn't responded and what would have enabled them to respond. She agreed to discuss with the Programme Lead (Our Manchester Funds) the best way to do this.

Decisions

1. To support the work outlined in the report.
2. To request further information in a future report on how the Memorandum of Understanding between the GMCA and the GMCVO relates to this work.
3. To note that the Chair of the Our Manchester VCS Fund Task and Finish Group will, in conjunction with the Programme Lead (Our Manchester Funds), ask Members why they hadn't responded to the request for feedback and how this could be improved.

CESC/18/56 Overview Report

A report of the Governance and Scrutiny Support Unit was submitted. The overview report contained a list of key decisions yet to be taken within the Committee's remit, responses to previous recommendations and the Committee's work programme, which the Committee was asked to approve.

The Chair informed Members that Councillor Fletcher-Hackwood, who had sent her apologies for today's meeting, had requested that the Committee consider how it could feed into the Law Commission's review on making misogyny a hate crime. A Member recommended that the Chair meet with Councillor Fletcher-Hackwood to discuss how this should be taken forward, to which the Chair agreed.

Decisions

1. To note the report and agree the work programme.
2. To recommend that the Chair meet with Councillor Fletcher-Hackwood to discuss how to take forward the suggestion that the Committee contribute to the review on making misogyny a hate crime.

Resources and Governance Scrutiny Committee**Minutes of the meeting held on Thursday, 6 December 2018****Present:**

Councillor Russell (Chair) – in the Chair
Councillors Ahmed Ali, Andrews, Barrett, Clay, Davies, Lanchbury, Kilpatrick, R Moore, B Priest, Rowles, A Simcock, Watson and S Wheeler

Also present:

Councillor N Murphy - Deputy Leader
Councillor Ollerhead - Executive Member for Finance and Human Resources

RGSC/19/64 Minutes

The minutes of the meeting held on 8 November 2018 were agreed as a correct record.

RGSC/19/65 The Chancellor's Autumn Statement - implications for Manchester

The Committee considered a report of the City Treasurer, which provided an overview of the key announcements within the Chancellor of the Exchequer's 2018 Autumn Budget outlining the Government's fiscal agenda, and the implications for Manchester.

Officers referred to the main points and themes within the report which included:-

- The 2018 Autumn Budget set out an improved economic forecast and indicative increased public sector spending over the next five years;
- Government expenditure was now expected to grow at 1.2% per year in real terms from 2019-20 onwards (contrasted to an average cut in real-term funding in the 2015 Spending Review of -1.3%);
- The 2019 Spending Review would decide on the balance of funding between government departments, however, it was already clear that much of the additional spend would be directed to the NHS, with spending in other departments likely to remain flat or decline;
- Should the government be unable to reach a Brexit deal with the EU, there could be an upgrade the 2019 Spring Statement to a full fiscal event, which could include further tax or borrowing measures;
- There were announcements for additional Local Government funding this financial year and next. Whilst welcome, they were small and unlikely to have a fundamental impact on the Council's budget strategy for 2019/20, however, the additional Social Care funding could meet some of the pressures faced;
- Specific allocations announced and the associated funding for Manchester which included:
 - a further £240m in 2019/20 for adult social care which equated to £2.667m for each year for Manchester - this followed the allocation of a similar amount in 2018/19;

- £410m Social Care grant in 2019/20 for adults and children's social care, Manchester's indicative amount was £4.555m;
- £420m in 2018/19 for potholes that would be allocated directly to highways authorities and must be spent prior to 31 March 2019. The allocation for Manchester was £1.686m;
- £55m for Disabled Facilities Grant in 2018-19, of which the estimate was £0.814m for Manchester. This was generally a capital grant; and
- Other national funding was being made available for the following areas:
 - £84m for 5 years on the children's service programme in 20 areas from 2019/20;
 - £675m Future High Streets Fund in 2019-20 to support local areas to improve access to high streets and town centres; and
 - £10m capacity funding made available to support housing deals with authorities in areas of high housing demand to deliver above their Local Housing Need.

Some of the key points that arose from the Committees discussions were:-

- Was there an update on what the proposals were for the pooling of the Council and MHCC budgets as part of the Better Care Fund;
- It was felt that there needed to be appropriate scrutiny of welfare reforms and Universal Credit and the impact that this were having on the city and the Council; and
- Reassurance was sought that where there were time limits on the spending of certain funding, such as within Highways, work was being undertaken to ensure that this money was being spent within the required timeframe.

The City Treasurer advised that the proposed joint pooling of budgets between the Council and MHCC had now been agreed and was in the main to be used for covering additional winter pressure funding to ensure that adult social care pressures did not create additional demand on the NHS. The pooled budget would also be used towards strengthening mental health support and social work capacity.

The Committee was advised that Economy Scrutiny Committee had responsibility for scrutinising the impacts of welfare reform and universal credit on the city and its residents, however, it would be within the remit of this Committee for it to scrutinise the financial impact of welfare reform and Universal Credit to the Council.

The City Treasurer reassured the Committee that were funding had been received which had stipulations for it being spent within a certain time frames, this was taking place and this would be reported as part of the budget process in February 2019.

Decision:

The Committee:-

- (1) Notes the report; and
- (2) Requests that Economy Scrutiny scrutinise the impacts of welfare reform and universal credit on the city and its residents and that members of Resources

and Governance Scrutiny Committee be invited to attend the meeting when it does.

RGSC/19/66 Update on Revenue Financial Strategy and Business Plan Process 2019/20

The Committee considered a report of the Chief Executive and City Treasurer which provided an update on the Council's financial position and set out the next steps in the budget process. The report summarised Officer proposals for how the Council could deliver a balanced budget for 2019/20.

In conjunction to the above, the Committee also received and considered the Corporate Core Business Plan and Strategic Development Business Plan for 2019/20, which set out in broad terms the directorates' key priorities, key activities and revenue and capital strategy for 2019/20, which was a refresh of the directorates' Business Plans for 2018/20 in the context of current resources, challenges and opportunities.

Taken together, the report and the directorates' Business Plans illustrated how the directorates would work together and with partners to deliver Our Plan and progress towards the vision set out in the Our Manchester Strategy.

Some of the key points that arose from the Committees discussions were:-

- Based on the additional borrowing the Council was intending to take out, what impact was this expected to have on the future capital revenue finance position;
- Had the confirmation of the New Home Bonus been delayed in light of the delayed announcement of the financial settlement by Government;
- Clarification was sought as to why the pooled budget for Health and Social Care was to be finalised by MHCC after the Council had set its budget.

The City Treasurer advised that the capital financing budget had been set to take account the Council's likely future borrowing requirements and as such its position would be remain constant for the next few years. She also reported that the Funding Strategy had the support of the CCG Governing Body and this now presented a significantly reduced risk to the Council

In relation to the Corporate Core Business Plan, some of the key points that arose from the Committees discussions were:-

- How was Directorate intending on influencing outside of the Council the need reduce greenhouse gas emissions, improve air quality and improve public transport and highways making them more sustainable in light of the severe congestion issues within the city centre;
- Was it felt that it was still possible to reduce demand through reforming services as it didn't appear to have done so far and when Government were continuing to reduce available resources to all public services;
- Had there been any benchmarking exercise with similar authorities in relation to the number of ombudsman complaints upheld;

- Had any impact assessment been undertaken on the Business Rates retention trial monitored to understand its impact on resources;
- There was a need for the Council to recognise the need to invest in its staff in order to achieve the deliverability of doing more for less;
- Clarification was sought as to whether the Council had previously decided to reduce the spend associated with the Essential Car User allowance, whether Social Workers had been excluded from this proposal, and if so, how was the savings target of £450,000 be achieved given that Social Workers would make up the majority of staff currently designated as Essential Car Users;
- How was the Corporate Core transformation savings target of £500,000 intended to be achieved;
- A Member expressed their uncertainty as to whether the current scrutiny structure was appropriate for scrutinising in detail the financial savings of directorate business plans;
- There was a need to remember what staff the Council needed to retain in order to keep the Council running; and
- There was need to ensure that the Council did not squander any potential training budgets, with specific reference to the Apprenticeship Levy

The Deputy Chief Executive advised that the challenges of congestion within the city centre existed as a consequence of the current suite of works being undertaken to improve the flow of traffic around and across the city centre. More broadly, the Council was working with the GMCA to get people to change the mode of transport that they used and as such there was to be more investment in the infrastructure for alternative transport. It was also reported that the Neighbourhood and Environment Scrutiny Committee would be scrutinising the plan for Greater Manchester to tackle Air Quality.

The Deputy Chief Executive acknowledged that reducing demand through reforming services was difficult, but there had been successful examples of this, particularly around health integration and new models of care. She advised that Directorates were now working closer than ever before to be more effective with the resources available to the Council to tackle the challenges.

The Executive Member for Finance and Human Resources recognised the challenge that the Council faced in the need to reduce demand through reform and that in some instances, demand for services had risen. He added that if the Council did not continue to reform its services, it would not be possible to continue providing certain services.

The City Treasurer reassured the Committee that in terms of Business Rates, all changes in government policy had been fully reimbursed through Section 31 grants. The Council monitored its Business Rates income carefully and held a provision and a reserve for risks associated to the level of appeals being received and any associated volatility. The Deputy Chief Executive confirmed that the Council did benchmark Ombudsman complaints with other core cities and would share this information with Committee Members.

The Committee was advised that a detailed analysis was being undertaken around the essential car user allowance which would be concluded by the end of 2018. Recommendations arising from this analysis would be considered following the conclusion of this analysis. In terms of the Corporate Core transformation programme, the directorate was looking at further collaboration of services and reducing the duplication of work in order to achieve its savings target.

The Chair suggested that if Members had concerns as to whether the current scrutiny structure was appropriate for scrutinising in detail the financial savings of directorate business plans, then Members of this Committee may wish to attend other Scrutiny Committees in order to provide a financial focus to the scrutiny of their respective business plans. The City Treasurer also advised that all Committees had visibility of the business plans and milestones to deliver savings in order to monitor progress effectively.

In relation to the Strategic Development Business Plan, some of the key points that arose from the Committees discussions were:-

- Would the challenges in association with the Investment Estate and Operational Estate have any detrimental impact on the voluntary and third sector organisations that delivered social value by their use of Council owned buildings;
- Objection was taken to the categorisation of older people as some of the most vulnerable residents in the city and it was requested that that reference to older people was removed and instead an additional reference should be made to ensuring the Council had an age friendly housing strategy for older people;
- Had any consideration been given to using vacant council land for car parking whilst the land was waiting to be developed in order to generate income;
- Was it possible to use some of the reserve set aside should planning fee income reduce be used, be used to ensure the Council's planning compliance function was strengthened;
- Was it possible to increase the advertising revenue; and
- Could a reassurance be given that the Council was not supportive of any advertising that celebrated inappropriate conduct.

The Strategic Director (Development) advised that over the last 12 months, the Council had reviewed its Investment Estate to ensure that it had within this portfolio, assets that genuinely generated long term income for the Council. As part of this process it had revealed assets that had been wrongly categorised, which had resulted in certain assets being moved from this estate to the Operational Estate with the view that they had the potential to provide opportunities for community groups. He also reported that the Council explored every opportunity to maximise its revenue income, but these opportunities needed to be balanced with other considerations, including the views of Ward Councillors.

The Strategic Director (Development) commented that the 20% fee increase in planning applications, it had been agreed that this increase would be ring-fenced to the planning service. The Council was in the process of reviewing its planning service and as part of this review, the issue of planning compliance would be looked at with a view to strengthening.

The Strategic Director (Development) explained that the Council did not own all of the City's advertising estate and was not able to control what was or was not advertised on hoardings that were located on private land. The advertising estate within the Council's control was in a review process, particularly the small format. A decision had been made to bring the advertising estate within Strategic Development to manage collectively and was a significant income into the Investment Estate portfolio. The small format advertising estate was currently managed by JC Decaux and the contract was up for renewal in September 2019. It was anticipated that significantly more income would be generated from the advertising estate from April 2020 onwards. He agreed to look at what degree of influence the Council could have on the appropriateness of adverts as part of the tendering process.

The Committee:-

- (1) welcomes the reports and notes that this is the third year of a three year budget; and
- (2) notes that the Business Plans will be developed further taking the Committee's comments into account, and revised plans will be submitted to the Committee's meeting in February 2019;
- (3) notes that reference to older people being amongst the most vulnerable residents will be removed from the vision for housing solutions and instead an additional reference will be added to ensure the Council had an age friendly housing strategy for older people; and
- (4) requests that a report is submitted to a future meeting on how the Council can influence advertisers, as part of the tender process, on the appropriateness of adverts when advertising on Council owned land.

RGSC/19/67 Setting of the Council Tax base and Business Rates shares for budget setting purposes

The Committee considered a report of the City Treasurer, which advised of the method of calculating the City Council's Council Tax base for tax setting purposes and Business Rates income for budget setting purposes for the 2019/20 financial year, together with the timing of related payments and the decision on pooled membership.

Some of the key points that arose from the Committees discussions were:-

- What was being done to lobby government on the exemption of student council tax and the ability to charge HMO Landlord business rates to address the volatility of this area; and
- As the Council's retained business rates income was subject to a safety net of 97% of its baseline funding level, did this require the Council to hold a further 3% in contingency reserves.

The City Treasurer provided reassurance that the Council did lobby government and when the Council provides its response to the financial settlement, this would feature heavily as well. She also advised that the Council did not specifically budget for the

additional 3% but the Council was prudent in its budgeting and did make allowance for any business rate appeals.

Decision

The Committee:-

- (1) Notes that the City Treasurer, in consultation with the Executive Member for Finance and Human Resources has delegated powers to:-
 - set the Council Tax base for tax setting purposes in accordance with the Local Authorities (Calculation of Council Tax Base) (England) Regulations 2013;
 - calculate the Business Rates income for budget setting purposes in accordance with the Non-Domestic Rating (Rates Retention) Regulations;
 - agree the estimated council tax surplus or deficit for 2018/19;
 - agree the estimated business rates surplus or deficit for 2018/19;
 - determine whether the Council should be part of a business rate pooling arrangements with other local authorities;
 - set the dates of precept payments to the Greater Manchester Combined Authority; and
- (2) Notes that the Chair of the Resources and Governance Scrutiny Committee will be requested to exempt various key decisions from the call in procedures.

RGSC/19/68 Proposed changes to the Council Tax charges levied for tax on empty properties

The Committee considered a report of the City Treasurer which set out proposals to charge increased Council Tax Premiums for long term empty (LTE) properties that had been unoccupied and unfurnished for over two years and also to revisit the decisions made in 2012 to give a 100% Council Tax discount for one month if a property is unoccupied and unfurnished and a 50% discount for up to 12 months if a property is undergoing major works or structural alterations, with a view to remove these discounts.

The Corporate Revenues Manager and the Director of Customer Services and Transactions referred to the main points and themes within the report, which included:-

- The financial impact on the amount of Council Tax payable and the New Homes Bonus of the revised long term empty premium;
- The financial and non-financial impacts of removing the 100% Council Tax discount that was awarded for up to one month when a property became unoccupied and unfurnished and the 50% discount that was awarded for up to one year when a property is undergoing major repairs or structural alterations;
- The Council's proposals in relation to increasing the amount of Council Tax that was charged for unoccupied and unfurnished properties by charging an additional premium and the proposed changes to its existing policy and remove the Council tax discounts; and

- Details of proposed external consultation on the Council's proposed changes.

The Committee had been invited to comment on the report prior to its submission to the Executive on 12 December 2018.

Some of the key points that arose from the Committees discussions were:-

- There was support from all of the Committee in relation to the proposals;
- The additional income gained from the proposals could be reinvested into the Council's existing discretionary schemes that provide additional financial support to vulnerable residents including the Council's Welfare Provision scheme and the Discretionary Housing payments scheme;
- Would it be possible to gain any more income from the proposals in order to help our poorest residents;
- There was a need to positively promote this initiative to Manchester residents; and
- Why had the assumption been made that all properties that would be subject to this increase would be in band A Council Tax.

The Director of Customer Services and Transactions advised that there were no other discretionary areas that could be used to increase income and it would be unlikely for the Council to gain any more income from the proposals. She acknowledged the need to positively promote the changes following the planned consultation exercise. She also advised that the assumption had been made that all properties subject to this proposed increase would be in Band A was in order to be conservative in the Council's estimation of additional income. Reassurance was given that it would affect a broad mix of properties and agreed to share the data on this with Committee Members

Decision

The Committee:-

- (1) Endorses the recommendations contained within the report that the Executive:-
 - Approve the proposals contained in the report and agree to the start of a formal four week consultation exercise to commence in December 2018; and
 - Note that the outcome of the consultation will be reported back to Executive on 13 February 2019.
- (2) Requests that the data on the valuation bands of the properties that will be affected by the proposals is shared with Committee Members

RGSC/19/69 Process for Updating Capital Strategy (Incorporating P6 Position)

The Committee considered a report of the Chief Executive and the City Treasurer, which provided an update on the 2018/19 capital programme and the process for developing the Capital Strategy for 2019/20 onwards.

Officers referred to the main points and themes within the report, which included:-

- The development of the Capital Strategy to ensure that the Council made capital expenditure and investment decisions in line with Council priorities and properly took account of stewardship, value for money, prudence, risk, sustainability and affordability;
- The revised approach the Council had taken in relation to the approval process for capital expenditure through the Checkpoint process;
- The proposed Capital Programme from 2019/20 to 2023/24; and
- The Council's capital financing strategy, including detail on restrictions around funds and prudential borrowing.

Decision

The Committee notes the report

RGSC/19/70 Update on Capital Projects over £10m

The Committee considered a report of the City Treasurer, which provided details on the budgets for the Council's major capital projects.

Officers referred to the main points and themes with the report which included:-

- The Council's capital programme currently totalled £1,475.6m for the period 2018/19 to 2023/24;
- Large capital projects tended to be complex in nature, and any project which created a long term asset required long term planning, as such projects may need to be agreed before there was cost certainty, and with a degree of risk accepted;
- If projects required a budget amendment once the project had begun, approval by the Executive or Full Council was required; and
- Details for each directorate's major projects (£10m plus), including their original budget compared to their current budget with the rationale for any difference, as well as the current total spend as at the end of September 2018.

The Chair informed Members that projects that sat within Highways Maintenance, ICT and HRA Housing programmes were intended to be subject to future reports to this committee.

Some of the key points that arose from the Committees discussions were:-

- Was it possible to have an update on the Highways budget spend on footpaths and gully cleansing;
- How was the Council intending on ensuing it would spend all of the Highways budget for 2019/20 given this years underspend;
- There was concern that money for the Manchester Football Hubs project which was agreed as part of the 2016/17 budget had not yet been spent and how long was intended to be held for;

- Why had only £400,000 of the £21.3million budget for the Parks Improvement Plan been spent to date;
- It was suggested that the Committee received a future report on the progress of spend against the Northern Gateway and Eastern Gateway Programmes;
- Why had the costs of the Civic Quarter Heat Network project almost doubled from £14million to £26million and how confident was the Council that the cost would not increase further given that the project had yet to commence;
- Clarification was sought as to whether the cost of the redevelopment of St Peter's Square had overspent from its original budget;
- Why was the regeneration project at Ben Street underspent;

The Deputy Chief Executive explained that the funding for the Manchester Football Hubs project had not yet been spent as the Football Association scheme had changed and the Council was currently working with the Association as to how the project could be delivered. It was explained that if it became clear that the project could not be delivered, the funding would be reviewed to see if there was scope for the project to be delivered using other resources or allocated elsewhere. In terms of the Parks Improvement Plan, it was reported a new Parks strategy had been agreed earlier in the year which required a feasibility plan to be undertaken to determine how and where best to invest the allocated funding in order to maximise opportunities to secure additional funding. The Deputy Chief Executive acknowledged the comments by Members that progress with implementing the Improvement Plan had been slow and advised that the work would commence in January 2019 with implementation planned for Spring 2019, which would progress at pace. The Chair suggested that the Communities and Equalities Scrutiny Committee received the Improvement Plan in draft for Scrutiny Members to comment on the proposals before they were implemented.

The Strategic Director (Development) advised that the detail of the increase in the Civic Quarter Heat Network project would be included in its Business Plan which would be subject to scrutiny at a future meeting. He assured the Committee that the Executive had received regular reports on the project over the last four to five years which contained details as to the increases in the budget of the project. The Committee was advised that the redevelopment of St Peter's Square was not overspent as it had formed part of the budget for the redevelopment of the Town Hall Extension complex, which was a total £155million.

The Strategic Director (Development) offered to provide Committee Members with details as to the underspend on the regeneration project at Ben Street as an item for information in a future Overview report.

Decision

The Committee:-

- (1) Notes the report;
- (2) Recommends that the Communities and Equalities Scrutiny Committee receive the proposed Parks Improvement Plan in draft to enable the proposals to be scrutinised before they are implemented;

- (3) Requests a future report on the progress of spend against the Northern Gateway and Eastern Gateway programmes;
- (4) Requests a future report on the Highways budget including spend on footpaths and gullies;
- (5) Agrees that when it considers a future report on the Civic Quarter Heat Network Business Plan, the report will contain details on why the budget for the project has increased;
- (6) Requests that as part of a follow up report, details of the underspend of the regeneration project at Ben Street are included.

RGSC/19/71 Overview Report

The Committee considered a report of the Governance and Scrutiny Support Unit which contained key decisions within the Committee's remit and responses to previous recommendations was submitted for comment. Members were also invited to agree the Committee's future work programme.

Decision

The Committee:-

- (1) Notes the report;
- (2) Agrees the work programme.

RGSC/19/72 Exclusion of Press and Public

Decision

The Committee agrees that the following item contains exempt information as provided for in the Local Government Access to Information Act and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

RGSC/19/73 Our Town Hall - Letting of the Management Contract

The Committee considered a report of the City Treasurer, which provided an update on the procurement of a Management Contractor for the refurbishment and partial restoration of the Town Hall and Albert Square under the Our Town Hall (OTH) project.

The City Treasurer referred to the main points and themes within the report and answered questions from the Committee.

Decision

The Committee:-

- (1) Notes the progress made to date;
- (2) Notes that the City Treasurer will be taking the decision to appoint the preferred contractor as Management Contractor for the Our Town Hall Project;

- (3) Requests that as part of the decision to appoint the preferred contractor, the City Solicitor advises on measures to facilitate site access for the appropriate Trade Union representatives of those working on site and endeavours to give these a contractual basis as far as is possible within the law, and to liaise with the Chair regarding the proposed wording;
- (4) Agrees that the Ethical Procurement Sub Group look at the National Agreements for the employment, welfare, grading and training of all staff, including apprentices, in the associated construction industries, who are to be employed on the project, with a potential view to requesting Officers ask the preferred contractor to consider adopting these, if they have not already done so;
- (5) Notes the next steps and procurement timetable for the conclusion of the procurement process; and
- (6) Notes the potential implications for cost and programme of delaying the appointment of the Management Contractor.

Resources and Governance Scrutiny Committee

Minutes of the meeting held on 10 January 2019

Present:

Councillor Russell (Chair) – in the Chair
Councillors Ahmed Ali, Andrews, Barrett, Clay, Davies, Lanchbury, Kilpatrick, Moore, B Priest, A Simcock, Watson and S Wheeler

Also present:

Councillor Ollerhead - Executive Member for Finance and Human Resources

Apologies:

Councillor Rowles

RGSC/19/01 Minutes

In relation to Minute RGSC/18/66, Councillor Watson proposed that that all references to an Age Friendly Housing Solution should be amended to an Age Friendly Housing Strategy.

In relation to Minute RGSC/18/73, Councillor Andrews proposed that recommendation (4) be amended to read:-

Agrees that the Ethical Procurement Sub Group look at the National Agreements for the employment, welfare, grading and training of all employees, including apprentices in the associated construction industries, with a potential view to requesting Officers ask the preferred contractor to consider adopting these, if they have not already done so.

Both proposed amendments were seconded and approved.

Decision

To approve the minutes of the meeting held on 6 December 2018 as a correct record, subject to the above amendments.

RGSC/19/02 Financial Settlement 2019/20

The Committee considered a report of the City Treasurer, which provided an overview of the provisional Local Government Finance Settlement 2019/20 as announced by the Communities Secretary and published by the Ministry of Housing, Communities and Local Government on 13 December 2018.

The City Treasurer referred to the main points and themes in the report which included: -

- The majority of the Finance Settlement was in line with expectations and followed the technical consultation in July 2018 and subsequent announcements in the Autumn Budget 2018t issued on 29 October 2018;

- There were two announcements relating to the Business Rates Levy and grant for New Homes Bonus which had had a positive impact on the Council's financial position, these were: -
 - The Government's Business Rates Levy account was £180m in surplus and would be distributed to all councils on the basis of need as per the Settlement Funding Assessment. The Council's indicative allocation was £2.699m and it was expected this would be received in the current financial year; and
 - Government has now confirmed an additional £20m in 2019/20 for New Homes Bonus which would enable the baseline threshold to remain at 0.4% and provide the Council with an allocation of £8.202m, £1.202m higher than budgeted.
- These additional monies were 'one off' and the fact that they wouldn't recur made budgeting more difficult;
- The budget assumed that the Council would increase the council tax precept by 3.49%, as presented last year, made up of a general precept element of 1.99% and the specific social care precept element of 1.5%;
- The Council's indicative allocations for social care funding, which were £2.666m grant for Winter Pressures and £4.555 Social Care Support Grant, which could relate to both adult social care and children's services;
- The Government's objective to change the local business rate retention to 75% for all Local Authorities from 2020 was re-stated, however, the existing schemes in devolution areas, including Greater Manchester, would continue with 100% retention as expected; and
- Details of Local Government Funding Consultations.

Some of the key points that arose from the Committees discussions were: -

- What analysis had been done to calculate the impact of the 'Fair Funding Review' technical consultation for the city;
- The 'Fair Funding Review' favoured rural areas and did not take into consideration density and deprivation factors;
- What work was being done with other Core Cities to lobby for a fairer settlement;
- Concerns were raised that the 'Fair Funding Review' would only apply for one year making it very difficult to plan and deliver services;
- The risks associated with the changes to the Highways maintenance formula would be very detrimental to the city; and
- There were risks associated with the volatility of Business Rates.

The City Treasurer advised that to undertake a detailed and comprehensive analysis of the implications of the Fair Funding Review would require a significant amount of officer's time, noting that the formal consultation on this was still ongoing and Manchester would submit a detailed response, and this would be shared with the Committee. She advised that the need to adequately reflect the pressures experienced by density and deprivation in the funding formula were being highlighted and work was ongoing with other Core Cities to lobby the government on this issue, amongst others related to formula review.

In response to the concern raised regarding Business Rates, the City Treasurer informed the Committee that Business Rate funding was distributed based on a formula, and this was currently protected via a safety net mechanism even if the collection fell. She advised of the risks associated with changes to policy and the proposed hard reset of business rates and the impact the latter would have on the retention on any growth experienced in the city since the last reset. She advised that a consultation exercise was currently underway regarding Business Rates and a detailed response to this would be submitted and this would be shared with the Committee.

The Executive Member for Finance and Human Resources informed the Committee that detailed planning regarding the implications of the Fair Funding Review would commence following the outcomes of the consultation exercise.

Decision

The Committee recommends that they would like to see the responses to the consultations along with an indication of financial risk where applicable.

RGSC/19/03 Management of staff performance and misconduct

The Committee considered a report of the Director HROD, which provided Members with an overview of employment casework in respect of the Council's disciplinary and capability policies. The report also provided case numbers, and the work of HROD to support managers and improve capacity.

Members were not satisfied with the level of information or confident in the data that had been provided within the report and as a consequence were unable to scrutinise this area of activity. The Chair recommended that a further report be submitted for consideration and invited Members to indicate specific areas that they wished to see included.

Members requested the following information be included: -

- The policies and procedure agreed for managing staff performance and misconduct to be appended;
- The approach taken to using interim managers to investigate staff performance and misconduct cases;
- Comparative information by directorate of the number of cases investigated as a percentage of the overall number of staff in the directorate, and the nature of the investigation, including a breakdown of protected characteristics of staff members who are subject to the process, and the numbers of full time, part time and agency staff subject to performance or misconduct;
- Information on the various outcomes following disciplinary or capability procedures i.e. no action taken, final written warning and dismissal;
- The number of cases that were subsequently appealed;
- Benchmarking data compared to other core cities;
- Information on how the duty of care was exercised when staff capability was investigated;

- Information on how long staff were assigned to alternative duties when allegations of misconduct were investigated;
- The number of cases that were subsequently taken to Employment Tribunal and the cost of this to the Council;
- The number of unlawful dismissal and discrimination claims brought against the Council and the cost incurred as a result of this action over the previous 3 to 5 years;
- Was legal advice sought in relation to curtailing the process in respect to misconduct cases when there were allegations of criminality and/or where other factors were leading to prolonged misconduct processes;
- What financial loss, if any, had incurred as a result of proven staff criminality been recovered; and
- Provision of anonymised case study examples.

The Executive Member for Finance and Human Resources noted the comments from the Committee and recommended that the Human Resources Dashboard was also shared with the Committee, noting that this would be provided as a confidential report.

Decision

The Committee recommends that a report on the management of staff performance and misconduct that includes the information requested be submitted for consideration at the next meeting.

RGSC/19/04 Progress report on Manchester City Council's action on Modern Slavery

The Committee considered a report of the City Treasurer, which provided an update on the progress made against a series of actions that the Council had committed to in tackling modern slavery and exploitation.

Officers referred to the main points and themes within the report which included: -

- The Council had previously ratified the charter on modern slavery, noting the important role it had in ensuring their contracts and supplies did not contribute to modern day slavery and exploitation;
- A range of actions had been agreed which were wide ranging and required engagement and implementation from across the Council, which involved Corporate Procurement, Capital Programmes, Housing, Commissioners and Contract Officers, Legal Services and Integrated Commissioning;
- The current position in relation to the progress that had been made with each action since July 2018;
- Wider issues, which included: -
 - Some industries were perceived to be more at risk of Modern Slavery;
 - The depth of supply chains;
 - Tightening the sign off processes for procurement and contract award to include this;

- A joint approach with MHCC and the LCO to promote an integrated approach to combating modern slavery in the health and care sectors; and
- Next steps, which included appropriate training for staff and the development of a Modern Slavery Statement.

Some of the key points that arose from the Committees discussions were: -

- Members welcomed the report and noted the actions that had been taken following the motion by Council on the Charter on Modern Slavery;
- Support for the development of a Modern Slavery statement for publication in July 2019;
- What was being done to support workers and others who had concerns regarding employment practices;
- The dedicated named Police contact details should be included with the Ethical Procurement Policy; and
- Had any employer been referred to the National Crime Agency's following concerns raised regarding Modern Slavery.

The Head of Corporate Procurement advised the he welcomed the support from the Committee regarding the publication of a Modern Slavery statement. He said this would be drafted and shared with the Ethical Procurement Subgroup for comment and final ratification before publication.

The Head of Corporate Procurement further advised the Committee that discussions had been undertaken with Trade Unions to support and encourage their members to report any concerns they had regarding Modern Slavery. He further noted the comments regarding the inclusion of the dedicated Police contacts in the published Ethical Procurement Policy.

In response to the question regarding referrals to the National Crime Agency following concerns raised regarding Modern Slavery the Head of Corporate Procurement confirmed that to date there had been no referral in Manchester.

Decision

The Committee:-

- (1) Supports the development of a Modern Slavery statement for publication in July 2019, noting that this will be submitted to the Ethical Procurement Subgroup for comment and final ratification; and
- (2) Recommends that the Ethical Procurement Policy include the relevant contact information for the Police.

RGSC/19/05 Living Wage Accreditation Update

The Committee considered a report of the City Treasurer, which provided an overview of background information for the Council in considering potential accreditation as a living wage employer.

Officers referred to the main points and themes within the report, which included: -

- The Council had, for a number of years, recognised and encouraged the need for a minimum level of pay, not only for its own staff but also for the business community in general;
- Accreditation as a Living Wage employer and promotion of the Real Living Wage to partners and suppliers across the City supported various strands of the Our Manchester Strategy;
- The 'real' Living Wage had grown in prominence over recent years and a range of local authorities including Birmingham, Cardiff and Salford had now achieved formal accreditation as 'living wage employers';
- The Council had developed a formal Living Wage Policy in September 2015 which sought to implement Living Wage payment as far as it possibly could, using the Living Wage Foundation criteria as a guide; and
- Based on work over recent years the Council is in a strong position to successfully meet the Foundation Accreditation threshold; and
- There were a number of considerations which needed to be taken into account in becoming a Living Wage Accredited Employer, which included the effect on assuring payment to the employed workforce and more significantly the commissioned workforce.

Some of the key points that arose from the Committees discussions were: -

- There was mild disappointment with the length of time taken to progress this work;
- What were the costs and risks associated with achieving accreditation status;
- Lessons should be learnt from other authorities that had achieved accreditation status;
- A communication strategy needed to be launched once accredited status had been awarded;
- Once accredited the Council should seek to become an influencer within the city and the region in regard to the Living Wage, and
- The need to upskill employees.

The Head of Workforce Strategy advised the Committee that discussions were still currently ongoing with the Living Wage Foundation and these included the issues raised by Members. In response to a query on next steps, he advised that three months' would be a reasonable time period to progress this work to a firm recommendation and action plan in relation to progressing accreditation. The Committee recommended that an update report is provided to the Committee for the May meeting. He informed the Members that accreditation required a clear plan to be in place to assure payment through contracts, with this plan being aligned to contract review points over a three year period.

The Head of Workforce Strategy advised that reports on workforce development had previously been submitted to the Human Resources Subgroup for consideration.

The City Treasurer commented that the Living Wage had presented challenges and financial implications in respect of social care contracts, however she noted that the benefits of this were a stable work force that contributed to improved quality of care.

Decision

The Committee recommends that an update report be submitted for consideration at its meeting in May 2019.

RGSC/19/06 Delivering the Our Manchester Strategy

The Committee considered the report of the Executive Member for Finance and Human Resources, which provided an overview of work undertaken and progress towards the delivery of the Council's priorities, as set out in the Our Manchester Strategy (OMS), for those areas within his portfolio.

Some of the key points that arose from the Committees discussions within the Executive Members report were: -

- Could the Executive Member provide an update on activities in relation to ICT;
- Members requested an update be circulated to the Committee regarding how the OMS was contributing to addressing the impact of Public Service Reform for the City;
- Further information was requested on the recent Be Heard survey;
- Was there an intention to establish a Social Value Board, similar to the Ethical Procurement Board; and
- Future reports should include more information in relation to the Human Resources remit of the Executive Member.

The Executive Member for Finance and Human Resources advised that the intention was to undertake a full review of the ICT Capital Programme and this would be undertaken as part of a wider review of the Core and this would allow for a review of the software used across the Council to ensure it was fit for the future. He stated that the Committee would be kept informed as this work progressed.

The Executive Member for Finance and Human Resources advised the Committee that the findings of the recent Be Heard survey were currently being analysed and would be reported to the Human Resources Subgroup meeting of 21 February 2019.

In response to the comment regarding Social Value the Executive Member for Finance and Human Resources informed the Committee that discussions were currently ongoing with other Directorates and their Executive Member to ensure best practice was shared and replicated throughout the organisation. He also advised that it was intended to refresh the Our People strategy and information around this would be included in his next update.

The City Treasurer noted the request for information to be provided regarding the impact of Public Service Reform for the City.

Decision

The Committee notes the report.

RGSC/19/07 Overview Report

The Committee considered a report of the Governance and Scrutiny Support Unit which contained key decisions within the Committee's remit and responses to previous recommendations was submitted for comment. Members were also invited to agree the Committee's future work programme.

Members commented on the outstanding recommendations and requested that the Scrutiny Team Leader provides the Committee with a response to these at the earliest opportunity.

Decision

The Committee:-

- (1) Notes work programme; and
- (2) Requests that the Scrutiny Team Leader provides the Committee with a response to the outstanding recommendations at the earliest opportunity.

Audit Committee

Minutes of the meeting held on 10 December 2018

Present:

Councillor Ahmed Ali - In the Chair
Councillors Connolly, Lanchbury, Russell, A. Simcock and Watson
Mr S Downs (Co-opted member) and Dr D Barker (Co-opted member)

Apologies: Councillor Connolly

AC/18/61 Minutes

The minutes of the Audit Committee held on 5 November 2018 were submitted for approval.

Decision

To approve the minutes of the meeting held on 5 November 2018 as a correct record.

AC/18/62 External Audit Progress Report and Update 2018/19

Members considered the report of Mazars, the Councils appointed external auditor, that provided the Committee with the second update on progress in delivering their responsibilities for the 2018/19 audit as the external auditor.

The Chair invited questions from the committee.

A member referred to updates and observations from National Publications and asked what observations had been made regarding Brexit. Reference was also made on concerns relating to councils funding commercial investment through borrowing and officers were asked if there was any relevance to the Council decisions made to fund commercial investments.

It was reported that due to the ongoing uncertainty regarding Brexit, no observations had been released on the potential risks on local authorities. It was expected that this would change as the government's position on Brexit becomes more clear.

The Committee was informed that the statement on council funding commercial investment through borrowing relates to a number of smaller borough councils that have borrowed to invest in commercial schemes to raise revenue to fund council services. The concerns expressed by CIPFA relate to the potential risks that are attached to such investments in the event that a commercial scheme did not succeed or did not produce the expected financial returns. It was recognised that Manchester City Council has a well-developed risk assessment model in place for the consideration of possible commercial opportunities.

Decision

To note the report submitted.

AC/18/63 Draft Code of Corporate Governance

Members considered the report of the Deputy Chief Executive which presented a revised draft Code of Corporate Governance, produced in accordance with the Accounts and Audit Regulations 2015. The Council is required to conduct an annual review of the effectiveness of its governance framework and document this in the Annual Governance Statement and publish it as part of the Council's Annual Accounts.

The Chair invited questions and comments from the committee on the draft Code of Corporate Governance.

A member made reference to the comparisons on functions, expenditure and performance with similar organisations (Section E of the draft Code of Governance) and requested that officers provide examples for members on the information used to benchmark work on functions, expenditure and performance.

A member referred to Managing Data (Section F of the document) and made the point that handling personal data is a responsibility for both officers and members. Officers were asked if they considered additional help was required for members on the use of Council held data.

It was reported that the wording used to set out responsibilities on Managing Data would be strengthened and included in the programme of implementation for the Annual Governance Statement.

Reference was made to the protocol governing member/ senior officer relations and the Committee discussed the importance and means of raising member awareness of the protocol. It was agreed that the matter be referred to the Member Development Working Group.

Decisions

1. To note the report submitted.
2. To note the comments raised on the draft governance standards as set out within the draft Code of Corporate Governance.
3. To request officers to circulate to Audit Committee members, information and examples of benchmarking work used to assess functions, expenditure and performance.
4. To request officers to strengthen the wording used to set out responsibilities on Managing Data and that this be included in the programme of implementation for the Annual Governance Statement.

5. To request the Member Development Working Group to include within its Annual Work Programme for members training 'understanding of the Council Constitution - the protocol governing officer member relations'.

AC/18/64 Risk and Resilience Strategy and Corporate Risk Register

The Committee considered the annual report of the City Treasurer and the Head of Internal Audit and Risk Management which presented progress made in relation to the delivery of Risk and Resilience strategic priorities. It was reported that the Corporate Risk Register (CRR) is usually included within the report, however, the CRR was under revision as part of the process of 2019/20 business planning refresh and would be included within the business planning reports for consideration by Scrutiny Committees in February 2019 and Audit Committee on 11 February 2019.

The report provided a summary on the following issues:

- Progress in delivery of objectives set out in the Corporate Risk Management and Business Continuity Strategies 2018-2020.
- Refresh of governance arrangements to provide scrutiny, oversight and leadership of the risk management programme.
- Next steps in review of the CRR in the context of links to the Business Planning Framework.

The Chair invited questions from the committee.

A member stated that the report did not refer to Brexit and potential risks to business continuity, maintenance of council systems, workforce, shortages and procurement. Officers were asked to include reference within the Corporate Risk Register on the uncertainty presented by Brexit and how this had been considered.

A member commented that the current version of the Corporate Risk Register should have been provided to members to allow members to consider and make comment for inclusion in the updated version.

It was reported that preparations for potential risks to Council services that are presented by Brexit are being considered by the Council's Brexit Preparedness Group. The GM Combined Authority also has a Brexit Preparedness Group to consider the risks presented on a Greater Manchester wide basis. The risks presented by Brexit would be included in the CRR, under the assumption the it is formally raised as a risk through determination at a Senior Management level.

The Committee was assured over the Council's corporate governance and risk management arrangements, the control environment and associated anti-fraud and anti-corruption arrangements.

Decisions

1. To note the current governance framework and timetable for refresh of the Corporate Risk Register.

2. To request that a further report is submitted on the refreshed Corporate Risk Register to the meeting of the Committee on 11 February 2018.
3. To note the comments made regarding potential risks to the Council presented by Brexit.
4. To request that the Corporate Risk Register include reference to the potential risks of Brexit on Council services.

AC/18/65 Work Programme and Audit Committee Recommendations Monitor

The report of the Governance and Scrutiny Support Unit which contained responses to previous recommendations was submitted for comment. Members were also invited to agree the Committee's future work programme.

The Committee noted that the business scheduled for the meeting on 11 February 2019 was excessive and requested officers to reschedule non-priority items to the meeting on 11 March 2019.

Decisions

1. To note that the Work Programme and Recommendations Monitor will be updated for the next meeting of the Audit Committee.
2. To agree the meeting of the Committee scheduled for 14 January 2019 is cancelled.

Licensing and Appeals Committee**Minutes of the meeting held on Monday, 3 December 2018**

Present: Councillor Grimshaw – in the Chair

Councillors: Barrett, Chohan, Hassan, J Hughes, Jeavons, T Judge, S Lynch, C Paul, J Reid and Stone

Apologies Councillor Ludford, Evans, McHale and Madeleine Monaghan

Also present: Councillors: Akbar

LAP/18/29. Minutes

To approve as a correct record the minutes of the meeting held on 22 October 2018.

Decision

To approve as a correct record the minutes of the meeting held on 22 October 2018.

LAP/18/30. Report on Equalities Act 2010 – Implementation of Sections 165 & 167

The report informed the Committee of the recent implementation of part of the Equalities Act 2010, allowing Councils to designate vehicles as being wheelchair accessible so that new protections under the Act can apply, by publishing a list of such vehicles. The report also outlined a draft Policy and procedures for consideration of exemptions to all relevant parts of the Act.

The Committee requested that it is made very clear to drivers the size of the wheelchair to be accommodated in accessible vehicles, and officers agreed that this would be appropriate.

Decision

1. That the committee agrees to the provision and maintenance of a list of designated vehicles under section under 167 of the equalities act 2010.
2. That the committee agrees to the related policy - with or without amendment (attached at appendix 1 of the report)
3. That the Committee agrees that exemption applications can be determined by a Senior Licensing Officer, with the driver having the option to either:
 - a. Appeal the Officer decision to the next available Licensing and Appeals Sub-Committee (retain right of appeal to Magistrates' Court within 28 days of Sub-Committee decision)
 - b. Appeal directly to the Magistrates' Court (within 28 days of the date of refusal)

Planning and Highways Committee

Minutes of the meeting held on Thursday, 13 December 2018

Present: Councillor Ellison (Chair)

Councillors: Nasrin Ali, Shaukat Ali, Clay, Curley, Dar, Kamal, Kirkpatrick, J Lovecy, J C Lyons, Watson, White and J Wilson

Apologies: Councillor Madeleine Monaghan

PH/19/99. Urgent Business

The Committee were asked to receive and note the Late Representations that had been produced and circulated earlier in the day.

Decision

To receive and note the Late Representations.

PH/19/100. Minutes

To approve the minutes of the meeting held on 15 November 2018 as a correct record.

Decision

To approve the minutes of the meeting held on 15 November 2018 as a correct record after noting that the Committee had expressed serious concern at the lack of affordable housing regarding item number PH/18/97, 19 Elm Road, Manchester.

PH/19/101. 121270/OO/2018 - Land To The North-east And South-west Of Enterprise Way; Bounded By Ringway Road West To The South; And Thaxted Walk, Roxholme Walk, The Rear Of 27-67 Lincombe Road And 2-8 Dentdale Walk To The North

The application proposals have been submitted as a phased proposal with full details submitted for consideration of: the erection of an office building and multi-storey car park, landscaping and public realm, access arrangements onto Enterprise Way and associated works (Phase 1); and part of the proposals submitted in outline (with all matters reserved for future consideration) for further office space and associated car parking (maximum 832 spaces) (Phases 2 and 3).

The applicant's agent spoke to the Committee in support and explained that this application related to the first phase of the implementation of the Airport City Enterprise Zone (EZ), an Enterprise Zone Framework Plan which was adopted to provide a clear vision for development across the EZ. This Framework was approved

Planning and Highways Committee

Minutes of the meeting held on Thursday, 13 December 2018

Present: Councillor Ellison (Chair)

Councillors: Nasrin Ali, Shaukat Ali, Clay, Curley, Dar, Kamal, Kirkpatrick, J Lovecy, J C Lyons, Watson, White and J Wilson

Apologies: Councillor Madeleine Monaghan

PH/19/99. Urgent Business

The Committee were asked to receive and note the Late Representations that had been produced and circulated earlier in the day.

Decision

To receive and note the Late Representations.

PH/19/100. Minutes

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Decision

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The application proposals have been submitted as a phased proposal with full details submitted for consideration of: the erection of an office building and multi-storey car park, landscaping and public realm, access arrangements onto Enterprise Way and associated works (Phase 1); and part of the proposals submitted in outline (with all matters reserved for future consideration) for further office space and associated car parking (maximum 832 spaces) (Phases 2 and 3).

The applicant's agent spoke to the Committee in support and explained that this application related to the first phase of the implementation of the Airport City Enterprise Zone (EZ), an Enterprise Zone Framework Plan which was adopted to provide a clear vision for development across the EZ. This Framework was approved

by the Council's Executive on 24th October 2012 and forms a material consideration in decisions the Council makes as local planning authority within the EZ.

She also explained that the EZ is intentionally restricted to employment areas. However, all of the sites are located within a broader residential and mixed-use area that contains much of the potential workforce for EZ businesses. The framework therefore anticipated the effect of these sites would be the revitalisation of Wythenshawe with the accompanying broad socio-economic regeneration benefits.

The first phase would be fully occupied from day 1 with up to 3000 staff, and it is anticipated that this would grow to over 10000 staff as each phase was completed and occupied. It was also confirmed that both at the construction stage and the operational stage there was a clear commitment to providing local employment, training and development opportunities.

The Committee requested that the phrase "the ambulant disabled" be changed to "ambulant disabled people" in any future report, but also welcomed the robust waste management proposals.

The Committee also requested that officers explore the possibility of a more robust condition regarding landscaping, to ensure that the current amenity benefit of the woodland area is retained as far as is possible. In addition, the Committee asked for clarification as to the distance between the proposed buildings and the current residential properties.

Officers confirmed that this was a hybrid application, with phase 2 and 3 being covered by specific reserved matters. This would mean that the detail of the landscaping at each phase would be assessed and determined on a case by case basis as the phases progressed.

In phase 1, there would be a significant level of tree planting and a mature hedge already in existence between the site and the existing residential properties, to mitigate against any noise and disturbance.

The Committee also welcomed the fact that a condition of any permission to be granted would include a local labour agreement to provide employment and development opportunities for local residents.

The Committee concluded that the proposal will deliver substantial new jobs and will provide a catalyst for other developments in this strategic location. They also noted that necessary infrastructure to support the development in the form of Enterprise Way is already in place and a new 'green bridge' to link this and the wider site to the airport and transport interchange has been approved.

Decision

To grant the application subject to the conditions and reasons in the report and the late representation, and an additional more detailed condition regarding landscaping.

PH/19/102. 121323/FO/2018 - Land Bounded By Enterprise Way To The North And West And The M56 To The South Manchester

Background information relating to the strategic context and designations of the application site within the Airport City Enterprise Zone are contained within the report relating to planning application reference 121270/OO/2018.

The site is currently predominately vacant brownfield land (having been cleared of trees, poor quality vegetation remains) and partially existing surface level airport car parking. The site does not include or immediately adjoin any designated areas afforded special protection, such as areas of ecological or biodiversity value, historic or Listed Buildings or Conservation Areas.

The application proposals relate to the erection of two office buildings and a multi-storey car park arranged to form a strong built form towards the M56 spur and Ringway Road West to the South. In addition to the proposed building the application seeks temporary planning permission for the use of the north-western part of the site for surface level car parking.

The applicants agent spoke in support of the proposals. She explained that there is no surplus office space on the Airport Campus. As with the previous application, there is a clear commitment to a local labour agreement at both the construction and operational stages of the development, to maximise employment, training and development opportunities for local residents.

She accepted that local residents do have concerns, but told the Committee that this plot had always been a part of the Masterplan and the intention had always been that this should be developed.

The Committee asked for clarification of the impact on wildlife of the proposed culvert over the existing brook, and whether the dispersal of surface water would be affected. Officers confirmed that the MCC Flood Risk Management Team had recommended the imposition of conditions for the submission and agreement of surface water drainage scheme for the site and the ongoing maintenance and management of the proposed scheme, and that there were conditions in the report to fully address this issue. In addition, officers confirmed that they will continue to work closely with the applicant to address any issues that might arise as the development progresses.

Officer also confirmed that as with the previous application, there would be a significant level of tree planting, to mitigate against any noise and disturbance and to create increased green public realm.

The Committee noted that there had been an objection based on overlooking from the 6 story building, and asked how this would be addressed. Officers confirmed that the nearest residential building was approximately 300 metres away from the proposed office building, which would mitigate any possibility of overlooking.

The Committee asked for clarification as to whether there had been any discussions as to increasing the use of public transport in the area, rather than private vehicles

and the head of Planning, Building Control and Licensing confirmed that there was regular dialogue with both the Airport and all other involved agencies about this issue among others, and that necessary infrastructure to support the development in the form of Enterprise Way is already in place and a new 'green bridge' to link this and the wider site to the airport and transport interchange has been approved. In addition, the intention is that the car park would serve not just this development but the wider enterprise area.

The Committee concluded that the proposal would provide alongside the adjacent site a catalyst for other developments in this strategic location.

Decision

To approve the application subject to the conditions and reasons in the report and the late representation.

PH/19/103. 121695/FO/2018 - 21 Didsbury Park Manchester M20 5LH

This item was withdrawn prior to the hearing.

PH/19/104. 120314/FU/2018 - 456 Wilbraham Road Manchester M21 0AG

This application relates to the ground floor of a three storey mid parade property with residential on the upper floors. There is a small yard to the rear leading on to an alley which in turn adjoins Keppel Road

The property is located within Chorlton District Centre close to Chorlton Cross. There are commercial properties to either side and facing the site on Wilbraham Road. To the rear, separated by a narrow alley is the side elevation of a bank on Barlow Moor Road/Wilbraham Road. Excluding the bank there are nine other commercial properties in the parade of which one is a sandwich shop class A1, one a restaurant Class A3 and one a take away class A5.

Permission is sought to use the property as a café within class A3 of the Use classes Order. The premises would operate between 11.00am and 11.30pm Monday to Saturday and 11.30am to 11.30 pm Sundays and bank holidays. A flue would be provided at the rear of the property. Refuse would be stored in the rear yard. The submitted scheme includes fume extraction details and an acoustic insulation scheme.

When the application was first submitted permission was sought for a café together with a hot food take away, class A3 and A5. However, following negotiations the application has been revised and approval is now only sought for the use as a café class A3.

Officers confirmed that there were some minor changes to report to conditions 2, 3 and 11.

The applicant's agent spoke to the Committee and said that the Client will provide a National Franchise option which currently was not provided in the vicinity. They confirmed that they had addressed concerns that had been raised by officers.

The Committee expressed concerns about the concentration of A3 premises in the vicinity of this property, and asked if the concentration of the District Centre as a whole was assessed. Officers confirmed that the comparison in the report was based across the District Centre as a whole. In addition, the parade also includes an off license, opticians, butchers, cash converter, bank, Vaping shop, a sandwich shop, a hair dressing salon as well as a hot food take away and restaurant. On balance it is considered that this represents a range of services that would not be significantly affected by the opening of a further café/restaurant.

With regard to the usage, when the application was first submitted permission was sought for a café together with a hot food take away, class A3 and A5. However, following negotiations the application has been revised and approval is now only sought for the use as a café class A3. Officers confirmed that should the operator wish to extend the use to A5, a further application would be required.

The Committee noted that on previous occasions, a condition had been included to specifically restrict the use of a premises to A3 use only, and asked if such a condition could be included for this application. Officers confirmed that such a condition could be included as part of any permission granted if this was the wish of the Committee.

Decision

To approve the application subject to the conditions and reasons in the report and late representation and an additional condition restricting the use of the premises to A3 use only.

PH/19/105. 121487/FO/2018 - Land To The Rear Of The Students Union Including The Car Park And Higher Chatham Street Manchester

The site is located on Higher Chatham Street within the All Saints Campus of Manchester Metropolitan University (MMU). Boundary Street West and Rosamund Street West run to the north and south of the site respectively. It is adjacent to MMU's School of Art in the Benzie Building, the new Students Union and the Salutation public house. The Royal Northern College of Music is on the opposite side of Rosamund Street West. There are MMU halls of residence nearby at Cavendish, Cambridge and Sir Charles Groves Halls.

The site is 0.2 hectares and comprises highway land (Higher Chatham Street) and a surface level car park. It is used by University staff and also contains a waste storage area and cycle parking shelter. There are trees along the southern boundary. The area forms part of 'Corridor Manchester' which is a knowledge innovation district that runs along Oxford Road. The Salutation public house is not listed but is a non-designated heritage asset. The nearest listed building is the Grade II listed Righton Building which is 80m away on Lower Ormond Street. The site is not within a

conservation area. The Northern half of the site is currently adopted Highway and would require a Stopping Up Order.

The applicant's agent spoke to the Committee in support of the development, and said that this development is an integral part of the ongoing development of the University Estate, explaining the scope and concept of the proposed development. She confirmed that there would be a local labour agreement in place, secured by way of a condition.

The Committee expressed some concerns about the lack of detail about the overall masterplan, while having no objection to the building itself, but requested some more information about accessibility and replacement tree planting. The Committee asked that condition 16 be strengthened, so that the requirements were clearer with regard to the final details of the landscape and public realm works. Officers confirmed that as part of the wider Masterplan, wide ranging public realm was included with a significant level of tree planting that would mitigate the loss of trees on this site. Officers also confirmed that they would provide further details of the wider Masterplan to the Committee outside of the meeting.

The Committee also asked if an impact assessment had been carried out on the proposed road closure, and officers confirmed that an impact assessment had been carried out and that the effect had been considered acceptable. Officer also confirmed that Highways Services welcomed the stopping up of Higher Chatham Street.

The Committee queried whether the development would be overbearing on the Salutation pub, and officers confirmed that while this was not a listed building and was not in a conservation area, it had been dealt with as a non-designated heritage asset. However, the public house already sits within the context of a heavily built up area and is surrounded by buildings of varying heights. The overhang from the front of the building would allow views of the Salutation pub to be retained from the east along Boundary Street West. The relationship of the proposal to the pub is therefore considered to be acceptable.

The Committee asked whether the development would include cycle parking, and officers confirmed that although an existing cycle shelter would be lost, there are several other cycle parking facilities within the campus that could be used as an alternative. Additional cycle parking would be provided as part of ongoing masterplan works. In addition, there are 36 cycle loops provided as part of the public realm development.

Decision

To approve the application subject to the conditions and reasons in the report.

PH/19/106. 121462/FO/2018 - Plot 9A First Street Medlock Street Manchester

This vacant site is bounded by River Street, Medlock Street and future development sites in First Street known as Plot 9B and 10A. The site is 0.56 hectares and comprises of hardstanding with a small amount of vegetation. It was most recently used as a surface car park has been used for a number of years as a site compound for the construction of No.8 First Street. It is surrounded by a construction hoarding and access is taken from River Street.

The proposal involves the erection of a mixed use block comprising 22,165 sq. m of office space on the part ground, part first, second to tenth and part twelfth floors and 205 hotel bedrooms on the upper floors with ancillary, flexible commercial uses on the ground and first floors. The hotel operator is not named in the application, but would be a nationally recognised 3 star brand operating a significant network of hotels across Greater Manchester, the UK and internationally.

A standalone, flexible, commercial space would be located on part of the ground and first floor including Use Classes A1 (shop), A2 (financial and professional services), A3 (restaurants and cafes), A4 (Drinking Establishments), B1 (office), and D2 (gymnasium). The building would also include winter gardens and a rooftop garden on level 12.

There would be 21 Car parking spaces and 164 cycle parking spaces within the basement. 24 cycle parking spaces would be allocated to the hotel use and 140 to the office use. 15 car parking spaces would be allocated to the hotel use and 6 to the office use. There would be three disabled parking bays.

The applicant's agent spoke to the Committee and explained the scope and concept of the application. He said that this hotel and office development would be consistent with national and local planning policy, and would promote a quality neighbourhood, economic development and sustainable travel patterns. The site is appropriate for a tall building and the development would be well designed and of a high quality. It would fulfil an important role in providing hotel and office accommodation within the City Centre.

Hotel and office development would be consistent with GM Strategy's key growth priorities to meet the demands of a growing economy and population, in a well-connected location within a major employment centre. There is an identified need for these uses within the City Centre Strategic Plan and the First Street SRF. It would therefore assist in the promotion of sustained economic growth within the City.

The Committee welcomed the full access and inclusive design aspect of the application.

The Committee asked if the gas main is accessible in an emergency, and officers confirmed that the main is fully accessible at all times under the proposals.

The Committee also welcomed the suggestion of a Health Care Centre at the site, and commented that such facilities are often left out of substantial schemes.

Decision

To approve the application subject to the conditions and reasons in the report and the late representations.

PH/19/107. 120635/FO/2018 - Hotspur Press 2 Gloucester Street Manchester M1 5QR

The site comprises a vacant, former mill complex known as Hotspur Press that is bounded by the River Medlock, Gloucester Street and the Grade II Listed Altrincham Railway Viaduct. It contains Medlock Mill and comprises of the following buildings:

- An 1801 four storey mill with basement
- An 1880 four storey warehouse with basement
- An 1882 single storey shed
- An 1880 single storey shed
- A 1950 staircase extension

The buildings are constructed in red brick. The 1801 mill has a double pitched roof with gable ends and a parapet wall that is covered by modern corrugated sheeting. The 1880 warehouse and the 1880 shed have a series of narrow double pitched roofs with modern felt covering. The 1882 shed has a modern roof structure. The windows are timber framed and a mix of original and historic.

The complex was originally used for textile manufacturing and was purchased by Messers Wilson & Fairweather in 1821 and John Rylands and Sons in 1864. It was converted to a printing press by Percy Brothers Ltd. in 1903 and remained in use as such until 2011.

None of the buildings are listed or within or adjacent to a conservation area. However, some of the buildings on the site are non-designated heritage assets. The single storey shed adjoins the Grade II Listed Altrincham Railway Viaduct, however, it is not within its curtilage and the only work involves the removal of the shed from the listed structure and the repair of the listed fabric which does not require listed building consent. However, the specification of repair works will need to be agreed with the local planning authority.

Officers told the Committee that there were some minor changes to the conditions, and that these were set out in the printed late representations.

The applicant's agent spoke to the Committee in support of the proposals, and explained the scope and concept of the application. The development will retain as much of the original building as possible, but given the very poor state of the building the retention will be minimal. The 1880 mill can be retained but the 1801 mill has significant issues which makes it unviable to retain more than the façade.

The applicant acknowledged the interest in the site from both the local community and as a wider historical feature, considered that a residential led mixed use development incorporating a tall building would be consistent with national and local planning policy, and would promote a quality neighbourhood, economic development

and sustainable travel patterns. The site is appropriate for a tall building and the development would be well designed and of a high quality. It would fulfil an important role in providing residential accommodation within the City Centre.

Residential development would be consistent with a number of the GM Strategy's key growth priorities delivering housing to meet the demands of a growing economy and population, in a well-connected location within a major employment centre. It would therefore assist in the promotion of sustained economic growth within the City.

It is considered that the development would not have a significant detrimental impact on the settings of nearby listed buildings or on the character and appearance of the nearby listed buildings. The development would have an acceptable impact on residential amenity and would regenerate a site that is in need of investment, including retaining and refurbishing significant elements of the non-designated heritage asset, providing additional public realm and increasing permeability within the area.

The proposals would also make a contribution towards the off-site provision of affordable housing via a commuted sum with a reconciliation later in the process.

It is considered that the Environmental Statement has given sufficient information to assess the environmental impacts of the development and that, with the mitigation measures proposed and those already designed into the development, those impacts would not be significant or would be balanced out by the public benefits that the scheme would bring.

The Committee commented that it would help them to have some of the more detailed drawings and pictures when determining such high profile and important applications. In addition the Committee noted the comments of the Manchester Conservation Areas and Historic Buildings Panel and Greater Manchester Archaeological Advisory Service as summarised in the report, and requested that as much of the fabric of the building be retained either for other uses, or offered to heritage organisations for preservation.

Officers confirmed that they had carefully analysed how much of the original buildings could be retained, and were satisfied that even the limited retentions was the maximum amount that could be kept and still make the scheme viable. Officers also confirmed that architectural specialists will be fully consulted on this aspect of the proposals, and that as much building fabric will be retained and reused as is possible.

The Committee asked for clarification as to how assets of historical significance are not overlooked during the consultation process, given that for example, and organisation such as Historic England is not a statutory consultee. Officers confirmed that a specialist archaeological service would be used, and that the requirements of recording anything of significance is very carefully conditioned.

The Committee also welcomed the inclusion of information about S106 contributions, and asked for clarification as to the total contribution seemed low for a development of this size. Officers confirmed that this was a very difficult building to develop, and that the S106 assessment had been undertaken very carefully. However, the figure

given in the report is the minimum that will be received, and there will be a further reconciliation as the development progressed.

The Committee asked for more information about the connection to Whitworth Street West, and officers confirmed that there will be a link but not from this site. The Railway viaduct is not within the control of the applicant.

The Committee also asked if the condition regarding the River Medlock, could be enhanced to clean up the river and make it a visual asset to the scheme, and officers confirmed that as much is being done to progress this improvement, but also reminded the Committee that the applicant can only manage the part of the river that is within this site.

Decision

To approve the application subject to the conditions and reasons in the report and late representation, the finalisation of the S106 negotiations and the strengthened conditions as discussed.

PH/19/108. 121511/FO/2018 - Land Bounded By Water Street And The Victoria And Albert Marriott Hotel To The West, The Grade II Listed Bonded Warehouse & Railway Viaducts To The South, Atherton Street & Old Granada Studios To The East And Quay Street To The North

The site relates to land previously occupied by ITV at Quay Street and is within St. Johns area, which has been identified as a regeneration priority by the City Council. It is bounded by Quay Street, Granada House and Studios, the Bonded Warehouse, the Grade II Listed Colonnaded Railway Viaduct and Water Street. It includes ITV buildings and workshops which would be demolished to allow the conversion and extension of the Old Granada Studios (OGS) to progress. It also provides surface parking which would be used on a temporary basis for OGS in advance of the other proposals coming forward.

This current application proposes to increase the height of the 8 storey component of the scheme by two floors in order to increase the amount of office space and to accommodate the requirements of a major, confirmed occupier, Booking.Inc. It would not amend the 36 storey tower and the revised office building could be implemented in conjunction with the approved tower.

The proposal maintains the approved concept with the same general building footprint with four interconnected components. However, it has been modified in response to the end users needs. The number of cores have been reduced and internal bridge links have been replaced with usable floorspace which has created a more efficient building. The atria has been replaced by external terraces to improve amenity.

The two storey Live/Work element that was proposed above the office space would be replaced by studio workspaces. This would be above the MGY workspace creating an 11 storey building. This would increase the height of both MGY and No.1 Grape Street by 2-3 storeys or 9m.

The applicants agent spoke to the Committee and said that this would deliver a global digital transport hub, and much needed employment.

The Committee asked how the site would be landscaped, and officers confirmed that this would be dealt with as part of the wider public realm improvements in the vicinity.

Decision

To grant the application subject to the conditions and reasons in the report and the late representations.

PH/19/109. 121014/FO/2018 & 121015/LO/2018 - 12 - 16 Piccadilly Manchester M1 3AN

This item was deferred to allow for a further period of consultation.

PH/19/110. 121647/FO/2018 - 1 - 4 Sagar Street Manchester M8 8EU

The Committee considered that the report did not provide them with sufficient information regarding the location and logistics at the site, and the impact on existing businesses, so deferred the matter to allow for a site visit.

Decision

To defer the matter to allow a site visit.

PH/19/111. 121085/FO/2018 - Land To The Rear Of Crumpsall Constitutional Club Linn Street Manchester M8 5SN

The application site measures approximately 0.24 ha in size, is fairly uniform regular in shape and is located with a street frontage onto Linn Street in the Crumpsall ward of the City. The site is comprised of a former private bowling green that forms part of the wider Crumpsall Constitutional Club site. The Club itself is located on Landsdowne Road, however the club house does not form part of the application site and would remain as a separate entity.

The bowling green itself has not been used for some time and has fallen into disrepair. The site has become overgrown and is now a mixture of grass and self seeded shrubs and plants. The trees that were previously planted across the site have all been felled recently, but before the submission of this planning application.

The applicant's agent spoke in support of the proposals and said that these would be affordable apartments which would help to meet local residential needs. He said that the scheme is no more dense than the surrounding area, and that they had sought to work positively with officers without any feedback. He said that officers had advised that they not complete a consultation process, but that they were then criticised by Ward Councillors for not doing so.

He also told the Committee that this development was the only viable option for the site, otherwise it would be abandoned.

Councillor Nasrin Ali spoke in objection to the proposals and said that prior to the application all mature trees had been felled. She pointed out that the shared ownership proposals would not be affordable as it was based on being offered for private rent or sale.

Councillor Ali also pointed out that the area was heavily congested and that this scheme and the traffic it would generate would only make the matter much worse. She said that local residents acknowledge that they need more housing, but did not support this development in this location. She asked the Committee to support the officers recommendation for refusal.

Officers confirmed that there was no guarantee that the apartments would be affordable, as this would require a S106 agreement to be agreed to be enforceable.

Officers advised the Committee that they had not yet reached the point of being able to interrogate a viability assessment, and they were still not satisfied that all the other concerns they raised had been satisfied. There is no alternative scheme on the table to be assessed. Officers also confirmed that all policies are applied on a case by case basis, which officers do not think that the circumstances of this proposal are appropriate for the scheme on offer.

The Committee concluded that the demand in the north of the City is for the provision of family housing, and that the proposed development for a high density apartment scheme is unacceptable in principle. The applicant has not made a case for high density development and the accommodation does not follow the principles of traditional family dwellinghouses suitable for supporting families and sustainable communities. Therefore, the proposed development is considered to be contrary to policies SP1, H1 and H3 of the Core Strategy.

The Committee further concluded that the proposed development is an inappropriate form of development which represents overdevelopment of the site and does not take into account the context of the site and is not informed by its surroundings, having a poor relationship with adjoining residential properties.

The impact of this high density, overdeveloped site would be seriously detrimental to the character, context and visual amenity of the neighbourhood and surrounding area, and would not result in the positive and successful regeneration of the area. It is considered that the development would have an adverse impact upon the amenity of surrounding residents, due to its height, scale, and close location to the site boundaries, which would result in problems of overlooking and loss of outlook from adjoining properties and their garden areas. In addition the creation of 28 apartments would lead to a significant intensification in general activity at the site, compared to the previous use, with the resulting increase in noise, all of which would have a detrimental impact upon the amenities of surrounding residents, contrary to policies SP1 and DM1 of the Manchester Core Strategy and saved policy DC26 of the UDP.

Decision

To refuse to grant the application for the reasons given in the report and the late representation.

Personnel Committee

Minutes of the meeting held on Wednesday, 12 December 2018

Present: Councillor Ollerhead (Chair) – in the Chair

Councillors: Akbar, Bridges, Craig, Leech, Rahman, Sheikh and Stogia

Apologies: Councillor Leese, N Murphy, S Murphy, Richards

PE/18/27. Minutes

Decision

To approve the minutes of the meeting held on 14 November 2018.

PE/18/29 Proposed New Pay Structure

The Committee considered a report of the Director of Human Resources / Organisational Development (HROD) which sought approval for changes to the Authority's existing pay structure for staff employed on Grades 1 – 12. Subject to approval through the established channels those changes would be implemented in 2019-20.

It was explained that the changes had been developed in consultation with the City Treasurer, the Executive Member for Finance and Human Resources and the Trade Unions at national level. The Committee noted that formal endorsement of the proposed changes by local trade unions would also be sought prior to implementation.

A summary of the changes were described in the report; the Committee noted that they had been developed with aim of:

- Maintaining the integrity of the Council's agreed pay and grading structure and focusing proposals and discussions on the practical implementation of the pay award and not broader issues of pay and grading
- Ensuring the award implementation reflects national guidance issued by the NJC
- Assuring implementation pays due regard to equality (a full Equality Impact Assessment has been conducted).
- Implementing the award within the parameters of affordability.
- Continuing to ensure the Council's lowest paid employees are paid at least the UK Living Wage. It is worth noting that subsequent to the pay award being agreed, in November the Living Wage Foundation recommended an increase to the Living Wage to £9.00 per hour for 2019 - the Council operates on a standard working week of 35 hours, therefore the minimum hourly rate for the Council will equate to £9.51 per hour following the Award's implementation.

With regard to how the award would be implemented, the committee noted that a straight line transition from the current pay structure was proposed with three variations in order to accommodate the new pay spine. The rationale for each of

those variations was explained in full in the report. This also included arrangements for new starters.

Comments from the Trade Unions were submitted for consideration: in essence these amounted to broad support for the new pay structure, particularly concerning the positive impact on the organisation's lowest paid workers.

The Committee noted that opportunities for career progression within the new pay spine remained aligned with established corporate standards and would therefore remain unchanged.

The Committee agreed the proposals.

Decisions

1. To agree the adoption of the new grade structure and spinal column points, as set out in Appendix 2 (attached), to be applied across staff employed by the Council on Grades 1 – 12 with effect from 1 April 2019.
2. To agree the sequence of implementation for existing staff and the arrangements for new starters as set out in sections 4 and 5 of the report
3. To agree that the bar for enhanced overtime payments will remain at the top of Grade 6, which will now be (new) SCP 25.
4. To note that whilst the National Joint Council pay award covers staff up to (new) SCP 43 in Grade 10, the Council's grade structure will continue to extend up to Grade 12 (new) SCP 51.
5. To recommend that Council approves the new pay line, with the intention that the new grade structure be formally endorsed as part of the Pay Policy Statement.

PE/18/30 Employment Policy – Employer Supported Volunteering

The Committee considered a report of the Director of Human Resources / Organisational Development (HROD) which sought endorsement of an amendment to the employer supported volunteering policy. In summary, the policy had been updated to include amendments which had arisen from feedback and a review of policy provisions that had been undertaken following the first year of operation.

The changes had been proposed to allow greater flexibility for employees and the organisation to maximise take up and the impact, particularly for opportunities targeted at Manchester's social value priority groups.

The proposed policy revisions included enable the ability to undertake volunteering in hours as opposed to full or half days. Additionally, there would be a provision to enable Time Off in Lieu for volunteering opportunities for corporate priority event (on a case by case basis).

No Trade Union comments were submitted for consideration for this item.

The Committee welcomed the amendments and endorsed the changes to the policy noting that they would be implemented with immediate effect.

Decisions

1. To approve the implementation of the revised Employer Supported Volunteering policy.
2. To note that that the amended policy will come into force immediately, allowing the City to benefit from staff volunteer leave in hours and in support of corporate priority events outside of normal working time.

APPENDIX 1: Comparison of Pay Spine – 2018/19 VS 2019/20

	Existing Pay and Grading Structure			Assimilation to New Pay Spine in 2019/20 as per Pay Agreement			
	2018/19		Current Employees on NJC Terms and Conditions FTE	2019/20			
	SCP	Basic Pay		"Old" SCPs	New SCP	Basic Pay	Notes
Grade 1	6	16,394	79.75	6/7	1	£17,364	"Old" SCPs 6 and 7 are "paired off" to create a new SCP 1 from 2019/20
	7	16,495	354.27				
Grade 2	8	16,626	1.26	8/9	2	£17,711	"Old" SCPs 8 and 9 are "paired off" to create a new SCP 2 from 2019/20
	9	16,755	21.29				
	10	16,863	42.33	10/11	3	£18,065	"Old" SCPs 10 and 11 are "paired off" to create a new SCP 3 from 2019/20
	11*	17,007	114.30				
Grade 3	12	17,173	16.69	12/13	4	£18,426	"Old" SCPs 12 and 13 are "paired off" to create a new SCP 4 from 2019/20
	13	17,391	25.21				
	14	17,681	48.52	14/15	5	£18,795	"Old" SCPs 14 and 15 are "paired off" to create a new SCP 5 from 2019/20
	15	17,972	19.95				
	16*	18,319	284.69				
Grade 4	17	18,672	64.42	16/17	6	£19,171	"Old" SCPs 16 and 17 are "paired off" to create a new SCP 7 from 2019/20
	18	18,870	65.82				
	19	19,446	56.26	18	7	£19,554	
	20	19,819	72.65	19	8	£19,945	
				20	9	£20,344	
	21*	20,541	660.22		10	£20,751	New SCP to which no "old" SCPs would assimilate
Grade 5	22	£21,074	91.30	21	11	£21,166	
				22	12	£21,589	
					13	£22,021	New SCP to which no "old" SCPs would assimilate
	23	£21,693	94.17	23	14	£22,462	
	24	£22,401	68.30	24	15	£22,911	
					16	£23,369	New SCP to which no "old" SCPs would assimilate
	25	£23,111	68.77	25	17	£23,836	
Grade 6					18	£24,313	New SCP to which no "old" SCPs would assimilate
	26*	£23,866	593.41	26	19	£24,799	
				27	20	£25,295	
					21	£25,801	New SCP to which no "old" SCPs would assimilate
	28	£25,463	68.85	28	22	£26,317	
	29	£26,470	71.66	29	23	£26,999	
	30	£27,358	76.17	30	24	£27,905	
	31*	£28,221	624.93	31*	25	£28,785	
Grade 7	32	£29,055	59.21	32	26	£29,636	
	33	£29,909	64.76	33	27	£30,507	
	34	£30,756	62.51	34	28	£31,371	
	35	£31,401	86.73	35	29	£32,029	
	36*	£32,233	682.51	36*	30	£32,878	
	Grade 8	37	£33,136	50.17	37	31	£33,799
38		£34,106	65.36	38	32	£34,788	
39		£35,229	71.21	39	33	£35,934	
40		£36,153	88.10	40	34	£36,876	
41*		£37,107	249.26	41*	35	£37,849	
Grade 9	42	£38,052	23.01	42	36	£38,813	
	43	£39,002	58.50	43	37	£39,782	
	44	£39,961	30.10	44	38	£40,760	
	45	£40,858	73.55	45	39	£41,675	
	46*	£41,846	188.51	46*	40	£42,683	
Grade 10	47	£42,806	17.00	47	41	£43,662	
	48	£43,757	24.90	48	42	£44,632	
	49	£44,697	127.29	49	43	£45,591	
Grade 11	50	£45,932	1.00	Not part of the National Pay Spine (2.0% pay award applied)		£46,850	
	51	£46,920	12.00			£47,858	
	52	£48,115	11.00			£49,078	
	53	£49,153	40.90			£50,136	
Grade 12	54	£50,299	4.00			£51,305	
	55	£51,383	10.00			£52,410	
	56	£52,484	10.00			£53,534	
	57	£53,602	37.80			£54,674	

APPENDIX 2: MCC's Proposed Pay and Grading Structure from 2019/20

MCC's Proposed Pay and Grading Structure					
2019/20					
Grade	New SCP	Basic Pay	Monthly	Weekly	Hourly
Grade 1	1	£17,364	1,447.00	333.01	9.51
	1A*	£17,520	1,460.00	336.00	9.60
Grade 2	2	£17,711	1,475.92	339.66	9.70
	3*	£18,065	1,505.42	346.45	9.90
Grade 3	4	£18,426	1,535.50	353.37	10.10
	5	£18,795	1,566.25	360.45	10.30
	6*	£19,171	1,597.58	367.66	10.50
Grade 4	7	£19,554	1,629.50	375.01	10.71
	8	£19,945	1,662.08	382.51	10.93
	9	£20,344	1,695.33	390.16	11.15
	10	£20,751	1,729.25	397.96	11.37
	11*	£21,166	1,763.83	405.92	11.60
Grade 5	13	£22,021	1,835.08	422.32	12.07
	14	£22,462	1,871.83	430.78	12.31
	15	£22,911	1,909.25	439.39	12.55
	17	£23,836	1,986.33	457.13	13.06
	19*	£24,799	2,066.58	475.60	13.59
Grade 6	21	£25,801	2,150.08	494.81	14.14
	22	£26,317	2,193.08	504.71	14.42
	23	£26,999	2,249.92	517.79	14.79
	24	£27,905	2,325.42	535.16	15.29
	25*	£28,785	2,398.75	552.04	15.77
Grade 7	26	£29,636	2,469.67	568.36	16.24
	27	£30,507	2,542.25	585.06	16.72
	28	£31,371	2,614.25	601.63	17.19
	29	£32,029	2,669.08	614.25	17.55
	30*	£32,878	2,739.83	630.54	18.02
Grade 8	31	£33,799	2,816.58	648.20	18.52

	32	£34,788	2,899.00	667.17	19.06
	33	£35,934	2,994.50	689.14	19.69
	34	£36,876	3,073.00	707.21	20.21
	35*	£37,849	3,154.08	725.87	20.74
Grade 9	36	£38,813	3,234.42	744.36	21.27
	37	£39,782	3,315.17	762.94	21.80
	38	£40,760	3,396.67	781.70	22.33
	39	£41,675	3,472.92	799.24	22.84
	40*	£42,683	3,556.92	818.58	23.39
Grade 10	41	£43,662	3,638.50	837.35	23.92
	42	£44,632	3,719.33	855.95	24.46
	43*	£45,591	3,799.25	874.35	24.98
Grade 11	44	£46,851	3,904.25	898.51	25.67
	45	£47,858	3,988.17	917.82	26.22
	46	£49,078	4,089.83	941.22	26.89
	47*	£50,136	4,178.00	961.51	27.47
Grade 12	48	£51,305	4,275.42	983.93	28.11
	49	£52,410	4,367.50	1,005.12	28.72
	50	£53,535	4,461.25	1,026.70	29.33
	51*	£54,674	4,556.17	1,048.54	29.96

* Progression subject to competency review

**Manchester City Council
Report for Information**

Report to: Council – 30 January 2019

Subject: Urgent Key Decisions

Report of: City Solicitor

Purpose of report

To report those key decisions that have been taken in accordance with the urgency provisions in the Council's Constitution.

Recommendation

To note the report.

Wards affected: All

Financial consequences for the Revenue budget

None

Financial consequences for the Capital Budget

None

Implications for:

Antipoverty
No

Equal Opportunities
No

Environment
No

Employment
No

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Background documents:

None.

1. Background

- 1.1 The Constitution (Overview and Scrutiny Procedure Rules) establishes a procedure for dealing with key decisions where action needs to be taken immediately for reasons of urgency, and is therefore not subject to the normal call in arrangements.
- 1.2 The procedures states that the chair of the appropriate scrutiny committee must agree that both the decision proposed is reasonable in all the circumstances, and to it being treated as a matter of urgency.
- 1.3 Such decisions are to be reported to the Council.

2. Urgent Key Decisions taken since the last meeting of Council

- 2.1 No urgent key decisions requiring exemption from the call in procedure have been taken since the last meeting of Council.

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**Manchester City Council
Report for Resolution**

Report to: Council – 30 January 2019
Subject: Draft Code of Corporate Governance
Report of: Deputy Chief Executive

Summary

This report proposes a revised Code of Corporate Governance which is in accordance with published guidance. Compliance with this Code will be monitored on an annual basis through the Council's Annual Governance Statement.

Recommendations

The Council is requested to approve the revised Code, which will then be incorporated within the Constitution.

Wards Affected: All

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1. Introduction and Context

- 1.1 The Accounts and Audit Regulations 2015 require local authorities to conduct at least annually a review of the effectiveness of their governance framework including their systems of internal control. This review must be documented in an Annual Governance Statement (AGS) and published as part of the Council's Annual Accounts. The Statement must be prepared in accordance with proper practices, including those set out in CIPFA and IFAC's¹ *"Delivering Good Governance in Local Government: Framework (2016)"*.
- 1.2 The Framework has applied to Annual Governance Statements prepared for the financial year 2016/17 onwards. The AGS involves an assessment of the extent to which the Council has adhered to the governance standards set out in its Code of Corporate Governance (the Code).
- 1.3 In 2016 the Council's Code was fully updated in accordance with the revised Framework. Alongside the CIPFA principles, the vision and values of the organisation – the Our Manchester principles - are at the heart of the Council's approach to governance. Our Manchester was therefore also integral to the way the standards in the Code were defined when it was reviewed. CIPFA have highlighted the Council's approach to its Code as an example of good practice.
- 1.4 It is necessary to keep the Code under review to ensure the contents remain accurate, up to date, and that they reflect all applicable relevant legislation. While substantial changes are not proposed for this update of the document, some amendments are required. Changes include:
- Inclusion of GDPR (General Data Protection Regulation) and DPA (Data Protection Act) 2018.
 - Wording to reflect updated policies, such as the Capital Strategy and GMCA (Greater Manchester Combined Authority) policies.
 - Additional wording to note the Council's commitments in relation to delivering sustainable economic, social and environmental benefits which strengthens the links between the Code and the evidence base included in the AGS.
 - An expanded explanation of how the Council achieves intended outcomes, for example by considering Social Value through procurement.
- 1.5 The Code sets out the governance standards for the Council but deliberately does not include details of how these standards will be achieved. This will be described in the next Annual Governance Statement which will set out evidence of compliance for each different aspect of the Code. The draft Code was reviewed by Standards Committee on 1 November 2018, followed by Audit Committee on 10 December 2018.

¹ CIPFA is the Chartered Institute of Public Finance and Accountancy. IFAC is the International Federation of Accountants.

- 1.6 Revisions have been made to strengthen the wording in respect of the responsibilities of Councillors relating to Managing Data and arising from General Data Protection Regulation (GDPR), in response to comments at Audit and Standards Committee. A full update on progress with improving data management and GDPR implementation will be included in the AGS 2018/19.

2. Next Steps

- 2.1 The Code forms part of the Council's Constitution and, subject to approval, will therefore be included within a revised Constitution following the Council meeting.

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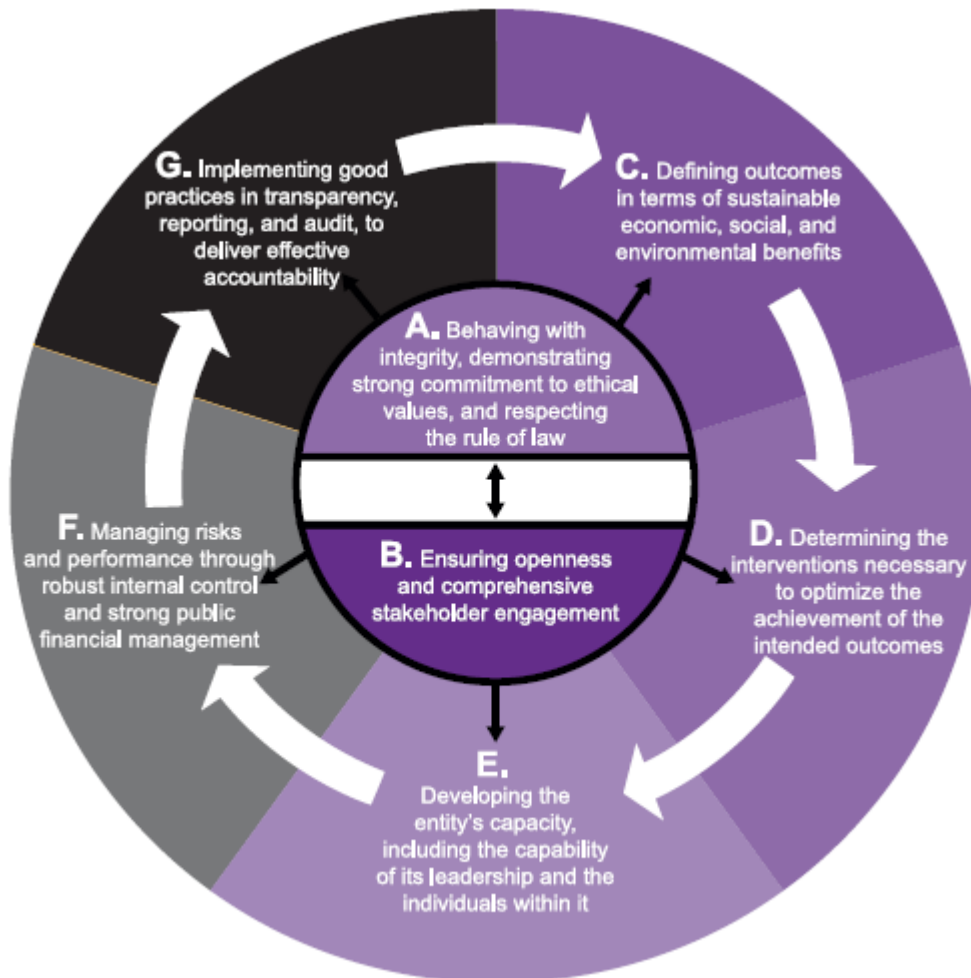
SECTION G

MANCHESTER CITY COUNCIL

CODE OF CORPORATE GOVERNANCE

Introduction

The Code of Corporate Governance sets out the Council’s governance standards. These standards ensure the Council is doing the right things, in the right way in a timely, inclusive, open, effective, honest and accountable manner. The Code is based upon the following principles



These principles are taken from the ‘International Framework: Good Governance in the Public Sector’ produced by CIPFA/IFAC¹. The Framework is based on the principles in the inner circle permeating and being evident throughout the application of the principles in the outer circle. The diagram also illustrates that good governance is dynamic and involves continuous evaluation and review.

The International Framework describes governance as follows:

“Governance comprises the arrangements put in place to ensure that the intended outcomes for stakeholders are defined and achieved.”

¹ CIPFA is the Chartered Institute of Public Finance and Accountancy. IFAC is the International Federation of Accountants.

The Council is committed to ensuring its approach to good governance can easily be understood by all. The Council and the Manchester Youth Council worked together to produce the following summary of the Council's commitment to good governance:

1. **We will** clearly set out our objectives and what we are trying to achieve.
2. **We will** measure how effective our services are and take action to improve them. We will publish information showing how we are progressing towards our objectives.
3. **We will** work with other public services, such as the Police and NHS, to improve services for Manchester residents.
4. **We will** ensure we make the best use of taxpayers' money by taking prudent financial decisions and measuring the level of value for money we achieve.
5. **We will** set out in our Constitution who can take which decisions.
6. **We will** behave in ways that reflect our values and high standards of conduct.
7. **We will** ensure people in the Council making decisions have access to accurate information to help them take decisions in the best interests of Manchester people.
8. **We will** record and publish the decisions we take and the reasons for them. Wherever possible, we will take the most important decisions in public.
9. **We will** carry out scrutiny of our services to make sure they meet our residents' needs.
10. **We will** be sensitive about how we collect and record information about citizens of Manchester and safeguard it from misuse.

Principles of Governance in the Greater Manchester Combined Authority

This Code of Corporate Governance describes the governance standards in place for Manchester City Council. The [Greater Manchester Combined Authority](#) reviews its own Code of Corporate Governance annually. Changes reflect the new governance arrangements needed as it takes on responsibilities for further new functions subsequent to the original Devolution arrangements. The GMCA's most recent powers which relate to the functions of the former Waste Disposal Authority came into force on the 1st April 2018 and follow the mayoral powers of 2017/18. GMCA's Code is published on its website as part of its [Constitution](#).

Manchester City Council, along with the other nine local authority members of the Greater Manchester Combined Authority, has signed an [Operating Agreement](#) with the GMCA setting out their intention to co-operate with each other in the exercise of their functions and in particular their transport, economic development and regeneration functions, and the basis on which this will be done.

The Council's Corporate Governance Principles

A. Behaving with integrity, demonstrating strong commitment to ethical values, and respecting the rule of law.

Behaving with Integrity

The Council fosters a culture of behaviour based on shared values, ethical principles and good conduct that is put into practice by members and officers alike.

The Council has adopted a new approach ('Our Manchester') which includes four central principles that underpin everything the Council does, including how it works with partners, how it makes decisions and how it serves local communities;

- **Better lives** – it's about people
- **Listening** – we listen, learn and respond
- **Recognising strengths of individuals and communities** – we start from strengths
- **Working together** – we build relationships and create conversations

The Our Manchester approach puts people at the centre, recognising that people are more important than processes, procedures or organisational boundaries.

The leadership of the Council embodies these values and creates a climate of openness, support and respect that covers the whole organisation. It establishes, monitors and maintains the organisation's ethical standards and performance.

The ['Our People'](#) Strategy articulates what the expectations of the Council's workforce are, in order to make Our Manchester a reality. This identifies four core behaviours which are central to working in an Our Manchester way;

- We work together and trust each other
- We're proud and passionate about Manchester
- We take time to listen and understand
- We 'own it' and we're not afraid to try new things

The Council is committed to maintaining its values and integrity and operates a whistle-blowing policy to ensure that individuals who draw attention to factors that compromise the Council's integrity are adequately protected and supported in doing so.

Demonstrating Strong Commitment to Ethical Values

The Council operates a voluntary [Standards Committee](#), composed of elected Members and independent co-opted members, with responsibility for promoting and maintaining high standards of conduct by Members, assisting Members to observe the Member Code of Conduct, overseeing the Council's Whistleblowing Policy and monitoring the Member/Officer Protocol.

The leadership of the Council puts in place robust policies and procedures which put its values into practice, these include:

- A [Member Code of Conduct](#) and arrangements for determining allegations that a Member has acted in breach of the Council's Member Code of Conduct, as required by the Localism Act 2011.
- An [Employee Code of Conduct](#) which makes it clear what standards are expected from staff across the organisation in the performance of their duties.
- A Member / Officer Relations Protocols providing guidance on how the working relationships between Members and officers should be conducted.
- Use of Council resources guidance for members which clarifies how Council resources should be used and how to avoid the inappropriate use of resources.
- A [Register of Members' Interests](#), in which Members' disclosable pecuniary interests, personal interests and prejudicial interests (as defined in the Member Code of Conduct) are registered. This includes gifts and hospitality received by elected Members.
- [Registers of Gifts and Hospitality](#) making it clear what gifts and hospitality have been received by officers.
- Registers of interests declared by officers in relation to Council contracts.
- Systems for reporting and dealing with any incidents of wrongdoing including fraud, corruption, bribery and money laundering.

The Council insists its commitment to its values and integrity is shared by external suppliers delivering services on its behalf as stated in its approach to [Ethical Procurement](#) policy.

Respecting the Rule of Law

The Council appoints a Monitoring Officer (the City Solicitor) who is a member of the Strategic Management Team. The Monitoring Officer ensures that decisions are taken in a lawful and fair way and agreed procedures are followed and that all applicable statutes, regulations and procedure rules are complied with.

The Council uses its legal powers, including the '[general power of competence](#)' to promote its values and priorities to the full benefit of the citizens and communities in Manchester. The Council will have full regard to the extent of its powers and not act beyond them, and will observe specific requirements in legislation as well as general responsibilities of public law.

The Council's decision making process will adhere to the principles of good administrative law, respect human rights and demonstrate rationality, legality and natural justice.

The Council puts in place measures to address breaches of its legal and regulatory powers. The Council's Monitoring Officer (the City Solicitor) has statutory reporting duties in respect of unlawful decision making and maladministration. Similarly, the Chief Finance Officer (the City Treasurer) has statutory reporting duties in respect of unlawful and financially imprudent decision making. These duties are detailed at, respectively, Article 12.3(b) and Article 12.4(a) of the Council's Constitution.

The Council appoints Statutory Officers that have the skills, resources and support necessary to perform effectively in their roles. These statutory officers include:

- Head of the Paid Service (Chief Executive)
- Monitoring Officer (City Solicitor)
- Chief Finance Officer (City Treasurer)
- Director of Children's Services
- Director of Adult Social Services
- Director of Public Health
- Deputy Chief Finance Officer (Deputy City Treasurer)
- Deputy Monitoring Officer (Deputy City Solicitor)
- Scrutiny Officer (Governance and Scrutiny Support Unit Manager)

The Council supports these statutory officers as well as other key post holders and elected members to fulfil their responsibilities within legislative and regulatory requirements.

B. Ensuring openness and comprehensive stakeholder engagement

Openness

The Council sets out in this Code, its Constitution and in its Annual Governance Statement its commitment to openness.

Decisions taken by Council (in this case referring to the meeting of Council attended by all Councillors), as well as those taken by Committees or by the Executive are [recorded](#) (alongside the reasons and the evidence considered) and, subject to limited exemptions, made in public and information relating to those decisions is made available to the public. This includes access through [live webcasts](#) of Council and Committee meetings which remain online for six months.

The Council ensures that its most significant executive decisions (defined as [key decisions](#)) are recorded and, subject to limited exemptions, information relating to the reasons and evidence considered is made available to the public. The Council publishes notification of its intention to take key decisions through [the Register of Key Decisions](#).

The Council holds its Council and Committee meetings, and meetings of the Executive, in public with the agenda and public reports and minutes available on the Council website. However, certain exclusions apply where there is a need to protect confidential information or where certain categories of exempt information are being considered. The Council allows for people to make comments live through social media. Its approach in this area is consistent with the requirements of Part 5A of the Local Government Act 1972 and of the [Local Authorities \(Executive Arrangements\) \(Meetings and Access to Information\) \(England\) Regulations 2012](#).

The Council informs, consults and involves [residents or representatives of residents in significant decisions](#) and their views are submitted to those making decisions for consideration.

Engaging Comprehensively with Institutional Stakeholders

The Council develops and maintains relationships with leaders of other organisations across the private, public and voluntary sector contributing to the vision for the city, including through the [Our Manchester Forum](#). Members of the Forum apply their experience and expertise in key partnerships at either Manchester or Greater Manchester level to benefit the city and actively drive forward the city's priorities as set out in the Our Manchester Strategy.

The Council maintains a [Partnership Governance Framework](#) that defines and standardises its approach to managing its partnerships, in order to help strengthen accountability, manage risk and ensure consistent good practice across its partnerships. This helps ensure the purpose, objectives and intended outcomes for each are clear.

In support of its application of the framework, the Council maintains a [Register of Significant Partnerships](#) listing all the Council's key partnership arrangements and assessing the strength of their governance arrangements. The Council will ensure Members and Officers are clear about their roles and responsibilities, both individually and collectively, in relation to the partnerships they are involved in and to the authority.

Engaging with Individual Citizens and Service Users Effectively

The Council strongly believes that consultation, co-design and co-delivery of services is the best way to deliver services that work for Manchester residents. The Council consults communities, individuals, service users and other stakeholders whenever there is a legal duty to do so, such as in setting the budget, or there is a reasonable expectation that it will, such as where it has consulted on similar matters in the recent past, or where the views of the public and service users will be valuable in informing decisions or the future service delivery model. The Council also talks with residents regularly on a wide variety of issues and topics.

As part of its Our Manchester approach the Council focuses on 'strengths based' conversations with residents and communities, to draw out and start from what the positive assets of people and places are. This could be said to be using the principle of a conversation that is centred on "what's strong" rather than "what's wrong".

The Council informs, consults and involves residents of Manchester on issues of interest to them, including through the [Council's online consultation portal](#), and maintaining effective channels for dialogue and debate, including live streaming of Council and Committee meetings and a wide mix of social media. This includes Facebook, Twitter, Vimeo, Youtube, Instagram and LinkedIn.

When conducting consultations, the Council strives to balance the feedback it receives from more active stakeholders with that from less active stakeholders through monitoring responses by age, gender, location, ethnicity, sexuality and other factors and delivering targeted promotion where required to ensure that the sample of respondents is representative of the city as a whole.

The Council adopts a "You Said ... We Did" approach to consultation and promotes material advising the public and other stakeholders of the key findings from consultations and how they have been taken into account.

The Council has an online survey for Manchester residents so that it can access an up-to-date summary of the views of citizens on the city, their neighbourhood and the delivery of public services.

The Council is committed to considering and acting upon feedback from citizens and service users and so maintains effective [complaints and compliments handling](#) and monitoring procedures so that it can identify where improvements in service delivery are needed and learn effectively from the complaints it has received.

The Council takes account of the impact of decisions on future generations of tax payers and service users, its commitment to doing so is matched by the commitment

of the members of its Youth Council, which acts to ensure young people have a stronger voice enabling them to make their views heard and to be involved in decision making in the city. The Council also uses relevant communication channels that younger people are more likely to engage with.

The Council is committed to the Age-Friendly Manchester partnership, involving organisations, groups and individuals and which has helped to create a city that's recognised by the World Health Organization as a great city to grow older in. The Age-Friendly Manchester Older People's Board includes and represents older people, addressing issues affecting the quality of life for older residents and their communities across Manchester. The Council works jointly with older people and health services to develop age-friendly neighbourhoods.

The Council as an organisation, and the elected Members that make it up, share a common understanding of their respective roles regarding community engagement and work together to ensure the organisation understands and can effectively respond to local issues and concerns, through mechanisms such as ward co-ordination.

C. Defining outcomes in terms of sustainable economic, social, and environmental benefits

Defining Outcomes

The [Our Manchester Forum](#), following an extensive public consultation in 2015, developed a 10 year strategy for the city – the [Our Manchester Strategy](#) as well as a new approach to delivering functions – the Our Manchester approach. The Our Manchester Strategy sets out a vision of Manchester as:

- A Thriving and Sustainable City
- A Highly Skilled City
- A Progressive and Equitable City
- A Liveable and Low Carbon City
- A Connected City

Progress towards the vision described in the strategy is being monitored through the Forum's annual [State of the City](#) publication which comprises and analyses key performance indicators.

The Our Manchester Strategy sits at the heart of the Council's [budget and business planning process](#). Through this process the Council allocates resources to progress towards the vision for the city in the most effective and efficient way. The Council sets a [Medium-Term Financial Strategy](#) which sets out the financial assumptions and provides a set of goals for financial decision making for the planning period ahead. The Council is committed to consulting the people of Manchester and local businesses in the design of its budget proposals to understand service user's expectations and to inform service users of financial limitations.

It also sets objectives for each directorate as well as the performance monitoring framework that will be followed to track progress towards these objectives from the perspectives of finance, performance, workforce development, equality and risk.

The Council is committed to regularly reviewing its reporting methods, to ensure that they remain as efficient and effective as possible. New, more concise and timely integrated reporting compiles workforce, performance, and budget monitoring, leading to a single view of success and challenges based on multiple information sources. The development of this reporting has supported leaders in the organisation to respond rapidly to dips in performance or budget pressures. This new method at the heart of the Council's management systems has helped to strengthen governance of service delivery.

The city's role in delivering Our Manchester will provide a key element of support for the linked objectives of the Greater Manchester Combined Authority (GMCA), as set out in the Strategy launched in October 2017; ["The Greater Manchester Strategy – Our People, Our Place"](#).

Sustainable Economic, Social and Environmental Benefits

The Council is committed to considering the full combined economic, social and environmental implications of its decisions through thorough data analysis and consultation with affected parties so that its decisions advance the achievement of the city's vision. The Our Manchester Strategy is an integral part of the Council's decision making process. The Council will set out in reports recommending a decision, the impact the decision will have on the five broad objectives in the Our Manchester Strategy.

The Council's budget and business planning process involves equality action planning. Under this process the Council sets out how it will work towards its agreed [Equality Objectives](#) and where Equality Impact Assessments are required to assess the impact of proposals which may have an impact on different communities of interest across the City. The Council strives to ensure fair access to services, which services monitor individually, and the extent to which this is occurring corporately is shown through the biennial ['Communities of Interest'](#) publication (future publications will be called 'Communities of Identity').

The Council is committed to working with partners to play its part in delivery of the pledge in the Our Manchester Strategy that *'Manchester will play its full part in limiting the impacts of climate change and by 2025 will be on a path to being a zero carbon city by 2050'*.

The Council works to deliver 'Inclusive Growth', i.e. growth which is of benefit to all the people who live in the city. Programmes are explicitly designed in ways which seek to ensure that local people benefit from the wider growth in the city's economy.

The Council acknowledges that alongside the strengths and assets of the city and its residents, challenges such as poverty, deprivation, low skills and unemployment still exist, and can be concentrated in certain areas in the city. By a combination of co-design of strategy with input from partners and residents, backed by evidence based on research and intelligence, it endeavours to enact policy which will lead to progress towards the aim of a becoming a more progressive and equitable city.

D. Determining the interventions necessary to optimise the achievement of the intended outcomes

Determining Interventions

Decision makers receive accurate, relevant and timely performance information and intelligence to support them with objective and rigorous analysis of options, covering intended outcomes, financial impact and associated risks informing efficient service delivery.

The Council is committed to seeking continuous feedback from citizens and service users both in planning service changes and improvements whether through its online resident's survey, consultation or bespoke feedback gathering.

Delegation of decision making to officers is detailed in the Constitution so that they can deal with the day-to-day running of services without the need to constantly refer matters back to Elected Members. Details of what decisions are taken in this way are included in the Scheme of Delegation in the council's Constitution. Further specific delegations may be granted through recommendation in public reports to Committees.

Planning Interventions

The Council plans its activity at a strategic level through its budget and business planning cycle and does so in consultation with internal and external stakeholders to ensure services delivered across different parts of the organisations and partners complement each other and avoid duplication.

This is facilitated through the Manchester Partnership which comprises Thematic Partnerships supporting delivery agencies across the city to co-ordinate their activity and consider how they can collaborate to reduce risks to achieving their outcomes. The Thematic Partnerships include:

- [Children's Board](#)
- [Community Safety Partnership Performance Board](#)
- [The Health and Wellbeing Board](#)
- [The Neighbourhoods Board](#)
- [Work and Skills Board](#).

The effectiveness of the Council's interventions and the quality of its services is monitored through the provision of regular performance reports showing progress towards goals and targets set in the budget and business plan.

Optimising Achievement of Intended Outcomes

The Council is committed to integrating and balancing service priorities, affordability and other resource constraints supporting it to take into account the full cost of operations over the medium and longer term. This is documented in the [Medium Term Financial Strategy](#) which sets the context for the Council on significant ongoing financial challenges as well as external changes, such as changes to local

government funding arrangements that are planned or forecast to arise during the planning period. The context and documents which support the overall strategy are set out in the [Efficiency Plan](#), published on the Council's website as required by Government for a four year financial settlement.

Our Manchester requires an integrated approach to the deployment of revenue and capital spend against a clear set of priorities. Therefore the Council's five-year [Capital Strategy](#) forms a critical part of strategic and financial planning.

The Council procures goods and services in compliance with EU, UK and Council regulations and ensure that value for money is obtained through a balanced consideration of social, economic and environmental impacts that can be derived from procurement spend.

The Council considers [Social Value](#) at pre tender and tender stage to ensure that appropriate desirable outcomes can be offered by suppliers in their tender submissions. Through this process the Council considers how what is proposed to be procured might improve the economic, social and environmental well-being of the relevant area, and how, in conducting the process of procurement, it might act with a view to securing that improvement.

E. Developing the entity’s capacity, including the capability of its leadership and the individuals within it

Developing the Organisation’s Capacity

The Council monitors on an ongoing basis its governance and staffing structures to support the delivery of planned services and proactively plans for the future. Through its budget process, the Council ensures services are prioritised so that resources are directed to those activities that will make the greatest contribution to the city’s vision.

The Council continually seeks better outcomes from its use of resources by comparing information about functions, expenditure and performance with those of similar organisations and assesses why levels of economy, efficiency and effectiveness are different elsewhere. It acts upon the findings of this intelligence as part of its budget and business planning to ensure continual effectiveness of service delivery.

Where intelligence suggests alternative delivery methods, such as the establishments of partnerships or other types of collaborative working with other organisations, will lead to improved value for money these are explored.

In line with its Our People Strategy, the Council develops and delivers workforce plans which set out actions to ensure the workforce has the necessary skills and behaviours to deliver the vision for the city and are effectively engaged to act as champions for the Council’s priorities and approaches.

Developing the Capability of the Organisation’s Leadership and Other Individuals

The Council Leader and Chief Executive have clearly defined roles and maintain a shared understanding of roles and objectives. The Chief Executive leads in implementing strategy and managing service delivery and other outputs set by members. The Chief Executive and Leader provide a check and balance for each other’s authority.

The Council is committed to operating in an efficient and effective way to obtain value for money from its resources. It maintains a [Scheme of Delegation](#) setting out which decisions and powers have been delegated to various Committee and other officers.

So that Elected Members and Senior Officers have a shared understanding of their respective roles the Council has produced [a Protocol governing Member/Officer relations](#).

As part of the Our People strategy, improved staff induction and appraisal processes (“About You”) are in place. These ensure all staff understand the part they will play in delivering the vision for the city in Our Manchester. A ‘Golden Thread’ links individual staff objectives to team plans, directorate budget and business plans and the strategy for the city. As part of the ‘About You’ process staff consider with their line manager what training, development and support they need to succeed in their role.

The Council believes that governance is strengthened by the participation of people with many different types of knowledge and experience. Where external recruitment takes place, individuals from a range of backgrounds and communities are made aware of opportunities to join the Council. The Council is also committed to promoting electoral registration and participation and confidence in the integrity of the electoral process.

The Council is committed to developing the capability of people with governance responsibilities, evaluating their performance and ensuring that all staff understand the importance of governance within their role. As part of this, the Council provides an effective induction and training programme for Members and Officers tailored to individual needs and provides regular opportunities for them to learn about new developments key to their role as well as effective training and guidance for Members and Officers to understand their governance responsibilities. The corporate induction approach is currently being reviewed to further strengthen this area.

The Council is committed to developing all its managers at all stages throughout their careers. Therefore it offers a broad range of courses ranging from those aimed at all new managers, existing managers, and leaders.

The Council is consistent on consulting staff and their representatives on decisions regarding the terms and conditions of employment and the policies staff are subject to.

The Council listens to the views of its staff via the “BHeard” survey, and uses learning from this to make improvements in the way that it operates and communicates. It clearly communicates to its workforce when changes are made resulting from feedback in the survey, using a “You said... we did” approach.

The Council’s Senior Officers and Executive Members run regular “Listening in Action” events where staff have the opportunity to engage with the Council’s senior leadership in question and answer sessions.

The Council is committed to promoting the physical and mental health and wellbeing of the workforce as a core component of the People Strategy through both specific interventions and opportunities and as a central part of the role of all managers. This work is overseen by a cross-Directorate board which also includes representatives from Trade Unions. There is a dedicated intranet page with a wide range of support and guidance for staff and their managers covering a wide range of health and wellbeing topics and a 24/7 Employee Assistance Programme phone line providing a range of support.

The Council has an open and welcoming approach to external and peer review and inspection and actively considers constructive feedback.

F. Managing risks and performance through robust internal control and strong public financial management

Managing Risk

The Council operates a risk management framework that aids decision making in pursuit of the organisation's strategic objectives, protects the Council's reputation and other assets and is compliant with statutory and regulatory obligations. The framework is documented in a [Risk and Resilience Strategy](#) which is submitted to the Council's Audit Committee; the strategy involves regular appraisal of the effectiveness of risk management arrangements, involving elected members in the process of doing so. The implementation of the strategy is supported through a programme of risk management training for officers and members. The Council maintains a Corporate Risk Register identifying named risk managers for its key strategic risks.

Risk management is also an integral component of the budget and business planning process, linking risk management to the achievement, monitoring and resourcing of objectives at directorate level.

Managing Performance

The Council puts in place measures to monitor service delivery whether services are delivered internally or through external providers. Key Performance Indicators (KPIs) setting out the effectiveness of services are monitored by service managers to inform and support accountability for delivery. Reports compiling KPIs are submitted to directorate management teams to support transparency and resource allocation to address challenges.

Performance management remains relevant to the organisation through the business planning process where directorate objectives are reviewed, leading to a review of the relevant performance indicators to monitor progress towards them.

Performance of services delivered through external companies is monitored with those providers so that a shared understanding of contract performance is achieved. Similarly the Council monitors performance towards objectives set at a partnership level with key partners providing appropriate support to enable any barriers to continuous performance improvement to be addressed.

Relevant, objective and reliable performance information is used to inform decision making, alongside financial implications and risk information. The Council seeks to continue to innovate with its reporting methods, to ensure that its senior leaders have access to the most concise and timely information, providing a single view of organisational successes and challenges. This supports effective evidence based decision making.

Effective Overview and Scrutiny

The Council believes that effective overview and scrutiny of decisions and delivery of services leads to improved decision making and improved public services. The

Council establishes and maintains an effective [Scrutiny function](#) which is able to constructively challenge decision-makers, including those who work in partnership with the Council, and policy makers.

This scrutiny applies equally to the setting of policy, objectives and budgets as it does to the delivery of services and arrangements for monitoring them.

Robust Internal Control

Internal Control within the Council supports the achievement of objectives by managing risks while complying with regulations and organisational policies. Internal controls seek to protect the Council's resources against loss, fraud, misuse and damage and to safeguard the availability, confidentiality and integrity of its ICT and information systems.

The Council maintains clear policies and arrangements in respect of counter fraud and anti-corruption. These are the Anti Fraud and Anti Corruption Policy; Whistleblowing Policy; Anti Money Laundering Policy and the Anti Bribery Policy.

The Council ensures an independent [Audit Committee](#) is in place which provides a mechanism for effective assurance regarding risk management and the internal control environment.

The Council's internal auditor assesses the overall adequacy and effectiveness of the framework of governance, risk management and control. A summary of the findings is documented in the "Head of Internal Audit Annual Opinion" section of the [Annual Governance Statement](#).

Managing Data

The processing of personal data is essential to many of the services and functions carried out by local authorities. The Council complies with data protection legislation which includes GDPR (General Data Protection Regulation) and the [Data Protection Act 2018 \(DPA 2018\)](#), this will ensure that such processing is carried out fairly, lawfully and transparently.

The Council will review and supplement its policies and also keep its processing activities under review, to ensure they remain consistent with the law, and any compliance advice and codes of practice issued from time to time by the Information Commissioner's Office (ICO).

The Council is committed to safeguarding the personal data it holds and sharing this data only in circumstances required or permitted by law.

The Council will ensure that officers handling personal data will be trained to an appropriate level in the use and control of personal data. It is made clear that all staff and Members are personally accountable for using the Council's information responsibly and appropriately.

The Council will ensure that all staff handling personal data know when and how to report any actual or suspected data breach, and that Members are made aware of the appropriate procedures. We will appropriately train staff to manage any breach correctly, lawfully and in a timely manner. Breaches will be reported to the ICO where such reporting is mandatory or otherwise appropriate and shall be done within the required timescales.

All resources which staff use to support their understanding of the regulations are set out in plain and clear language, and are easily accessible from one place on the Council's intranet. These resources include information on the 12 Golden Rules, Roles and Responsibilities, Training, and Incidents and Reporting. To supplement and re-inforce the message from information accessible on the intranet, communications and reminders to staff include email broadcasts, posters, and leaflets about the 12 Golden Rules.

Information Governance is overseen by the Corporate Information Assurance and Risk Group (CIARG) chaired by the City Solicitor who is the Senior Information Risk Owner for the Council (SIRO). The work of the SIRO will be supported at Directorate level by Directorate SIROs ("DSIROs"), who may in turn appoint deputies.

The Council also appoints a Data Protection Officer ('DPO'). The DPO's responsibilities include:

- Informing and advising the Council and its staff about their obligations to comply with data protection legislation.
- Monitoring compliance with data protection legislation, including managing internal data protection activities, advising on data protection impact assessments, training staff and conducting internal audits.
- Co-operating with and acting as the first point of contact for the ICO.

The Council will ensure that:

- The DPO reports to the highest management level of the Council in respect of their duties as DPO.
- The DPO operates independently and is not dismissed or penalised for performing their task.

The Council is committed to sharing appropriate data safely with other agencies; where this improves effective and efficient service delivery, supports its objectives and the vision for the city and is compatible with the rights of individuals.

The Council complies with the [Local Government Transparency Code 2015](#) by publishing accurate data within appropriate time frames in the areas mandated by the Code in the Council's [Open Data Catalogue](#) together with additional data of value to stakeholders and the public.

The Council keeps under regular review the quality and accuracy of the data it produces, and uses in decision making and performance monitoring.

The Council makes information available to the public via the information access regimes provided for by the Freedom of Information Act 2000 and the Environmental Information Regulations 2004.

Data protection legislation provides individuals with various rights. An individual's rights include, but are not limited to; 'the right to be informed', 'the right of access' and 'the right of rectification'. The Council recognises the fundamental nature of the individual rights provided by data protection legislation. The Council will ensure that all valid requests from individuals to exercise those rights are dealt with as quickly as possible and by no later than the timescales allowed in the legislation.

Strong Public Financial Management

The Council's approach to Financial Management ensures that public money is safeguarded at all times ensuring value for money. Its approach supports both long term achievement of objectives and shorter term financial and operational performance.

The Chief Finance Officer, the City Treasurer, ensures that appropriate advice is given on all financial matters, proper financial records and accounts are kept, and oversees an effective system of internal financial control. The City Treasurer ensures well developed financial management is integrated at all levels of planning and control including management of financial risks and controls.

G. Implementing good practices in transparency, reporting, and audit to deliver effective accountability

Implementing Good Practice in Transparency

The Council is committed to publishing information including reports in a manner which is accessible to citizens and other stakeholders. Information is produced in an open and understandable style appropriate to the intended audience and the communication channel, including web-based and social media. The publication of information will strike a balance between satisfying transparency demand and becoming too onerous for users to understand.

The Council maintains a coherent and consistent approach to the management of social media, both with regards to messages sent out from the Council as well as those sent by individual staff members and elected Members, to reduce the risks of any breaches of legislation or reputational damage.

Implementing Good Practices in Reporting

The Council seeks to demonstrate to its stakeholders that it has delivered on its commitments and goals and has used public resources effectively in so doing. To this end it publishes an [Annual Report](#) as part of its accounts, setting out how it has performed, delivered value for money and exercised sound stewardship of resources.

The Annual Report includes performance information accompanying the financial statements that allow for comparison with other similar local authorities to be made. This information is drawn from the Council's Annual [State of the City](#) publication which charts the city's progress towards its vision.

The Council has a legal responsibility to conduct, at least annually, a review of the effectiveness of its governance framework including its system of internal control and document the findings in an [Annual Governance Statement](#). This evidences how it has complied with CIPFA's "Delivering Good Governance in Local Government (2016)", and includes an action plan identifying what governance challenges it will need to address in the next financial year. The Council also summarises the findings from the review in an easily digestible format within the Annual Report.

Assurance and Effective Accountability

The Council welcomes peer challenge, internal and external review and audit, and inspections from regulatory bodies and gives thorough consideration to arising recommendations. It puts in place arrangements for the implementation of actions agreed to be taken as a result and there is clear oversight from elected members on the conclusions and resultant actions.

The Council monitors the implementation of internal and external audit recommendations. Assurance reports are presented to Audit Committee and its External Auditors bi-annually summarising the Council's performance in implementing recommendations effectively and within agreed timescales.

The Annual Governance Statement contains a section “Annual Review of the System of Internal Audit” which sets out how the Council has gained assurance regarding the effectiveness of its Internal Audit function.

Public Sector Internal Audit Standards (PSIAS) set out the standards for internal audit and have been adopted by the Council. This process includes the development of an Emergent Audit Plan designed to invite comment from management and the Audit Committee.

Monitoring and Review

This Code will be reviewed on an annual basis to ensure it is kept up to date. Where the review identifies that changes to the Code are necessary, the revised Code will be submitted to Standards and Audit Committee for comments before being incorporated within the Council's Constitution.

The Council has three Committees that are jointly responsible for monitoring and reviewing the Council's Corporate Governance arrangements. These Committees are:

- [Audit Committee](#) - responsible for approving the Council's annual accounts and responding to the External Auditor's Annual Audit Letter. It also oversees the effectiveness of the Council's governance and risk management arrangements, the internal control environment and associated anti-fraud and anti-corruption arrangements.
- [Resources and Governance Scrutiny Committee](#) – reviews how the Council uses its resources effectively and efficiently to deliver services for Manchester residents. It also looks at governance arrangements of the Council and its partners in the public sector, to ensure the views of local residents and their representatives are reflected in decisions it takes.
- [Standards Committee](#) – responsible for promoting and maintaining high standards of conduct amongst Members, for advising the Council on the adoption and revision of the Code of Conduct for Members, for monitoring the operation of the Code and oversight of the Whistleblowing Policy (with changes approved by Audit Committee).

Full terms of reference for each of these Committees are included in the Council's [Constitution](#). All Members of the Council are informed of the work of these Committees through minutes submitted to Council.

The Council will ensure that corporate governance arrangements are kept under continual review by updating, as appropriate, these Committees on:

- The work of Internal and External Audit
- The opinion of other review agencies and inspectorates
- Opinions from the Council's Statutory Officers
- General matters relating to the implementation of the Code
- The production of the Annual Governance Statement and actions planned to address arising governance issues.

The Annual Governance Statement

Each year the Council will publish an [Annual Governance Statement](#) to accompany the [Annual Accounts](#). The Statement provides an overall assessment of the Council's corporate governance arrangements and how it adheres to the governance standards set out in this Code. Evidence relating to the principles of this Code is reviewed and analysed to assess the robustness of the Council's governance arrangements.

The Statement includes an appraisal of the key controls in place to manage the Council's principal governance risks and the effectiveness of systems and processes

governing decision making and financial control. The Statement also provides details of where improvements need to be made. Actions to address significant governance issues are identified and recorded in an action plan. The Annual Governance Statement is audited by the Council's external auditors as part of the audit of the annual accounts.

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CONSTRUCTION CHARTER

As a Local Authority we are responsible for the procurement of a multitude of construction projects. It is therefore appropriate that we as a responsible client enter into this agreement and commit to working with the appropriate trade unions, in order to achieve the highest standards in respect of; direct employment status, health & Safety, standard of work, apprenticeship training and the implementation of appropriate nationally agreed terms and conditions of employment. The following shall be a requirement for all contractors and their supply chain engaged by this Authority: -

1. All parties recognise that the highest level of compliance with current HMRC regulations must be achieved where public funds are utilised. It is therefore a contractual requirement that all operatives are directly employed on a PAYE basis under a contract of employment. Furthermore the use of intermediary pay roll company will be prohibited on all contracts.
2. Health and Safety of workers on all of our construction projects is paramount. It is therefore a requirement that all contractors rigorously implement and adhere to our minimum standards for health and safety, as set out in our procurement documents. In addition we require all contractors to provide quality welfare facilities fit for purpose in accordance with the Construction Design and Management Regulation of 2015.
3. It is a recognised fact that the presence of trade union safety representatives significantly improves safety in the workplace. Contractors and their supply chain are required to work collaboratively with the appropriate trade unions to identify and implement reasonable real-world initiatives.
4. The Authority requires all projects to be completed to the highest standard, so as to meet the aspirations of the residents of this Authority. In order to achieve this it is recognised that it is necessary that all workers are competent and have the appropriate level of skill to carry out the work they are employed to do. To assist in the achievement of this goal the Authority's contractors and their supply chain will ensure they retain documented evidence that all workers are competent to carry out the work they have been employed to do. They will ensure that such evidence is retained in a way as to allow the Authority or its nominee's to audit the documentation. Possession of the recognised industry skills / grade card such as JIB or CSCS will be considered acceptable evidence
5. The Authority is mindful of the industry skills shortage and the need to address this through appropriate apprenticeships, including adult training in up skilling. The Authority's contractors and supply chain will in consultation with the Authority and other interested parties develop and implement a programme that addresses the skills shortage and provides training opportunities to local residents.
6. The Authority recognises the right of all construction workers to be employed under and to be protected by the appropriate national industry collective agreement. The Authority requires full compliance with all appropriate national agreements applicable to the construction industry.

- 7. All contractors and their supply chain will accept the right of any trade union that is a signatory to an appropriate national agreement, to appoint shop stewards, workplace health & safety representatives and Union Learning Reps. All trade union accredited representatives will be granted appropriate time and facilities to carry out their responsibilities.
- 8. The Authority, its contractors and their supply chain are committed to a fair and transparent recruitment policy. All contractors and their supply chain will actively ensure that the engagement of labour is based on the individual’s ability to meet the needs of the project and the specific tasks for which they are recruited to undertake.
- 9. The Authority its contractors and their supply chain agree it’s not acceptable for anyone to use or make reference to any form of blacklist.
- 10. The Authority recognises the benefit trade unions bring to the workplace and the rights of workers to hear from trade union representative. The Authority’s contractors and their supply chain are required to allow access to nominated trade union officer from trade unions that are signatories to the appropriate national agreements. Access shall mean access to welfare facilities during working times so as to allow them to consult with their members and potential members.
- 11. The Authority supports the Get Britain Building campaign, which is aimed at supporting and sustaining the British construction industry. Consequently, all relevant construction contracts will be required to comply with our Authority’s Sustainable Buying Standard for Highways and Construction Materials, which requires structural steel and other relevant materials to be covered by BES 6001 Responsible Sourcing of Construction Product certification, or equivalent.

Local Authority

Chief Officer

UNITE the UNION

Name:

Name:

Signature:.....

Signature:.....

Date of signing:

Date of signing: